



REGULAR MEETING OF THE BOARD OF DIRECTORS

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 www.gcsd.org

AGENDA (AMENDED)

October 12, 2021

10:00 a.m.

BOARD MEMBERS AND PUBLIC MAY ATTEND IN PERSON AT DISTRICT OFFICE OR VIA VIDEO CONFERENCE AS DETAILED BELOW:

Under the Governor's Executive Order N-25-20 and Order N-29-20, members of the Board of Directors can participate by videoconference or teleconference. Accessibility Requirements, if you need swift special assistance during the Board meeting, please call (209) 962-7161. The District office is open to the public at this time from 9am to 4:30pm Monday through Thursday and 9am to 4pm on Friday (Closed between 12pm-2pm). All members of the public seeking to observe and/or to address the GCSB Board may participate in the meeting telephonically or otherwise electronically in the manner described below:

HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:

Computer, tablet or smartphone: Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/7688070165> using a computer with internet access that meets Zoom's system requirements

Telephone: Listen to the meeting live by calling Zoom at (253) 215-8782 or (301) 715-8592. Enter the Meeting ID# 279-281-953 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy.

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 279-281-953.

HOW TO SUBMIT PUBLIC COMMENTS:

Written/ Read Aloud: Please email your comments to board@gcsd.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Telephonic / Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments by voice and in writing, and identify the cut off time for submission of written comments. Comments can be emailed in advance of the Board meeting and up to the time of Board consideration of the item during the meeting. Send email to board@gcsd.org, and write "Public Comment" in the subject line. Once you have joined the Board meeting online using Zoom, public comments can also be submitted using the Chat function while in the Zoom Meeting. In the body of the email or Chat, include the agenda item number and its title, as well as your comments. The Board President will also public comment to be made verbally prior to consideration of each agenda item, and will explain the procedure for making verbal comments during the meeting. Once the public comment period is closed, comments timely received in advance of consideration of the agenda item will be read aloud prior to Board action on the matter. Comments received after the close of the public comment period will be added to the record after the meeting.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Rachel Pearlman, Board Secretary, at least 48 hours before a regular meeting at (209) 962-7161 or rpearlman@gcsd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.gcsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT WWW.GCSD.ORG OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

Any person who has any questions concerning this agenda may contact the District Secretary. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)

TELECONFERENCE AGENDA

October 12, 2021

10:00 a.m.

Call to Order

Pledge of Allegiance

Roll Call of Board Members

Janice Kwiatkowski, President
Nancy Mora, Vice President
John Armstrong, Director
Spencer Edwards, Director
Robert Swan, Director

1. Approve Order of Agenda

2. Public Comment

Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Public comments are subject to a 3-minute time limit; 10 minutes on an individual topic. Although no action can be taken on items not listed on the agenda, please know we are listening carefully to your comments.

3. Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

A. Staff Reports

- i. Fire Department Report
- ii. General Manager's Report
- iii. Operations Manager's Report
- iv. Administrative Services Manager's Report

B. Proclamations

- i. Recognition of Shane Sawyer for his 1 Year of Service to the Groveland Community Services District
- ii. Recognition of Travis Deutsch for his 1 Year of Service to the Groveland Community Services District
- iii. Recognition of Matthew Dickens for his 14 Years of Service to the Groveland Community Services District

4. Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the September 14, 2021, Regular Meeting
- B. Accept September 2021 Payables
- C. Waive Reading of Ordinances and Resolutions Except by Title

5. Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

- A. None.

6. Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Discussion of the Presentation to be Provided at the PML Lake Lodge at 10:00 AM on October 23, 2021 Regarding GCSD Actions to Address Sewer Odor
- B. Discussion Regarding the Process for Update of the District's Municipal Service Review and Potential LAFCO Meeting to be Held in Groveland
- C. Adoption of a Resolution Authorizing a Grant Application, Acceptance, and Execution for the Groveland CSD 2021 Drought Water Supply Resiliency Project
- D. Adoption of a Resolution Approving the Applications for Rural Recreation and Tourism Program Grant Funds for the Hetch Hetchy Railroad Trail, Phase 1 and Adventure Center at Mary Laveroni Park
- E. Adoption of a Resolution Authorizing the Award of Agreement to Moyle Excavation for the Phase One WWTP Improvements Project (Rebid) in the Amount of \$446,640.00 and Related Actions
- F. Adoption of the Resolution Approving the Wastewater Treatment Plant Project Phase Two and Authorizing Public Bidding
- G. Consideration of an Appointment for a Standing Committee to Evaluate the Options and Need Related to the Extension of Public Sewer in Areas Currently Served by Private Septic Systems
- H. Adoption of a Resolution Proclaiming A Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of October 12, 2021 through November 9, 2021 Pursuant to Brown Act Provisions
- I. Adoption of a Resolution Authorizing the General Manager to Submit a Grant Application for the Department of the Interior, Bureau of Reclamation's WaterSMART Water and Energy Efficiency Grant Program for Fiscal Year 2022 for the Automatic Meter Reading Installation Project

7. Adjournment

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**Groveland Community Services District
Fire Department / CALFIRE**

18966 Ferretti Road Groveland, CA 95321

Staff Report
October 1, 2021

To: Board of Directors

From: Andy Murphy, Assistant Chief
By: Travis Chunn, Fire Captain

Subject: Monthly Activity Report – September 1, 2021 to September 30, 2021

Operations:

Emergency Incident Response:

At approximately 6:08 PM on September 8, 2021, Engine 781 along with CAL FIRE Engine 4476 were dispatched to the 19000 block of Elder Lane in the Twin Pines Apartments in Groveland for a medical aid with CPR in progress. Medic 41 was out of the area, and the Coulterville ambulance was the closest available. Upon arrival at scene, the crews found a patient who was receiving CPR from a neighbor. It was determined that the patient's condition may have been caused by an opioid overdose. Due to the possible drug involvement, Tuolumne County Sheriff arrived at scene. The patient was then given the medication naloxone, also known as Narcan, which reverses the effects of opioids. The patient became alert and oriented within one minute of receiving this medication. The patient was then transported to Adventist Health Sonora by the Coulterville ambulance. The drug Narcan has been added to the EMT scope. Due to the possible ambulance delays in Groveland, we are currently pursuing adding Narcan to our medical equipment at station 78.

Apparatus and Equipment:

Apparatus	Description	Status
Engine 781	2009 Pierce Contender	In Service
Engine 787	2000 Freightliner FL112	In Service
Engine 783	1995 International Model 15	In Service
Utility 786	2008 Chevrolet 2500	In Service

Training:

In addition to our monthly Emergency Medical Technician (EMT) curriculum and engine company performance standards, Battalion personnel received the following specialized training:

- Ropes
- Stokes
- Multi-Purpose Device
- 14' Ladder
- 24' Ladder
- Extrication
- Thermal Imaging Camera
- FAE Donabedian attended Instructor 1 class

Fire Department News:

On September 9, 2021 new carpet and pad was installed in the bedrooms at station 78. The old carpet was over 20 years old and was long overdue for replacement. The new carpet is very high quality and is amazing.



We are proud to announce that on September 16, 2021, the new Drager Thermal Imaging Camera and battery powered Holmatro Extrication Tools were placed in service on Engine 781. These tools were purchased from the capital outlay plan on the current fiscal year budget. These much-needed tools are replacing 12+ year old equipment. These new tools will allow us to take advantage of updated technology and provide a more capable service to the public.



MONTH - September 2021

STATION 78

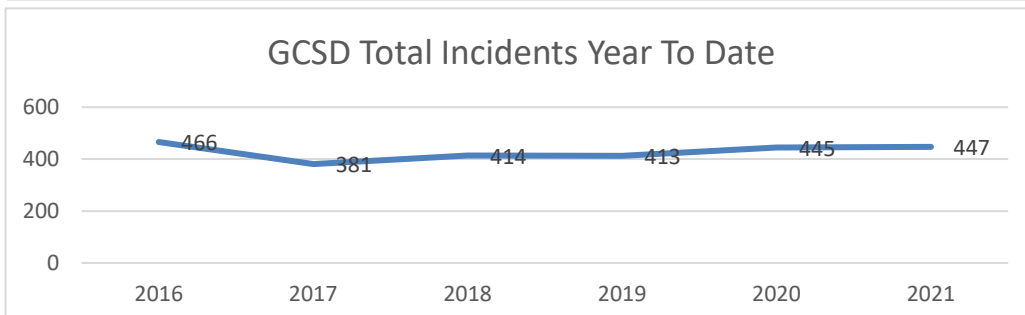
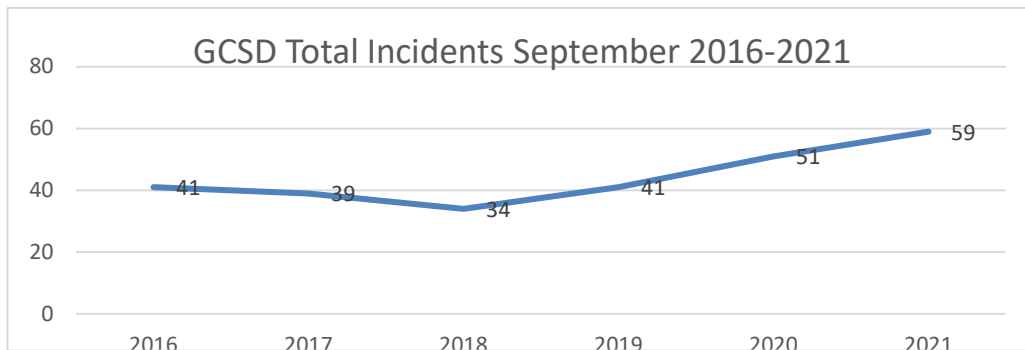
Alarm Sounding	1
Odor Investigation	0
Debris Fire	0
Medical Aid	40
Fire Menace Standby	3
Fire Other	0
Haz Mat	0
Landing Zone	1
Plane/Heli Crash	0
Public Assist	7
Smoke Check	0
Structure Fire	0
Commercial Structure Fire	0
Vegetation Fire	0
Vehicle Accident	7
Vehicle Accident/Pin in	0
Vehicle Fire	0
TOTAL	59



Auto Aid	Given
Tuolumne County	3
Inc# 11432 Landing Zone Moccasin	
Inc# 12478 Medical Aid Prospect Heights	
Inc# 12630 Vehicle Accident Hells Hollow Road	

ALS	
YES	NO
29	18

Last Call Logged Run # 12814





TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: October 12, 2021

SUBJECT: Agenda Item 3Aii. General Managers Report

Overview

The last month involved planning and preparing for construction of the sewer collection system replacement project including the coordination of maps, diagrams and documents related to the necessary removal of unauthorized improvements built in District sewer easements, park project planning and due diligence research regarding the park vacant land purchase, planning and directing water supply projects in response to the current drought, and planning/preparing materials for upcoming public discussions regarding sewer odor, the CFD implementation and potential LAFCO meeting on the GCSB MSR. The water supply and community meeting items are each detailed further in the agenda items for this meeting.

