

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
September 14, 2021  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, John Armstrong, Robert Swan, and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

**Call to Order**

Director Kwiatkowski called the meeting to order at 10:01am.

**Approve Order of Agenda**

Motion

*Director Armstrong moved, seconded by Director Swan, and the motion passed unanimously by roll call to approve the order of the agenda.*

**Public Comment**

None.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

- i. Fire Department Report
- ii. General Manager's Report
- iii. Operations Manager's Report
- iv. Administrative Services Manager's Report
- v. Status Update Report and Process Overview on the Proposed Purchase of Vacant Land, APN 007-010-002-000 & 007-010-020-000

**Proclamations**

- vi. Recognition of Al Deshaies for his 2 Years of Service to the Groveland Community Services District

**Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the August 10, 202, Regular Meeting  
Approve Minutes from the September 7, 2021, Special Meeting  
Accept August 2021 Payables  
Waive Reading of Ordinances and Resolutions Except by Title

Motion

*Director Swan moved, seconded by Director Armstrong and the motion passed 4 in favor and 1 absent to approve the consent calendar.*

Ayes: Directors Kwiatkowski, Armstrong, Edwards, and Swan

Absent: Director Mora

**Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).

None.

**Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Establishing the Definition of Development as it Relates to the types of Projects to which the CFD 2021-01 will Apply

Motion

*Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed unanimously by roll call to approve Resolution 25-2021 establishing the definition of development as it relates to the types of projects to which the CFD 2021-1 will apply.*

Adoption of a Resolution Approving the Agreement with NBS to Facilitate the Process of Annexation of Properties into the Community Facilities District 2021-01, Public Services

Motion

*Director Armstrong moved, seconded by Director Swan and the motion passed unanimously by roll call to approve Resolution 26-2021 an agreement with NBS to facilitate the process of annexation of properties into the Community Facilities District 2021-01, Public Services.*

Adoption of a Resolution Approving the Grant Agreement for the Department of Forestry and Fire Protection for the Rural Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978 and Authorize the General Manager to Sign the Grant Agreement and any Related Documents

Motion

*Director Swan moved, seconded by Director Kwiatkowski and the motion passed unanimously by roll call to approve Resolution 27-2021 Grant Agreement for the Department of Forestry and Fire Protection for the Rural Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978 and authorize the General Manager to sign the Grant Agreement and any related documents.*

Adoption of Resolution Accepting the Dedication of the Water Infrastructure for the Airport Estates

Motion

*No action taken.*

Adoption of a Resolution Authorizing the Award of the Phase One WWTP Improvements Project to Moyle Excavation for a Bid Amount of \$446,640.00 and to Authorize the General Manager to Sign an Agreement on Behalf of the District

Motion

*Director Kwiatkowski moved, seconded by Director Edwards and the motion passed unanimously by roll call to reject all bids and revise the contract documents, project plans and specifications as recommended by the District Engineer and rebid as quickly as possible in accordance with law.*

Consideration of Customer Request for an Increased Leak Adjustment

Motion

*Director Swan moved, seconded by Director Kwiatkowski and the motion passed unanimously by roll call to reject the customer request for an increased leak adjustment.*

**Adjournment**

Meeting adjourned at 12:18pm.

APPROVED:

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Janice Kwiatkowski, President

ATTEST:

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Rachel Pearlman, Board Secretary