

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA
January 10, 2023
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Nancy Mora President, Janice Kwiatkowski Vice President, Spencer Edwards, and Bob Swan being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Swan called the meeting to order at 10:00am.

Director Armstrong absent.

Approve Order of Agenda

Motion

Director Edwards moved, seconded by Director Swan, and the motion passed by roll call to approve the order of the agenda.

Ayes: Director Mora, Kwiatkowski, Edwards, and Swan

Absent: Director Armstrong

Public Comment

None.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

Staff Reports

Fire Department Report

CERT Report

General Manager's Report

Operations Manager's Report

Administrative Services Manager's Report

Proclamations

Recognition of Luis Melchor for his 16 Years of Service to the Groveland Community Services District

Recognition of Andrew Marshall for his 5 Years of Service to the Groveland Community Services District

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the December 13, 2022, Regular Meeting

Accept December 2022 Payables

Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of January 10, 2023, through February 7, 2023, Pursuant to Brown Act Provisions

Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Swan moved, seconded by Director Kwiatkowski and the motion passed by roll call to approve the consent calendar.

Ayes: Directors Mora, Kwiatkowski, Edwards, and Swan

Absent: Director Armstrong

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).

Adoption of a Resolution Approving the Norms and Protocol Related to Board Member and Board Meeting Conduct

Motion

Director Edwards moved, seconded by Director Swan and the motion passed by roll call to table this item until the quarterly workshop scheduled in February 2023.

Ayes: Directors Mora, Kwiatkowski, Edwards, and Swan

Absent: Director Armstrong

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Approving Amendments to the Board of Director's Policy Related to Regular Board Meetings and Establishing a Revised Meeting Location

Motion

Director Kwiatkowski moved, seconded by Director Edwards and the motion passed by roll call to approve resolution 05-2023 to make amendments to the Board of Director's Policy and to direct staff to schedule District Board meetings at the Groveland Community Resilience Center when the County permits.

Ayes: Directors Mora, Kwiatkowski, Edwards, and Swan

Absent: Director Armstrong

Discussion and Board Direction to Rearrange the Schedule for the Quarterly Board of Directors Workshops

Motion

Director Swan moved, seconded by Director Kwiatkowski and the motion passed by roll call to change the quarterly workshop to be held the fourth Tuesday in the months of November, February, May, and August.

Ayes: Directors Mora, Kwiatkowski, Edwards, and Swan

Absent: Director Armstrong

Adoption of a Resolution Accepting the District Policy and Procedure Manual, as Amended

Motion

Director Swan moved, seconded by Director Edwards and the motion passed by roll call to adopt Resolution 06-2023 accepting the district Policy and Procedure Manual as amended.

Ayes: Directors Mora, Kwiatkowski, Edwards, and Swan

Absent: Director Armstrong

Approval of the Issuance of a Request for Proposals and Scope of Work for the Preparation of Water and Sewer Rate Studies

Motion

Director Kwiatkowski moved, seconded by Director Edwards and the motion passed by roll call to approve the issuance of a Request for Proposals and Scope of Work for the preparation of a Water and Sewer Rate Study.

Ayes: Directors Mora, Kwiatkowski, Edwards, and Swan

Absent: Director Armstrong

Discussion and Board Direction Regarding the District's Active and Latent Powers as Detailed in California Law and as They Relate to Community Service Needs Such as Operation of the County Airport in Groveland

Motion

No action taken.

Adjournment

Meeting adjourned at 12:22pm.

APPROVED:

Nancy Mora, Board President

ATTEST:

Rachel Pearlman, Board Secretary