Staff also work through and trained on the COVID-19 funding available in the state budget for special districts, as well as the state's reimbursement program intended to offset revenue losses from past due water bills for customers who did not pay during the pandemic. Jennifer will discuss the COVID-19 funding in the Administrative Services Manager's report.

Clearwell Rehabilitation Project

Attached you will find the most recent construction status meeting agenda of October 5, 2021, showing that we have spent to date 76.1% of the construction contract amount and 69.5% of the total funding. We have used only 30.2% of the total contingency budget amount of \$361,000. As discussed at last month's board meeting, we have requested that the state allow us to use remaining contingency funds for the recoating of the existing on site piping, and the state is considering that request. The interior ceiling and walls of the 2G clearwell have been completed and the contractor is now sandblasting the floor at which time we will inspect certain areas where there appeared to be corrosion. Any areas identified with significant corrosion will be repaired and sandblasted prior to recoating. You will also see that as of October 5, the contractor was 72 days into liquidated damages; which we will deal with at the end of the project. The quality of the work has been inspected throughout by a coatings expert and has been satisfactory meeting the specifications.

CERT

Bob Asquith, our CERT program manager was successful in securing funding from the Adventist Health Sonora Sponsorship Grant program in the amount of \$2400 for the purchase of supplies for the recently acquired firefighter rehabilitation vehicle.

Water/Sewer Master Plan

Staff has completed its final internal review of the Master Plan, and our District Engineer will provide our comments to the plan's consultant, Wood Rodgers by the end of the week of October 11. We will ask for a two week turnaround on the draft final for review by the Master Plan Ad-Hoc Committee.

**GROVELAND COMMUNITY SERVICES DISTRICT
BIG CREEK AND SECOND GARROTTE CLEARWELLS REHABILITATION
PROJECT
CONSTRUCTION PROGRESS MEETING**

October 5, 2021 @ 8:30 AM

AGENDA

- I. INTRODUCTIONS
- II. CONSTRUCTION PROGRESS SNAPSHOT
 - a. Total Project Cost (Contractor) \$3,118,200.00
 - b. Total Project Cost (Total Project) \$3,954,200.00
 - c. Budget Spent to Date (Contractor) \$2,371,486.31
 - d. Budget Spent to Date (Total Project) \$2,748,218.20
 - e. Total Project Contingency \$361,000.00
 - f. Contingency Used to Date \$108,970.89 (+\$12,916.00, CCO 5, 8)
 - g. Percentage Funding Used to Date (Contractor) 76.1%
 - h. Percentage Funding Used to Date (Total Project) 69.5%
 - i. Percent Contingency Used to Date 30.2% (33.7%)
 - j. Days for Completion 136 Working Days (+2 Days, CCO 5, 8)
 - k. Elapsed Days 208 Working Days
 - l. Remaining Days -72 Working Days (-70 CCO 5, 8)
- III. CONSTRUCTION SITE REPORTS
 - a. Progress to Date
 - b. Contractor (1-MONTH LOOK AHEAD)
- IV. CHANGE ORDERS
 - a. Groveland CSD Contingency Used
 - i. Labor, Material and Equipment costs for valve/piping replacement at Butler Way Pump Station – Moyle (\$16,034.80)
 - b. Fully Executed
 - i. Change Order No. 1 – Additional Structural Repairs in Big Creek Clearwell (\$33,217.80 and 8 Additional Working Days)
 - ii. Change Order No. 2 – Relocation of ARV to Adjacent Wye Fitting at Butler Way Pump Station (No Cost and 2 Additional Working Days)

- iii. Change Order No. 3 – Installation of Insulation in Both the Big Creek and Second Garrotte New Electrical Cabinets (\$953.00 and No Working Days)
- iv. Change Order No. 4 – Inspection Sand Blast (Time & Material) (\$46,457.90 and 4 Additional Working Days)
- v. Change Order No. 5 – Addition of Inlet ARV at Butler Way Pump Station (\$2,116.00 and 1 Working Day)
- vi. Change Order No. 6 – Upgrade of Pressure Transmitter at Butler Way Pump Station (\$3,832.50 and 0 Working Day)
- vii. Change Order No. 7 – Additional Communications Between Tank1 and Butler Way Pump Station (\$5,637.45 and 1 Working Day) (Pending Contractor Execution)
- viii. Change Order No. 8 – Additional Big Creek Punch List Items (\$10,800 and 1 Working Day)
- ix. Change Order No. 9 – Additional Work at Butler Way Pump Station (Discharge Piping) (\$2,837.44 and 1 Working Day)

c. Denied

- i. Pending Change Order No. 1 – Oil in Tank (\$48,539.00 and 14 additional Working Days)
- ii. Pending Change Order No. 6 – Lid Pin Holes Repairs (\$14,200 and 2 additional Working Days)
- iii. Pending Change Order No. 11 – Oil Removal from Big Creek Clearwell Baffles (\$39,078.00 and 7 Working Days)
- iv. Pending Change Order No. 15 – Oil in Second Garrotte Clearwell (\$22,000 and 4 Working Days)
- v. Pending Change Order No. 16 – Oil in Second Garrotte Clearwell Baffles (\$10,600 and 2 Working Days)

V. SUBMITTAL REVIEW

a. Approved Submittals

- i. Submittal No. 1 – 44

b. Remaining Submittals

- i. None

- VI. REVIEW RFI LOG
 - a. Responded RFI's
 - i. RFI No. 1 – 36
 - b. Pending RFI's
 - i. None
- VII. Claims
 - a. Claim No. 1 – Oil in the Tank
 - i. Responded
 - b. Claim No. 2 – Additional Expenses Incurred for Big Creek Clearwell Coating
 - i. Responded
 - c. Claim No. 3 – Relocation of ARV at Butler Way Pump Station
 - i. Claim Removed
 - d. Claim No. 4 – Mill Scale in Big Creek Clearwell and Chlorine Contact Tank
 - i. Responded
- VIII. PAYMENT REQUESTS
 - a. Processed
 - i. Disbursement Request No. 1 (\$331,640.00)
 - 1. Received.
 - ii. Disbursement Request No. 2 (\$298,997.00)
 - 1. Received.
 - iii. Disbursement Request No. 3 (\$673,932.00)
 - 1. Received.
 - iv. Disbursement Request No. 4 (\$510,681.00)
 - 1. Received.
 - v. Disbursement Request No. 5 (\$132,385.00)
 - 1. Received.
 - vi. Disbursement Request No. 6 (\$49,199.00)
 - 1. At State Controller's Office (9/30/2021)
 - vii. Disbursement Request No. 7 (\$301,594.00)
 - 1. At State Controller's Office (9/30/2021)
 - viii. Disbursement Request No. 8 (\$326,571.00)
 - 1. Submitted (9/28/2021)

IX. PROJECT SCHEDULE

i. Butler Way

1. Sound enclosure estimated delivery delayed to the beginning of November.

X. CONCERNS

- i. Negotiated Claims remove with Contractor.

XI. ADJOURN



Operations Report

Month of Review: September 2021

Information Provided by:

- Luis Melchor, Operations Manager
- Greg Dunn, Chief Plant Operator
- Renee Van Dyk, Administrative Services Technician
- Adam Ahlswede, Operation Supervisor

Wastewater Treatment Plant Flows

Influent Totals From: September 2021

Total	2.85 MG
High	.14 MG
Low	.06 MG
Average	0.09 MG

Effluent Totals From: Plant: September 2021

Total	2.77 MG
High	0.15 MG
Low	0.06 MG
Average	0.09 MG

Rainfall Totals at the Sewer Treatment Plant Month of September 2021

Year	Total Rainfall-inches
2021	0.02 (High 0.02)
2020	0.03 (High 0.03)
2019	0.36 (High 0.32)
2018	0.00 (High 0.00)
2017	0.41 (High 0.37)
Current Season Total	0.02

Wasting Totals

Total Inches	331
Total Pounds	5360

Reclamation Totals

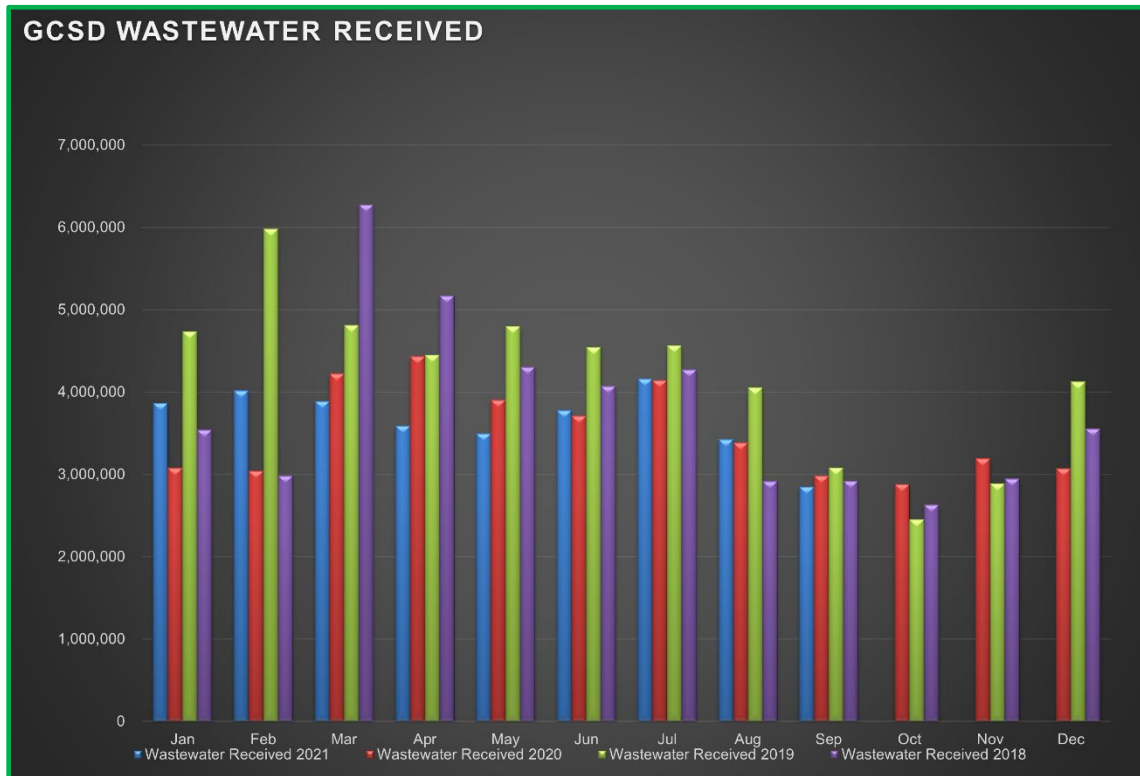
PML	0
Spray Fields	0
PML Season Total	0
Spray Fields Total	0

Active Sewer Accounts: 1562

Activities at the Wastewater Treatment Plant

- Took weekly Bac-Ts and BOD of the Chlorine Contact Chamber (CCC) and sent into Aqua Lab for testing
- Completed monthly Wastewater Report and sent to the State Water Resources Control Board
- Completed daily rounds and Lab
- Mowed Spray Fields
- Cleaned rotor strainer, tanks, and risers
- Repaired E-Basin blower motor
- Replaced belts and cleaned air filters on all blowers

Current and Past Monthly Influent Totals



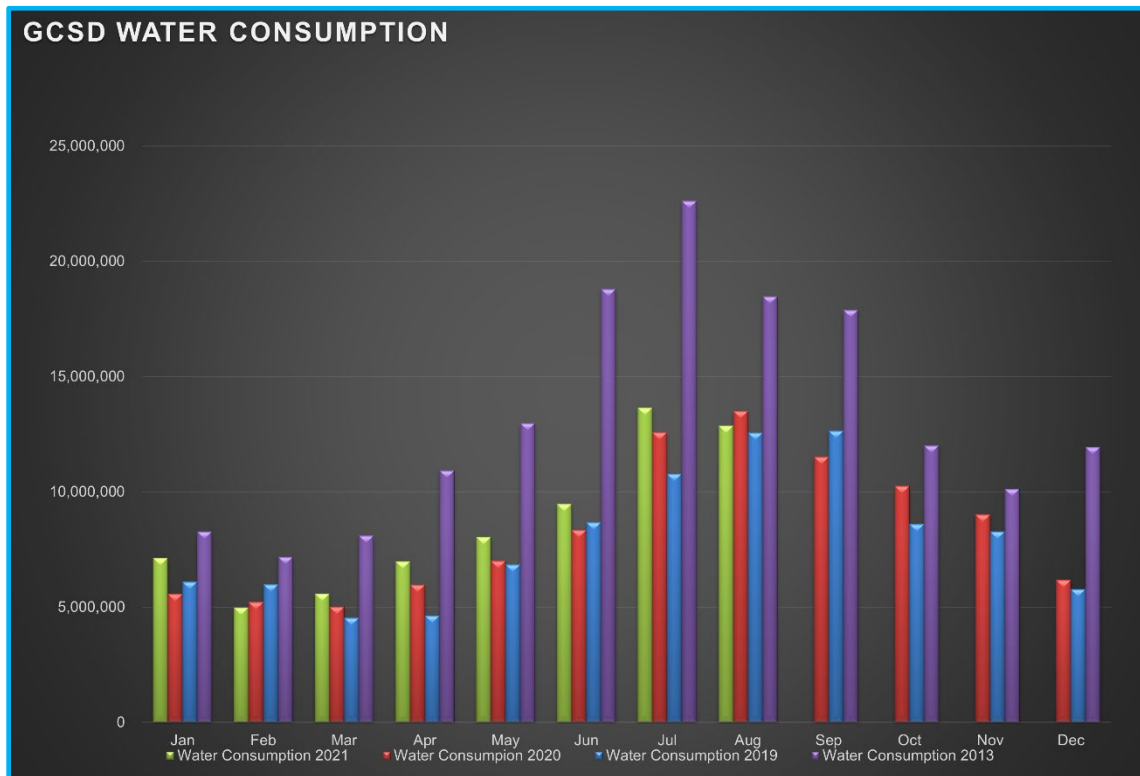
Wastewater Collections Department

- Completed all Preventative Maintenance Check Sheets (PMCS) at all Lift Stations (weekly)
 - Added degreaser and odor control as needed
- Chemical flushed gravity sewer lines throughout the District for system maintenance
- Inspected and flushed problem manholes
- Hydro flushed multiple gravity lines throughout the District for system maintenance
- Cleaned Lift Station 1, 2, 3 & 4
- Installed new ARVs valves on both pumps for Lift Station 13
- Collected Sulfate samples from Lift Station 5, 6, 7 & 8
- completed Manhole inspections for Lift Station 11 gravity lines
- CCTV work @ 12-182, 12-198, Lower Skyridge and PMD.

Treated Water Department

- Submitted monthly Water Treatment Report to State Water Resources Control Board
- Submitted monthly Conservation Report to State Water Boards
- Performed weekly checks and calibrations on all analyzers at 2G, BC, and AWS
- Performed monthly UV calibrations at 2G and BC
- Took weekly Treatment Plant samples and sent into Aqua Lab
- Took weekly distribution samples and sent into Aqua Lab
- BCWTP: repaired chlorine injection pump

Current and Past Monthly Water Consumption



Distribution Department

- Monitored/sample Distribution Tank as needed
- Read all District Water Meters
- Normal day to day: Trouble calls (low press/high press, no water, shut off for repairs etc.)
- Completed weekly checks on Tank 4, Highlands Pump stations (Building, Pneumatic Tank, Pumps and MCC Cabinet)
- Responded and marked multiple USA throughout the District
- Repaired water service line leak @ Hemlock and Ferretti Rd
- Repaired water main leak @ Merrell Rd & Hwy 120
- Disinfect, flush, and sample new (10" Main) construction up to the Resilience Center
- Installed new water service on Whites Gulch Rd
- Repaired leaky water meters at 3-339 and 4-116
- Replaced meter on Big Foot Cr
- Replaced and raised meter box on Muller Dr

- Cleaned out and raised meter box on Ferretti Rd
- Dead-End Flushing in unit 6, 7, 8

Meter Related Services	Total
Check/repair meter	2
Install water meter	1
Monthly Meter Restrictions	0
Meter change outs	43
Read tenant out	3
Re-Read	50
Turn off meter	2
Turn on meter	0
Test meter	31
Total Distribution Issues	132

Billed Consumption 2021		Gallons
Residential		12,859,129
Commercial		950,196
Billed Consumption 2020		Gallons
Residential		12,739,361
Commercial		769,891

Active Water Accounts:3257

Construction and Maintenance

Description	Water	Sewer
Main line leaks	0	0
Main line break	1	0
Service leaks	0	0
Service breaks	1	0
Fire Hydrant replaced/repared	0	0
Totals Per Service	2	0

Maintenance

- General yard maintenance around the District amenities (mow, weed eat, trash, debris removal, limb trees ETC)

- Cleaned around dumpster area and hauled cardboard to Moore Brothers
- Continuous Corp yard cleanup
- Weed eat, mow, removed shrubbery, and removed spoils from Res 2 dam face
- Serviced Lift Station 13 standby Generator
- Installed photocell on lower park light by BBQ pit and Upper BBQ pit
- Inspected and topped off all fluids on old backhoe
- Began repairing mower attachment
- Cleaned and greased new backhoe
- Cleaned and greased Mini Excavator
- Inspected and serviced all small equipment
- Replaced power steering hoses, front and rear u-joints on Truck 6
- Replaced tires on Truck 25
- Serviced, rotated tires and repaired exhaust leak on Truck 17
- Performed exhaust regeneration for Engine 781
- Replaced bad wiring and electrical connections for light bar and work lights; repaired hydraulic tank vent cap and air horn on Engine 783
- Serviced; inspected and replaced trailer brake relay module on Utility 786
- Inspected and cleaned sewer venting system for Maintenance building
- Performed routine maintenance on clothes washer and dryer
- Replaced fan in Maintenance office, right bathroom

Projects/Contract Work

- Crook Logging Inc.
 - Mastication work for emergency water main leak on Merrell rd

After Hour Calls

- Staff had 14 after hour calls: 9 Water; 3 Sewer; 2 Park; Other 0; all resolved

Workplace Safety and Training

Weekly Safety Meetings and Training

- Daily Tailgate Meetings

- Weekly Safety Meetings
- Weekly Security Checks
- Weekly Vehicle Inspection
- SDRMA Safety Courses
- Du-All Safety
 - Electrical training

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA
September 14, 2021
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, John Armstrong, Robert Swan, and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:01am.

Approve Order of Agenda

Motion

Director Armstrong moved, seconded by Director Swan, and the motion passed unanimously by roll call to approve the order of the agenda.

Public Comment

None.

Information Items

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Staff Reports

- i. Fire Department Report
- ii. General Manager's Report
- iii. Operations Manager's Report
- iv. Administrative Services Manager's Report
- v. Status Update Report and Process Overview on the Proposed Purchase of Vacant Land, APN 007-010-002-000 & 007-010-020-000

Proclamations

- vi. Recognition of Al Deshaies for his 2 Years of Service to the Groveland Community Services District

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the August 10, 202, Regular Meeting
Approve Minutes from the September 7, 2021, Special Meeting
Accept August 2021 Payables
Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed 4 in favor and 1 absent to approve the consent calendar.

Ayes: Directors Kwiatkowski, Armstrong, Edwards, and Swan

Absent: Director Mora

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).

None.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Establishing the Definition of Development as it Relates to the types of Projects to which the CFD 2021-01 will Apply

Motion

Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed unanimously by roll call to approve Resolution 25-2021 establishing the definition of development as it relates to the types of projects to which the CFD 2021-1 will apply.

Adoption of a Resolution Approving the Agreement with NBS to Facilitate the Process of Annexation of Properties into the Community Facilities District 2021-01, Public Services

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed unanimously by roll call to approve Resolution 26-2021 an agreement with NBS to facilitate the process of annexation of properties into the Community Facilities District 2021-01, Public Services.

Adoption of a Resolution Approving the Grant Agreement for the Department of Forestry and Fire Protection for the Rural Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978 and Authorize the General Manager to Sign the Grant Agreement and any Related Documents

Motion

Director Swan moved, seconded by Director Kwiatkowski and the motion passed unanimously by roll call to approve Resolution 27-2021 Grant Agreement for the Department of Forestry and Fire Protection for the Rural Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978 and authorize the General Manager to sign the Grant Agreement and any related documents.

Adoption of Resolution Accepting the Dedication of the Water Infrastructure for the Airport Estates

Motion

No action taken.

Adoption of a Resolution Authorizing the Award of the Phase One WWTP Improvements Project to Moyle Excavation for a Bid Amount of \$446,640.00 and to Authorize the General Manager to Sign an Agreement on Behalf of the District

Motion

Director Kwiatkowski moved, seconded by Director Edwards and the motion passed unanimously by roll call to reject all bids and revise the contract documents, project plans and specifications as recommended by the District Engineer and rebid as quickly as possible in accordance with law.

Consideration of Customer Request for an Increased Leak Adjustment

Motion

Director Swan moved, seconded by Director Kwiatkowski and the motion passed unanimously by roll call to reject the customer request for an increased leak adjustment.

Adjournment

Meeting adjourned at 12:18pm.

APPROVED:

Janice Kwiatkowski, President

ATTEST:

Rachel Pearlman, Board Secretary



ACCOUNTS PAYABLE CHECK LISTING

September 2021
Fiscal Year 21/22
Board Approval Date _____

Accounts Payable Checks



User: dpercoco
Printed: 10/4/2021 11:03:51 AM

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
20837	am01	AM Consulting Engineers, Inc.	9/29/2021	False	BC \$30k,Sewer \$10k,Unan. \$10k Urban \$11k Eng Fees for August	\$62,722.82
20838	CMRS	CMRS-FP	9/29/2021	False	Postage Machine Refill	\$1,200.00
20839	Hun02	Hunt & Sons, Inc.	9/29/2021	False	Fuel & Oil	\$5,270.00
20840	JSW02	J.S. West Propane Gas	9/29/2021	False	Fire Dept. Propane	\$564.84
20841	MOO01	Moore Bros. Scavenger Co., Inc.	9/29/2021	False	30 Yd. Monthly Debris Box Rental	\$607.52
20842	Mor04	Mora, Nancy	9/29/2021	False	Reimbursement for Meals, Parking and Gas for CSDA Conference	\$130.00
20844	US Treas	United States Treasury	9/29/2021	False	Patient-Centered Outcomes Research Fee	\$50.54
20845	Ver02	Verizon Wireless 5298	9/29/2021	False	Monthly Cell Phone	\$913.07
20846	UB*02935	Waters, Charles & Connie	9/29/2021	False	Refund Check 006585-000, 19150 DYER CT 5/272-6	\$356.24
20847	UB*02940	Zhuchkova, Ilya & Yelena	9/29/2021	False	Refund Check 014305-000, 12949 JACKSON MILL 7/138	\$190.99
20781	Abb01	Abbey Carpet by Perea	9/22/2021	True	Carpet and Pads for 3 Fire Station Bedrooms	\$3,842.30
20782	Adv02	Adventist Health Sonora	9/22/2021	True	Employee vaccine	\$267.00
20783	UB*02932	Allen, Donald & Sharon	9/22/2021	True	Refund Check 012133-000, 5C/303 Fountain Circle	\$8.32
20784	ATT02	AT&T	9/22/2021	True	Monthly Cal Net phone service	\$412.23
20785	ATT03	AT&T	9/22/2021	True	Fire Dept Uverse	\$351.00
20786	ATTL02	AT&T (Internet)	9/22/2021	True	Monthly Fiber Internet-Operations	\$1,441.72
20787	UB*02925	Bennett, Colin & Amy	9/22/2021	True	Refund Check 016243-000, 19646 BUTLER WAY 8/212	\$38.89
20788	UB*02939	Buzzetta, Jerry & Barbara	9/22/2021	True	Refund Check 016161-000, 12980 WELLS FARGO 2/198	\$74.45
20789	CAD01	CALCAD	9/22/2021	True	Install County Parcel & Assesor Data	\$1,655.00
20790	UB*02928	Cluff, Blaine & Patricia	9/22/2021	True	Refund Check 009669-000, 20508 NOB HILL CIR 3/67 M	\$178.91
20791	Con06	Conifer Communications	9/22/2021	True	Internet Service-Quarterly	\$299.40
20792	DIS01	Dish Network	9/22/2021	True	Satellite TV for FD	\$79.55
20793	EDIS01	E.D.I.S.	9/22/2021	True	Supplemental Health Insurance - October	\$5,441.90
20794	Fas02	Fastenal	9/22/2021	True	Nit. Gloves for Operator Supplies	\$761.30
20795	UB*02930	Ferdinand, Merilee & Richard	9/22/2021	True	Refund Check 015642-001, 19795 Pleasant View 1/273	\$238.45
20796	UB*02936	Final Cut Media, Inc.	9/22/2021	True	Refund Check 016420-000, 19662 COTTONWOOD 6/173 Monthly	\$19.27
20797	flo01	Flores, Jennifer	9/22/2021	True	Internet Stipend	\$100.00
20798	FOO01	Foothill-Sierra Pest Control	9/22/2021	True	Pest Control	\$250.00
20799	FP Mail	FP Mailing Solutions	9/22/2021	True	Quarterly Postage Machine Rental	\$286.36
20800	GEN01	General Plumbing Supply	9/22/2021	True	Parts for Distribution Stock	\$599.80
20801	GRA04	Grainger	9/22/2021	True	Water Valves for the Shop, Photo Cells for Park	\$686.91
20802	HAC01	Hach	9/22/2021	True	2G & Big Creek Annual Maint. Contract 9/12/21 to 9/11/22 SC5500	\$10,503.00
20803	UB*02931	Hughes, Linda	9/22/2021	True	Refund Check 014783-000, 20350 PINE MT DR 3/238	\$199.92

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
20804	Hun02	Hunt & Sons, Inc.	9/22/2021	True	Fuel & Oil	\$2,141.96
20805	UB*02923	Kain, Joshua	9/22/2021	True	Refund Check 015179-001, 12984 Mueller Dr 2/131	\$2.87
20806	Kam02	Kampa, Peter	9/22/2021	True	Monthly Internet Stipend	\$100.00
20807	UB*02934	Kauffman, Brittany	9/22/2021	True	Refund Check 014734-002, 11201 BIG OAK RD #BOF	\$192.79
20808	UB*02938	Latos, Lisa	9/22/2021	True	Refund Check 016811-000, 19723 BUTLER 8/281	\$4.90
20809	Moy01	Moyle Paving, Inc.	9/22/2021	True	Patch Paving from Past Water Breaks	\$18,406.11
20810	UB*02937	Nessel, Sean	9/22/2021	True	Refund Check 014896-001, 13044 JACKSON MILL 7/82	\$5.61
20811	neu01	Neumiller & Beardslee	9/22/2021	True	Legal Services - August	\$2,047.00
20812	Pea01	Pearlman, Rachel	9/22/2021	True	Monthly Internet Stipend	\$100.00
20813	per04	Percoco, Ronald	9/22/2021	True	Janitorial/Uniform Cleaning - August	\$3,150.00
20814	pml01	PML Hardware & Supply Inc.	9/22/2021	True	Monthly Hardware supplies	\$818.83
20815	UB*02929	Poppingo, J	9/22/2021	True	Refund Check 010311-000, 20154 PINE MT DR 4/130	\$180.58
20816	UB*02933	Poppingo, John & Ann	9/22/2021	True	Refund Check 010310-000, 20152 PINE MT DR 4/131	\$5.03
20817	pre02	Presidio Systems, Inc	9/22/2021	True	Clean Lift Stations #5,6,7,8	\$2,600.00
20818	Pri04	Principal Life Insurance Company	9/22/2021	True	Monthly Dental, Vision, Life & LTD Insurance	\$4,350.08
20819	Pro10	ProPac, Inc.	9/22/2021	True	Quick Shelter and Canopy for CERT Supplies	\$1,847.67
20820	Rig01	Right Now Couriers	9/22/2021	True	3 Months Courier Service	\$2,098.80
20821	Ron01	Roni Lynn	9/22/2021	True	Social Media Management	\$2,600.00
20822	UB*02924	Rose, Jerry Allen	9/22/2021	True	Refund Check 007304-000, 18793 FOOTE ST #GROV	\$555.20
20823	Saf05	Safety Supply America	9/22/2021	True	Thermal Imaging Camera	\$13,975.18
20824	SFPUC	San Francisco Public Utilities Commission	9/22/2021	True	Monthly Water Purchase	\$17,161.32
20825	Sma01	SmartCover Systems, Inc.	9/22/2021	True	SmartCover renewal/warranty for 5 units	\$5,070.00
20826	UB*02926	Spell, Thomas	9/22/2021	True	Refund Check 012949-000, 19543 GRIZZLY CIR 1/397	\$13.09
20827	Sta15	Staples Credit Plan	9/22/2021	True	Office Supplies	\$91.95
20828	UB*02927	Urquhart, James	9/22/2021	True	Refund Check 016207-000, 19560 Pleasant View 1/125	\$174.96
20829	Van01	VanDyk, Renee	9/22/2021	True	Monthly Internet Stipend	\$100.00
20830	Ver03	Verizon Wireless 7706	9/22/2021	True	Monthly Auto Dialers	\$128.80
20831	UB*02935	Waters, Charles & Connie	9/22/2021	True	Refund Check 006585-000, 19150 DYER CT 5/272-6	\$7.50
20832	UB*02905	Watson, Albert & Dian	9/22/2021	True	Refund Check 012571-000, 20772 Buttercup Circle 4/310	\$94.52
20833	Wes06	Western Extrication Specialists, Inc.	9/22/2021	True	Extrication equipment replacement for Fire Dept	\$46,765.51
20834	Yos08	Yosemite Title Company	9/22/2021	True	Independent Consideration Fee for Park Parcel Purchase	\$100.00
902352	FedEFTPS	Federal EFTPS	9/21/2021	True	6/30/21 Qtr Fed Tax Liability	\$325.93
20780	Yos08	Yosemite Title Company	9/16/2021	True	Escrow Deposit for 37 Acre Park Parcel	\$5,000.00
115831	OE3	Operating Engineers Local #3	9/15/2021	True	PR Batch 00002.09.2021 Oper Engin Union Dues	\$353.99
902346	CAL09	CalPers 457 Plan Administrator	9/15/2021	True	PR Batch 00002.09.2021 CalPers Def Comp	\$1,000.00
902347	DCSS	Dept of Child Support Services	9/15/2021	True	PR Batch 00002.09.2021 Wage Garnish Child Support	\$205.03
902348	EDD01	EDD - Electronic	9/15/2021	True	PR Batch 00002.09.2021 SDI - Employee	\$2,740.06
902349	FedEFTPS	Federal EFTPS	9/15/2021	True	PR Batch 00002.09.2021 Medicare Emple Portion	\$16,205.96
902350	Orion	Orion Portfolio Solutions	9/15/2021	True	PR Batch 00002.09.2021 Orion 457	\$1,305.00
902351	PER01	Pers - Electronic	9/15/2021	True	PR Batch 00002.09.2021 2nd Tier PERS	\$10,018.20
20742	BLU01	Anthem Blue Cross	9/9/2021	True	Monthly Group Health Ins.	\$23,083.64
20743	AQU01	Aqua Labs	9/9/2021	True	Water/Sewer Lab Tests	\$5,905.00
20744	Big02	Big State Industrial Supply, Inc.	9/9/2021	True	Hydration Sticks and Cooling Towels for Heat Illness Prevention	\$244.84

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
20745	CAR06	Carbon Copy Inc.	9/9/2021	True	Monthly Copier Usage	\$52.62
20746	Cle03	CleanSmith Solutions	9/9/2021	True	Disinfection Services	\$1,300.00
20747	COL03	Columbia Communications	9/9/2021	True	2 ea. pagers/programming for C & D	\$357.56
20748	CON03	Consolidated Electrical Distr	9/9/2021	True	Hardware for Solar Kits Tank Sites 1,3,5	\$396.98
20749	Datapro	Dataprose LLC Attn AR	9/9/2021	True	Monthly UB Statement Processing	\$1,820.56
20750	DRU01	Drugtech Toxicology Services, LLC	9/9/2021	True	Consortium DOT Tests	\$190.00
20751	Du-A01	Du-All Safety, LLC	9/9/2021	True	Safety Consultation for August 2021	\$2,700.00
20752	Far02	Farr Construction	9/9/2021	True	July 21 - Aug. 21 Progress Payment #7 Big Creek Clearwell	\$291,650.00
20753	Fas02	Fastenal	9/9/2021	True	Batteries for Fire Department, Shovels for Operations	\$365.97
20754	FOO01	Foothill-Sierra Pest Control	9/9/2021	True	Pest Control	\$160.00
20755	GCS02	GCSO	9/9/2021	True	GCSO Water Bill	\$11,752.35
20756	GCS01	GCSO Petty Cash	9/9/2021	True	Beverages for Movies in the Park	\$26.49
20757	gilb01	Gilbert Associates, Inc.	9/9/2021	True	Monthly CPA Services	\$3,400.00
20758	GRA04	Grainger	9/9/2021	True	Photocells, Glove Valve for shop hose, LS Meters, Red Pass Memb.	\$1,183.05
20759	Gre06	Green Rubber-Kennedy Ag	9/9/2021	True	Neoprene Rubber to Replace Gasket on Vac Tron	\$200.13
20760	LOW01	Lowe's Companies, Inc.	9/9/2021	True	Dishwasher for Admin Kitchen	\$636.10
20761	Mitel	Mitel	9/9/2021	True	District Telephone Service	\$349.20
20762	MOO01	Moore Bros. Scavenger Co., Inc.	9/9/2021	True	Garbage Service	\$518.78
20763	MOT03	Mother Lode Answering Service	9/9/2021	True	Monthly Call Forward/Paging	\$386.64
20764	MOU03	Mountain Oasis Water Systems	9/9/2021	True	Bottled Water	\$108.00
20765	Oreil	O'Reilly Auto Parts	9/9/2021	True	Auto Parts	\$211.13
20766	Pac06	PACE Supply Corp	9/9/2021	True	Ford Ball Stop and Gaskets for C&D Stock	\$1,005.23
20767	Pea01	Pearlman, Rachel	9/9/2021	True	Reimbursement for Mileage and Parking for CSDA Conference	\$248.84
20768	PGE01	PG&E	9/9/2021	True	Monthly Electric Charges	\$663.24
20769	pin04	Pine Alley Saw Shop	9/9/2021	True	Weedeaters, 2-Stroke Mix, Speed Feed for Landscape Maintenance	\$1,600.30
20770	Pin07	Pine Mountain Auto	9/9/2021	True	August Auto Parts	\$351.54
20771	SUE01	Ray Sues Insurance & Invst	9/9/2021	True	Retired Emp. Health Insurance for October	\$3,518.30
20772	tho06	Thomas & Associates	9/9/2021	True	Air Release Valves for Lift Station 13	\$2,087.96
20773	TUO01	Tuo. Co. Public Power Agency	9/9/2021	True	Public Power Purchase	\$21,241.39
20774	Tuo17	Tuolumne-Stanislaus IRWMA	9/9/2021	True	2021-2022 T-S IRWMA Membership	\$6,272.00
20775	UMP01	UMPQUA Bank	9/9/2021	True	August Credit Card Purchases	\$7,013.06
20776	UNI01	Union Democrat	9/9/2021	True	Ad for 2020 UWMP Notice of Public Hearing	\$811.25
20777	USA03	Usa Blue Book	9/9/2021	True	Sludge Judge and Transmitter for WWTP	\$291.67
20778	Ver02	Verizon Wireless 5298	9/9/2021	True	Monthly Cell Phone	\$913.43
20779	Wells	Wells Fargo Vendor Financial Services, LLC	9/9/2021	True	Monthly Lease on Admin Copier	\$359.28
115830	OE3	Operating Engineers Local #3	9/9/2021	True	PR Batch 00001.09.2021 Oper Engin Union Dues	\$353.99
902340	CAL09	CalPers 457 Plan Administrator	9/9/2021	True	PR Batch 00001.09.2021 CalPers Def Comp	\$1,000.00
902341	DCSS	Dept of Child Support Services	9/9/2021	True	PR Batch 00001.09.2021 Wage Garnish Child Support	\$205.03
902342	EDD01	EDD - Electronic	9/9/2021	True	PR Batch 00001.09.2021 State Income Tax	\$2,765.75
902343	FedEFTPS	Federal EFTPS	9/9/2021	True	PR Batch 00001.09.2021 FICA Employee Portion	\$15,731.15
902344	Orion	Orion Portfolio Solutions	9/9/2021	True	PR Batch 00001.09.2021 Orion 457	\$1,305.00
902345	PER01	Pers - Electronic	9/9/2021	True	PR Batch 00001.09.2021 PERS Employer Expense	\$9,845.72
20726	UB*02911	Brower, Kristy	9/7/2021	True	Refund Check 010394-003, 20745 HEMLOCK ST 11/54	\$172.50

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
20727	Com05	Commerce Truck & Equipment Sales LLC	9/7/2021	True	2022 Dorsey TA20 Trailer	\$33,544.59
20728	UB*02920	Gober, Gary	9/7/2021	True	Refund Check 011288-000, 20116 Ridgecrest 13/283	\$514.78
20729	UB*02914	Gray, Kenneth & Theadora	9/7/2021	True	Refund Check 012591-000, 12596 FOUNTAIN CIR 5C/302	\$196.45
20730	UB*02921	Griffon Jr., William	9/7/2021	True	Refund Check 014027-000, 20796 Nonpareil Way 10/50	\$112.87
20731	UB*02923	Kain, Joshua	9/7/2021	True	Refund Check 015179-001, 12984 Mueller Dr 2/131	\$76.13
20732	UB*02919	Kelly, Patrick & Valerie	9/7/2021	True	Refund Check 014619-000, 19990 Pleasant View 1/168	\$189.47
20733	UB*02922	LUCCHINI, RENEE	9/7/2021	True	Refund Check 005775-000, 20701 CHAPARRAL 11/50	\$13.32
20734	UB*02912	Marinacci, Louis	9/7/2021	True	Refund Check 007894-002, 12043 HILLHURST 8/169	\$3.16
20735	UB*02910	Massone, Miles & Lori	9/7/2021	True	Refund Check 013356-003, 19442 Pleasant View 1/114	\$117.42
20736	UB*02918	McClintock, Mariette	9/7/2021	True	Refund Check 015783-000, 11195 MERRELL RD #YH	\$97.26
20737	UB*02917	Morcott, Ian	9/7/2021	True	Refund Check 005086-000, 21340 Beaver Ct 12/85	\$124.11
20738	UB*02913	O'Hara, Daniel	9/7/2021	True	Refund Check 013113-000, 19619 CHAMBERLAIN 1/496	\$68.53
20739	UB*02648	Parks, Steven & Vanessa	9/7/2021	True	Refund Check 015983-000, 19338 JAMES CIR 2/359	\$135.00
20740	UB*02916	Tanaka, Tony & Julie	9/7/2021	True	Refund Check 013774-001, 20724 CRESTPINE ESMT 3/475	\$60.49
20741	UB*02915	Yaste, Cynthia	9/7/2021	True	Refund Check 012942-000, 19594 COTTONWOOD 6/190	\$98.81
					September Direct Deposit Payroll	\$82,544.83
Total Accounts Payable						\$804,439.02



TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: October 12, 2021

SUBJECT: Agenda Item 6A: Discussion of the Presentation to be Provided at the PML Lake Lodge at 10:00 AM on October 23, 2021, Regarding GCSB Actions to Address Sewer Odor

RECOMMENDED ACTION:

The purpose of this agenda item is to review the presentation planned to be provided publicly in Pine Mountain lake on the 23rd of October. No action required.

BACKGROUND:

The process of wastewater collection and treatment produces a variety of gases and odors due to the natural biological decomposition of the organic wastes that occur with the sewage as it travels through pipes, manholes, lift stations and in open basins at the wastewater treatment plant. Sewer odors are produced by sewer gases as they off-gas to the atmosphere that may include hydrogen sulfide, ammonia, methane, esters, carbon monoxide, sulfur dioxide and nitrogen oxides.

Reports of sewer odors submitted to the district go back many years. In the past three years, we have received on average 5 to 10 odor complaints per year submitted by phone call, through our website and by email. Over these same years if you were to follow some of the local social media outlets you would believe that many more complaints were formally submitted to the district. This is not the case as we do not monitor social media for the purpose of documenting, investigating, and filing reports related to sewer odor complaints. The bottom line is, it would be impossible to identify the location of the complaint, time of day the odor was detected and other factors needed for the district to efficiently evaluate and respond to odor production from the collection system and treatment plant. All sewer odor complaints properly submitted through the district office are documented, investigated and follow up actions prescribed based on the circumstances identified if any.

We have continuously encouraged residents to provide us as much detail about the location and time of sewer odors encountered so that we can appropriately implement remedies. We established an odor complaint page on our website and linked it to social media posts and sites with a simple form to be submitted to help us better document the extent of odors in the system. We also directly reached out to residents in the areas generating the most complaints on social media, and the overwhelming feedback that we received was that most did not see the odor as a nuisance or did not realize the odor at all.

The purpose of this meeting in Pine Mountain lake is to provide background on our sewer system and the many ways that odors can be produced. We also want to hear public input and concerns related to sewer odors as it will help us prioritize what in many cases can be very expensive

remedies. Another very important topic we intend to cover are the efforts the district has implemented over the past few years that are intended to systematically address and reduce odors produced by the system. We hope very much to better open the lines of communication and understanding of the problem areas and solutions being employed.

The majority of the sewer odor complaints have been lodged from the same areas of Pine Mountain Lake, with most of them located near one or more of our 15 lift stations in the PML community and the vast majority located in the southwestern portion of PML closest to the main lift stations (5, 6 and 7) and the wastewater treatment plant. We hope this presentation is helpful for community, and we will brief the board of the input and outcome at our October workshop.

ATTACHMENTS: None - A Video Presentation will be provided at the meeting

FISCAL IMPACT: None.



TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: October 12, 2021

SUBJECT: Agenda Item 6B: Discussion Regarding the Process for Update of the District's Municipal Service Review and Potential LAFCO Meeting to be Held in Groveland

RECOMMENDED ACTION:

The purpose of this discussion is to receive board input and direction regarding a request submitted to the Tuolumne County LAFCO for its November 2021 meeting to be held in Groveland to receive local community input on the GCSB municipal service review.

BACKGROUND:

As we have discussed with the board on a number of occasions, LAFCO is required to conduct a review of the services provided by every district in the county, every five years in a report titled municipal service review (MSR). The MSR serves as a background and action document for the county LAFCO to make decisions about special district reorganization, boundaries, sphere of influence, and other matters related to the technical, managerial, and financial aspects of providing services as a special district.

The MSR is used also to determine if service demands are increasing outside of the district's sphere of influence boundary, so that potential adjustments in this future development boundary can be made for the purposes of planning service expansion and county land use planning. LAFCO is charged with not only evaluating the need for growth of special districts to provide services in larger areas, but also to ensure that additional special districts are not formed inside or adjacent to an existing district boundary, simply to provide the same services in the new area. For example, LAFCO law discourages the creation of an additional water and fire district in areas adjacent to GCSB, so long as GCSB is competent and efficient at providing those services.

As we all have learned over the past two years, the demand for district fire and emergency response services have extended far outside the district boundaries to developed resort and recreational areas requiring over 20 minute response times one way. This is certainly an issue and concern central and aligned with the purposes of the preparation of a municipal service review. The demand for other services provided by the district and potentially needed by properties located outside of the district and its sphere of influence, may not be as apparent as the fire and emergency response services. The reason being we may not have a direct linkage established to be able to hear the service needs of our surrounding communities. It is for this reason that GCSB management has recommended that county LAFCO conduct a hearing or meeting in Groveland to receive broad public input on the development of the GCSB MSR, from persons located within and outside the district and its sphere of influence.

The MSR is also an excellent document that contains a thorough description of the district, its governance, services provided, strengths, weaknesses, financial condition, and ability to competently and efficiently deliver services in the district boundaries. The MSR evaluates the possibility, feasibility and impacts of consolidation of other districts located in or adjacent to the district boundaries, including determination of whether there are other, more efficient government service options available. The MSR is intended to identify the most efficient and effective means of providing local services in a region and/or GCSD.

The purpose of the discussion at this meeting is to seek board input on the interest of conducting a LAFCO meeting in Groveland for the purpose of engaging the public and receiving input on our MSR. At this point it is anticipated that LAFCO's November meeting could take place somewhere in Groveland. District staff has offered to assist the county LAFCO in arranging and conducting this meeting.

ATTACHMENTS:

None.

FISCAL IMPACT:

None.



TO: GCS D Board of Directors

FROM: Peter Kampa, General Manager

DATE: October 12, 2021

SUBJECT: Agenda Item 6C: Approve Resolution Authorizing the Grant Application, Acceptance, and Execution for the Water System Resiliency Project.

RECOMMENDED ACTION:

I move to approve Resolution 28-2021 authorizing the submittal of an application to the 2021 Drought Relief Program for the construction of the Groveland CSD 2021 Drought Water System Resiliency Project. The Resolution authorizes the General Manager to sign and submit the application and to enter into the grant agreement if the application is approved.

BACKGROUND:

In early October 2021, the California Department of Water Resources (DWR) is preparing to release \$200 million in funding for Drought Relief Projects. The intent of the Drought Relief Grant Program is to provide immediate and near-term financial and technical support to help Urban Water Suppliers survive this and future droughts. The program aims to implement needed resiliency measures and infrastructure improvements for water suppliers. The application is not competitive and is approved on a first come, first serve basis to water providers with projects meeting specified requirements.

Staff worked with our District Engineer to identify water system/water supply threats in an extended drought, and has identified the following priority projects that address multiple needs and benefits:

- At PML:
 - New Water Intake (Pumping Facilities) at Dunn Ct. to be able to safely and reliably reach water of acceptable quantity and quality when levels in the lake are low, and
 - New permanent location for the AWS water treatment plant to be more reliable and less costly to operate, as well as able to operate year round in a safe and efficient manner to produce water from PML during Hetch Hetchy Tunnel supply interruptions.

- In Big Oak Flat and Tank 5 Service Area:

- New Groundwater Well to supply drought and emergency backup water supply to those sections in the Big Oak Flat area
- New water storage tank to receive the groundwater from the new well and allow for isolation of the system while maintaining water supply for domestic and firefighting use
- New Water Main (1-mile) to connect Tank 5 to the Big Oak Flat water system; resolving long-standing water quality issues in Tank 5 by increasing demand on the tank while providing water supply redundancy and fire flow capabilities in the service area.
- New Pressure Reducing Station to control pressure from the new tank

The improvements in the Water System Resiliency Project will allow the District to supply water to its customers during extreme drought conditions and emergency conditions that take the Mountain Tunnel out of service. The location of the new well would be determined during the hydrogeological investigation task. These improvements will allow GCSD to supply water if a tunnel outage occurs due to a drought condition. Enclosed is a draft preliminary project budget for consideration. This is a 100% grant program however the state will run short on funding and when they do, certain project allocations may be offered at a reduced level.

ATTACHMENTS:

- Resolution 28-2021
- Draft preliminary project budget

FISCAL IMPACT:

The fiscal impact associated with submitting the application for funding consists entirely of consulting engineering costs; which are not planned to exceed \$15,000. We will be submitting these initial planning, design and administrative costs to the Governor's Office of Emergency Services for probable reimbursement through the Tuolumne County OES. If the state construction grant application is approved, GCSD will receive up to approximately \$8M in grant funds for the proposed project.

RESOLUTION NO. 28-2021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE WATER SYSTEM RESILIENCY PROJECT

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the Groveland CSD proposes to implement a Water System Resiliency Project; and

WHEREAS, the Water System Resiliency Project is being implemented in response to a drought scenario, as defined by Water Code section 13198(a) and is intended to: (1) address immediate impacts on human health and safety; (2) address immediate impacts on fish and wildlife resources; or, (3) provide water to persons or communities that lose or are threatened with the loss or contamination of water supplies; and

WHEREAS, the Groveland CSD has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, the Groveland CSD intends to apply for grant funding from the California Department of Water Resources for the Water System Resiliency Project.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Groveland CSD, California, as follows:

1. That pursuant and subject to all of the terms and provisions of Budget Act of 2021 (Stats. 2021, ch. 69, § 112), the Groveland CSD General Manager, or designee is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources and take such other actions as necessary or appropriate to obtain grant funding.
2. The Groveland CSD General Manager or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.
3. The Groveland CSD General Manager or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.

This resolution was adopted at a Regular Meeting of the Board of Directors of the Groveland CSD held on October 12, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Janice Kwiatkowski, President

ATTEST:

Rachel Pearlman, Board Secretary

**GROVELAND COMMUNITY SERVICES DISTRICT
URBAN WATER SUPPLIER/MULTIBENEFIT DROUGHT RELIEF
PRELIMINARY PROJECT BUDGET**

Item	Description	Amount
1	New Intake at Pine Mountain Lake	\$300,000.00
2	Relocation of AWS	\$3,500,000.00
3	New Main to Connect Tank 5 to Big Oak Flat	\$1,200,000.00
4	New PRV	\$100,000.00
5	New 140,000-gal Storage Tank	\$400,000.00
6	New Well	\$300,000.00
7	Subtotal Construction	\$5,800,000.00
8	Contingency (10%)	\$580,000.00
9	Engineering, Surveying and Environmental	\$870,000.00
10	Construction Administration	\$580,000.00
11	Total Project Cost	\$7,830,000.00



TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: October 12, 2021

SUBJECT: Agenda Item 6D: Adoption of a Resolution Approving the Applications for Rural Recreation and Tourism Program Grant Funds for the Hetch Hetchy Railroad Trail, Phase 1 and Adventure Center at Mary Laveroni Park

RECOMMENDED ACTION:

I move to adopt Resolution 29-2021 approving the Applications for Rural Recreation and Tourism Program Grant Funds for the Hetch Hetchy Railroad Trail, Phase 1 and Adventure Center at Mary Laveroni Park.

BACKGROUND:

The District has been planning and engaging the community for nearly three years in the development and planning for major improvements to the local park facilities owned by GCSB. The District engaged the services of a professional landscape architect who specializes in public park facilities and trails, as well as related public input processes, grant applications, and project design in construction management. The Board reviewed the final park amenities plan and recommendations at their regular meeting on June 8, 2021. Since that time, district staff has been working with the consultant to finalize a project proposal that is prepared for the grant application process.

As previously discussed, in 2018 Proposition 68 was approved by the California voters and provided hundreds of millions of dollars for major capital improvements for parks; to develop new parks, to increase the amenities available at existing parks and other improvements with the goals of improving the physical and mental health of Californians by getting them outside to enjoy their environment. Proposition 68 also provided funding for projects in rural communities that provide opportunities to increase local recreation and tourism potential.

The California Department of Parks has recently opened its application for the Rural Recreation and Tourism Grant Program, with grant applications due on November 5, 2021. The District actively participated in review and comment on the draft guidelines prepared by the state for this Program in 2019 and in 2020, and it has been determined that the improvements planned for our local park system match nearly identically to the priorities and grant criteria for this particular grant program. The maximum grant allocation per project is \$3 million and the District is allowed to submit applications for multiple projects. This is a 100% grant program, as we have been determined to be a severely disadvantaged community.

District staff proposes to submit two separate applications of up to \$3 million each for the following projects. Please note that the listed project names/titles are preliminary for identification purposes only; pending additional public input:

1. Planning, design and construction of the main **Hetch Hetchy Railroad Trail, Phase 1** segment from the Groveland Resilience Center through Mary Laveroni Park to Deer Flat Rd. There are **no** additional trail phases identified or planned to the northeast of the Resilience Center, however it is hopeful that the Phase II trail could extend to Big Oak Flat in the future. This is planned as a 12-foot wide paved multipurpose, non-motorized trail constructed to ADA standards. The trail will be designed for emergency use as an access/evacuation road bypassing Hwy 120 and the Ferretti Rd. intersection. The trail project also includes support amenities such as:
 - a. Benches and covered rest areas
 - b. Interpretive signage related to the railroad history, mining and California water development
 - c. Trailhead facilities, markers and signage/kiosk
 - d. Lighting and security
 - e. Trash receptacles
 - f. Linkage to downtown Groveland businesses and ADA access to Mary Laveroni Park
 - g. Development of a secondary and tertiary trails throughout the 280-acre GCSD property to provide miles of walkable and bikeable unpaved trails through varying terrain as well as for organized sporting events such as running, cyclocross and bicycle. The trails will provide access to premier bird watching areas.

The final project design and amenities will be determined following additional public engagement.

2. **Adventure Center at Mary Laveroni Park** –The proposed Adventure Center at Mary Laveroni Park includes:
 - a. The development of a natural amphitheater built into the slope between the upper and lower park and a stage area opposite of the amphitheater. This facility will serve concerts, interpretive presentations, performing arts, movies in the park, and many other community events
 - b. Fixed covered structure in the area of the current temporary shade sails/poles. This structure will provide all weather opportunities for events and gatherings.
 - c. Walking trails and accessible sidewalks linking major amenities
 - d. Yosemite Valley replica bouldering areas, climbing, nets and adventure structures, Creekside nature play area, native drought tolerant plantings/educational signage and feature pedestrian bridge spanning the “Yosemite Valley” area
 - e. Benches and table areas
 - f. Event support infrastructure and facilities for enhanced/additional community events, wedding rentals, etc.
 - g. 20-acre competitive Disc Golf course located between Mary Laveroni Park and the GCSD office

Staff is working with our consultant, WRT in preparation of the grant applications due November 5, 2021. To submit the grant applications, a Board Resolution is required.

There will be additional public engagement and outreach conducted to finalize the project design concepts in advance of the application. If awarded grant funds, the public and partners will be actively involved in additional community outreach, CEQA document preparation, final design and construction.

While District staff has been actively engaged with this process for nearly three years now and has engaged the community for participation and feedback throughout this process which has been reflected in the existing preliminary concept designs developed and presented, it is to be understood that all park recreational concepts are preliminary. As this process progresses to subsequent levels of implementation, it is to be expected that these initial plans will be subject to modifications based on feasibility, cost, grant guidelines, and other outside circumstances that would not be possibly known at this time.

The Board will recall that the [Park Amenities Plan](#) prepared by WRT includes a Groveland Sport Complex as well as the development of an RV Park. The sports complex at this time includes the baseball/softball field, relocated and improved skateboard park and basketball courts; and other options are being considered as presented by WRT. It has been determined that at this time, these two projects would not score highly for this grant as there is still much more needed evaluation and planning to be conducted. It is staff's intent to continue developing these projects to better plan with the community and prepare the final project for possible future rounds of this grant program or other recreational grant opportunities in the future; as these both contribute significantly to the District's overall park and recreational plans.

ATTACHMENTS:

- (hyperlink only) [Rural Recreation and Tourism Program Grant Funds Guidelines and Application](#)
- Resolution 29-2021

FISCAL IMPACT:

The consulting work necessary for the grant application process, public engagement and preliminary planning is included in the 2021/22 fiscal budget at not to exceed \$40,000.

RESOLUTION 29-2021

ADOPTION OF A RESOLUTION APPROVING THE APPLICATIONS FOR RURAL RECREATION AND TOURISM PROGRAM GRANT FUNDS FOR THE HETCH HETCHY RAILROAD TRAIL, PHASE 1 AND GROVELAND ADVENTURE CENTER AT MARY LAVERONI PARK

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Rural Recreation and Tourism Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, BE IT RESOLVED THAT THE GROVELAND COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS HEREBY: APPROVES THE FILING OF APPLICATIONS FOR THE HETCH HETCHY RAILROAD TRAIL, PHASE 1 AND GROVELAND ADVENTURE CENTER AT MARY LAVERONI PARK; AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to the General Manger to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
6. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

Approved and adopted the day of October 12, 2021

I, the undersigned, hereby certify that the foregoing Resolution Number was duly adopted by the Groveland Community Services District Board of Directors following a roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Rachel Pearlman, Board Secretary

Janice Kwiatkowski, President - Board of Directors

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on October 12, 2021.

DATED: _____



TO: GCS D Board of Directors

FROM: Peter Kampa, General Manager

DATE: October 12, 2021

SUBJECT: Agenda Item 6E: Adoption of a Resolution Authorizing the Award of the Phase One WWTP Improvements Project to Moyle Excavation for a Bid Amount of \$446,640.00 and to Authorize the General Manager to Sign an Agreement on Behalf of the District

RECOMMENDED ACTION:

I move to Adopt Resolution 30-2021 Authorizing the Award of the Phase One WWTP Improvements Project to Moyle Excavation for a Bid Amount of \$446,640.00 and to Authorize the General Manager to Sign an Agreement on Behalf of the District

BACKGROUND:

The Groveland CSD Wastewater Treatment Plant (WWTP) needs improvements to their existing sludge drying beds and district office roads.

When the facility was constructed in the late 1900's, proper drainage facilities were not installed to handle the runoff stormwater from the surrounding tributary area. For this reason, the facility experiences excessive puddling in front of the WWTP's sludge drying beds. In some occurrences, the runoff enters into the sludge drying beds, restrict the WWTP's ability to properly dry their sludge.

The Groveland CSD district office roads have not been repaired since the facility was constructed. As of today, the roadways do not have uniform gravel covering or sufficient grading to direct runoff stormwater to the existing drainage infrastructure. Furthermore, the existing drainage infrastructure (culverts, channels, etc.) have reached the end of their useful life and are in need of replacement.

AM Consulting Engineers prepared plans and specifications for the Phase 1 WWTP Improvements Project. The Project consists mainly of demolition of existing drainage infrastructure, earthwork/grading, concrete construction, gravel roadway resurfacing and installation of new drainage facilities.

The bid package included both a base bid and bid additive bid items. The award of the Project is based on base bid plus all additive bid items.

DISCUSSION:

A total of five bids were received at the GCSD District office on October 6, 2021. The low bid was submitted by Moyle Excavation in the amount of \$446,640.00. The bid results were as listed:

<u>Contractor</u>	<u>Total Bid</u>
Moyle Excavation	\$446,640.00
TBS Contractors	\$547,471.99
Sierra Mountain Construction	\$548,700.00
Dirt Dynasty Inc	\$578,050.00
RTC Construction Management	\$719,494.00

ATTACHMENTS:

1. Resolution 30-2021
2. Bid Tabulation
3. Project Costs if Awarded to Moyle Excavation
4. Notice of Award
5. Agreement

FISCAL IMPACT:

Construction costs for the Phase 1 WWTP Improvements Project is funded by the loan received in late 2019 and as included in the 2021/22 fiscal year budget.

RESOLUTION 30-2021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING AWARD OF AGREEMENT FOR THE PHASE ONE WWTP IMPROVEMENTS PROJECT TO MOYLE EXCAVATION FOR A BID AMOUNT OF \$446,640.00 AND TO AUTHORIZE THE GENERAL MANAGER TO SIGN AN AGREEMENT ON BEHALF OF THE DISTRICT

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the District has the authority to construct, operate and maintain the Wastewater Treatment Facility; and

WHEREAS, the District needs to complete improvements to the Wastewater Treatment Facility; and

WHEREAS, the proposed improvements were included in the Project loan secured in 2019 and in the adopted fiscal year 2021/2022 final budget; and

WHEREAS, AM Consulting Engineers prepared plans and specifications for the Phase 1 WWTP Improvements Project; and

WHEREAS, the Project was advertised in the required trade journals and Builder's Exchanges and on August 21, 2021, in the Union Democrat; and

WHEREAS, a mandatory pre-bid meeting was held on August 25, 2021, where three (3) contractors attended; and

WHEREAS, the bids received were publicly opened and read on September 9, 2021; and

WHEREAS, all bids were rejected on September 14, 2021, and the project was revised by the District Engineer, and advertised for bid in the required trade journals and Builder's Exchanges and on September 24, 2021, in the Union Democrat; and

WHEREAS, the bids received were publicly opened and read on October 6, 2021; and

WHEREAS, the District has the authority to reject any and all bids, or to award the contract to the lowest responsive bidder; and

WHEREAS, Moyle Excavation, Inc. submitted the lowest bid, which is included herein for reference and in the contract documents as required.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY approve as follows:

1. The General Manager is authorized to issue Notice of Award to the lowest bidder Moyle Excavation, Inc.
2. The General Manager is authorized to execute the construction contract to the lowest bidder Moyle Excavation, Inc. in the amount of \$446,640.00 after the Contractor's Performance and Payment Bonds are received.
3. The General Manager is authorized to negotiate Construction Change Orders (CCO) in an amount not to exceed a 15% increase in the original bid and contract amount.
4. The General Manager is authorized to negotiate deductive (cost) change order that result in a comparable work product.
5. The General Manager is authorized to negotiate a construction start date and issue the Notice to Proceed to the Contractor in accordance with the Project Plans and Specifications.
6. The General Manager is authorized to approve and process Contractor payments within the cost limitations stated herein, in accordance with the Project Plans and Specifications.
7. The General Manager is authorized to file the Project Notice of Completion in accordance with the Plans and Specifications.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on October 12, 2021, by the following vote:

AYES
NOES
ABSTAIN
ABSENT

ATTEST:

Rachel Pearlman, Board Secretary

Janice Kwiatkowski, President - Board of Directors

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on October 12, 2021.

DATED: _____

Bid Summary
Groveland Community Services District
Phase 1 WWTP Improvements (REBID) Project

Bid Opening Date: October 6, 2021

Estimated Award Date: October 12, 2021

Bid Item No.	Bid Item	Quantity	Unit	Engineer's Estimate		Moyle Excavation Inc.		TBS Contractors		Sierra Mountain Construction Inc.		Dirt Dynasty, Inc.		RTC Construction	
				Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
1	Mobilization, Demobilization, Bonds and Insurance	1	LS	\$50,000.00	\$50,000.00	\$33,000.00	\$33,000.00	\$5,664.00	\$5,664.00	\$75,000.00	\$75,000.00	\$89,000.00	\$89,000.00	\$60,925.00	\$60,925.00
2	District Office Roads Improvements	1	LS	\$80,000.00	\$80,000.00	\$42,138.00	\$42,138.00	\$104,600.44	\$104,600.44	\$100,000.00	\$100,000.00	\$109,500.00	\$109,500.00	\$138,521.00	\$138,521.00
3	Sludge Drying Bed Improvements	1	LS	\$200,000.00	\$200,000.00	\$257,652.00	\$257,652.00	\$214,457.55	\$214,457.55	\$245,000.00	\$245,000.00	\$236,000.00	\$236,000.00	\$292,348.00	\$292,348.00
1	District Office Roads Gravel Resurfacing and Grading	99,000	SF	\$1.50	\$148,500.00	\$1.15	\$113,850.00	\$2.25	\$222,750.00	\$1.30	\$128,700.00	\$1.45	\$143,550.00	\$2.30	\$227,700.00
Total Bid Price				\$478,500.00		\$446,640.00		\$547,471.99		\$548,700.00		\$578,050.00		\$719,494.00	

**Groveland Community Services District
Phase 1 WWTP Improvements (REBID) Project
Project Costs (If Awarded to Moyle Excavation, Inc.)**

Moyle Excavation Inc.

Bid Item No.	Bid Item	Quantity	Unit	Unit Price	Cost
1	Mobilization, Demobilization, Bonds and Insurance	1	LS	\$33,000.00	\$33,000.00
2	District Office Roads Improvements	1	LS	\$42,138.00	\$42,138.00
3	Sludge Drying Bed Improvements	1	LS	\$257,652.000	\$257,652.00
1	District Office Roads Gravel Resurfacing and Grading	99,000	SF	\$1.15	\$113,850.00
Total Bid Price				\$446,640.00	

SECTION 005200
AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT

THIS AGREEMENT is by and between Groveland Community Services District (GCSD) ("Owner") and Moyle Excavation, Inc. ("Contractor"). Owner and contractor hereby agree as follows:

ARTICLE 1 - WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

1. District Office Roads Improvements
2. Sludge Drying Bed Drainage Improvements

1.02 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows: Phase 1 WWTP Improvements (REBID).

ARTICLE 2 - ENGINEER

2.01 The Engineer for this Project is AM CONSULTING ENGINEERS, INC. (Engineer), which is to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 3 - CONTRACT TIMES

3.01 Time of the Essence

- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Days to Achieve Substantial Completion and Final Payment*

- A. The Work will be substantially completed within Eighty (80) working days after the date when the Contract Times commence to run as provided in Paragraph 2.03 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions within 110 working days after the date when the Contract Times commence to run.

4.03 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner \$1,000 for each day that expires after the time specified in Paragraph 4.02 above for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner \$250 for each day that expires after the time specified in Paragraph 4.02 above for completion and readiness for final payment until the Work is completed and ready for final payment.

ARTICLE 5 – CONTRACT PRICE

- 5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to Paragraphs 5.01.A, below:
- A. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.

ARTICLE 6 – PAYMENT PROCEDURES

- 6.01 *Submittal and Processing of Payments*
- A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.
- 6.02 *Progress Payments; Retainage*
- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the 20th day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below. All such payments will be measured by the schedule of values established as provided in Paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements.
1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Engineer may determine or Owner may withhold, including but not limited to liquidated damages, in accordance with Paragraph 14.02 of the General Conditions.
- a. 95 percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, then as long as the character and progress of the Work remain satisfactory to Owner and Engineer, there will be no additional retainage; and
- b. 95 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).
- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less such amounts as Engineer shall determine in accordance with Paragraph 14.02.B.5 of the General Conditions and less 200 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the tentative list of items to be completed or corrected attached to the certificate of Substantial Completion.
- 6.03 *Final Payment*
- A. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 14.07.

ARTICLE 7 – INTEREST

- 7.01 All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the rate of 0.1 percent per annum.

ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

- 8.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:
- A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
- B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

- C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities), if any, that have been identified in Paragraph SC-4.02 of the Supplementary Conditions as containing reliable "technical data," and (2) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in Paragraph SC-4.06 of the Supplementary Conditions as containing reliable "technical data."
- E. Contractor has considered the information known to Contractor; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and (3) Contractor's safety precautions and programs.
- F. Based on the information and observations referred to in Paragraph 8.01.E above, Contractor does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 9 – CONTRACT DOCUMENTS

9.01 *Contents*

- A. The Contract Documents consist of the following:
 - 1. This Agreement.
 - 2. Performance bond.
 - 3. Payment bond.
 - 4. General Conditions.
 - 5. Supplementary Conditions.
 - 6. Technical Specifications.
 - 7. Drawings
 - 8. Addenda (numbers 1 to 1, inclusive).
 - 9. Exhibits to this Agreement (enumerated as follows):
 - a. Contractor's Bid.
 - b. Documentation submitted by Contractor prior to Notice of Award.
 - 10. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 - a. Notice to Proceed.

- b. Work Change Directives.
 - c. Change Orders.
- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).
 - C. There are no Contract Documents other than those listed above in this Article 9.
 - D. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 3.04 of the General Conditions.

ARTICLE 10 – MISCELLANEOUS

10.01 *Terms*

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 *Assignment of Contract*

- A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*

- A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:
 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;
 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement. Counterparts have been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or have been identified by Owner and Contractor or on their behalf.

This Agreement will be effective on October 12, 2021 (which is the Effective Date of the Agreement).

OWNER:

CONTRACTOR

By: _____
Title: _____

By: _____
Title: _____

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: _____
Title: _____
Address for giving notices:

Attest: _____
Title: _____
Address for giving notices:

License No.: _____

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

(Where applicable)

Agent for service of process:

Exhibit A – Contractor’s Bid

**SECTION 005100
NOTICE OF AWARD**

Date: October 7, 2021

Project: PHASE 1 WWTP IMPROVEMENTS (REBID)	
Owner: Groveland CSD	Owner's Contract No.:
Contract: PHASE 1 WWTP IMPROVEMENTS (REBID)	Engineer's Project No.:
Bidder: Moyle Excavation Inc.	
Bidder's Address: 10065 B Pulpit Rock Road, Jamestown, CA, 95327	

You are notified that your Bid dated September 9, 2021, for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for Phase 1 WWTP Improvements (REBID) Project.

The Contract Price of your Contract is four hundred forty-six thousand six hundred forty dollars (\$446,640.00).

One copy of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

Sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within 15 days of the date you receive this Notice of Award.

1. Deliver to the Owner three (3) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security Bonds as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent: None

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

Owner
By: _____
Authorized Signature

Title

Copy to Engineer

END OF SECTION



TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: October 12, 2021

SUBJECT: Agenda Item 6F: Adoption of the Resolution Approving the Wastewater Treatment Plant Project Phase Two and Authorizing Public Bidding

RECOMMENDED ACTION:

I move to adopt Resolution 31-2021 approving the Wastewater Treatment Plant Project Phase Two Project and Authorizing Public Bidding

BACKGROUND:

The Groveland CSD Wastewater Treatment Plant (WWTP) improvement project was initially approved by the Board in late 2019 and a \$1.5 million loan secured to purchase and install a new headworks screen, renovate the recycled water pumping station and update Lift Station #2. Unfortunately, as soon as the headworks screen was ordered and manufacturing started, the March 2020 Covid-19 Pandemic caused significant delays in equipment delivery dates.

Since that time and while preparing project plans and specifications, it was determined that additional improvements were necessary to further reduce odor production, improve safety and operating efficiencies, as well as installing monitoring equipment to optimize the treatment process including replacement of outdated electrical equipment and controls, installation of wastewater inflow control and monitoring equipment, additional concrete surfacing a drainage enhancements in the sludge drying area, as well as overall treatment facility access road and culvert improvements to reduce erosion and improve access during inclement weather.

Due to delays in work by technical consultants for electrical and system controls, District staff chose to split the project into two phases so that construction of weather dependent work including concrete, and roads/culverts could be completed before winter precipitation. It is expected that the construction contract for the Phase 1 WWTP project will be awarded at this meeting. Under consideration at this time is approval of the WWTP Phase 2 project, allowing the District to proceed with public bidding. This project is critically necessary for the reasons stated above.

ATTACHMENTS:

1. Resolution 31-2021
2. Engineer's Estimate of costs

FISCAL IMPACT:

The total cost of the Phase 1 and Phase 2 WWTP project is estimated at \$1,785,640, based on the Phase 1 bid costs plus the Phase 2 engineer's cost estimate. The engineer's estimate

of probable costs for the Phase 2 project is attached, and totals \$1,339,000. The 2021/22 adopted budget contained \$1.7 million for the project, of which \$1.5 million is covered by the 2019 project loan. The remaining project balance is available in the Sewer Fund balance (cash). The Board will consider award of the construction contract for the Phase 2 project in November 2021.

RESOLUTION NO. 31-2021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPROVING THE WASTEWATER TREATMENT PLANT PROJECT PHASE TWO AND AUTHORIZING PUBLIC BIDDING

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the District Engineer has conducted an evaluation of the District's wastewater treatment plant headworks, recycled water pumping system and Lift Station #2, and determined that numerous system defects exist and require immediate replacement; and

WHEREAS, the District has received loan funding in the amount of \$1.5 Million for the Wastewater Treatment Plant Improvements project and has included the cost of this project in its adopted 2021/22 fiscal year budget; and

WHEREAS, District Engineer has directed the preparation of project plans and specifications acceptable to the District and the District Engineer is prepared to issue a Notice to Bidders starting the public bidding process following Board approval.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES hereby approve Resolution 31-2021 approving the Wastewater Treatment Plant Project Phase Two and authorize public bidding.

WHEREFORE, this resolution was adopted at a Regular Meeting of the Board of Directors of the Groveland CSD held on October 12, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Janice Kwiatkowski, President

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on October 12, 2021.

DATED: _____



TO: GCS D Board of Directors

FROM: Pete Kampa, General Manager

DATE: October 12, 2021

SUBJECT: Agenda Item 6G. Consideration of an Appointment for a Standing Committee to evaluate the options and need related to the extension of public sewer in areas currently served by private septic systems

RECOMMENDED ACTION:

Should the Board desire to further evaluate and receive public input on the extension of public sewer in areas currently served by private septic systems, it is recommended that the Board appoint a standing committee of two Board members that meets on a regular basis until a recommendation can be made to the full Board. If desired, a motion could be worded: I move to appoint directors _____ and _____ to a standing committee to evaluate and receive public input on the extension of public sewer in areas currently served by private septic system.

BACKGROUND:

The State Water Resources Control Board (SWRCB) currently has surplus funding specifically for connection of properties to public sewer systems, that are served by private septic systems. The surplus funding must be incorporated by 2024 and the project must be constructed by 2026, which is a pretty tight timeline. The District could use these funds to provide public sewer service to currently unsewered areas and to fund a portion of the cost of a complete wastewater treatment plant and state permit upgrade.

Currently, the Groveland CSD has approximately 3,254 active water service connections but only approximately 1,500 sewer connections. As the Groveland CSD sewer customer base is small, and its sewer collection system is vast and contains 16 lift stations; capital replacements and mandatory improvements to the system introduces high sewer rates to the Groveland CSD residents. If the sewer service area and customer base were to increase, the Groveland CSD sewer rate could likely be decreased.

State policy regarding private septic systems has changed drastically over the past several decades, especially with the rise in failures of “growth era – 1950 to 1970’s” septic systems. The state Water Code now considers the use of private septic systems a “public nuisance” when public sewer is available in the area. In some areas of the state with high septic failure rates and/or degrading

local surface water quality tied to septic system failures, the State Water Board has prohibited the issuance of building permits in the area until the problem is solved.

Several times in the past, the Groveland CSD sewer infrastructure was examined, and a plan was developed to potentially transition the current private septic systems to be served via the GCSD sewer collection and wastewater treatment facility. A plan of the draft conceptual septic to sewer expansion is attached. As sufficient funds were not previously received, the Project was abandoned. With the new septic to sewer funding that is coming out, the Groveland CSD can reduce connection cost impacts to septic system owners who connect to the GCSD system. A large number of properties can be served with the public sewer by extending a few lateral sewer mains. However if the project is not supported by the public and the number of locally failing septic systems, as well as the cost/benefit of the project; then the District should not proceed until such time as septic failures and public support increases. The committee would work with staff to identify some of these issues.

Evaluation of the current wastewater treatment plant has revealed that a major upgrade will likely be needed to meet current waste discharge standards. With the increased flows anticipated by the concept of new sewer service connections being added, the Groveland CSD WWTP would need to be replaced with added capacity to meet the new wastewater demand. As the Groveland CSD WWTP is a very unique treatment system that requires a lot of attention and nearing the end of its useful life, it is proposed that the Groveland CSD construct a completely new treatment facility that is capable of meeting ever tightening State regulations, as well as develop a new disposal method for the treated effluent. A portion of the cost of the treatment plant replacement could be funded with this same state money, which would ultimately offset cost to existing customers.

Currently, the Groveland CSD WWTP has two disposal methods, Pine Mountain Lake golf course and the irrigation spray fields. The irrigation spray field do not currently have a disposal capacity equal to the effluent flow of the plant and for this reason, the primary disposal method is to the Pine Mountain Lake golf course. If state regulations were to restrict the recycled water discharge to the Pine Mountain Lake (PML) golf course or if something were to happen to the force main connecting the WWTP to the golf course, it would leave the Groveland CSD without ability to adequately dispose of treated effluent, resulting in state violations and fines. By constructing a new treatment facility, it would allow the Groveland CSD to meet new and growing regulations, develop a system that has redundancy, has sufficient capacity for the growing community/seasonal peak flows and create a sustainable treatment facility that, if designed correctly, could produce a high-quality recycled water for use in park facility irrigation, and will have less electrical and chemical expenses.

Enclosed is a drawing that shows all of the existing sewer infrastructure and conceptual additional infrastructure that would be needed to transition all lots in PML from septic to sewer.

Due to the immediate availability of large amounts of grant funds for these projects, we would like to explore this more in depth but would like to receive the Boards opinion on the matter before pursuing this thought any further. Again, to be clear the request for a committee is NOT an effort to push forward a septic to sewer plan; simply to determine the level of need and support to take the next steps. We are simply not certain when the state will further enforce restrictions and requirements on existing septic systems.

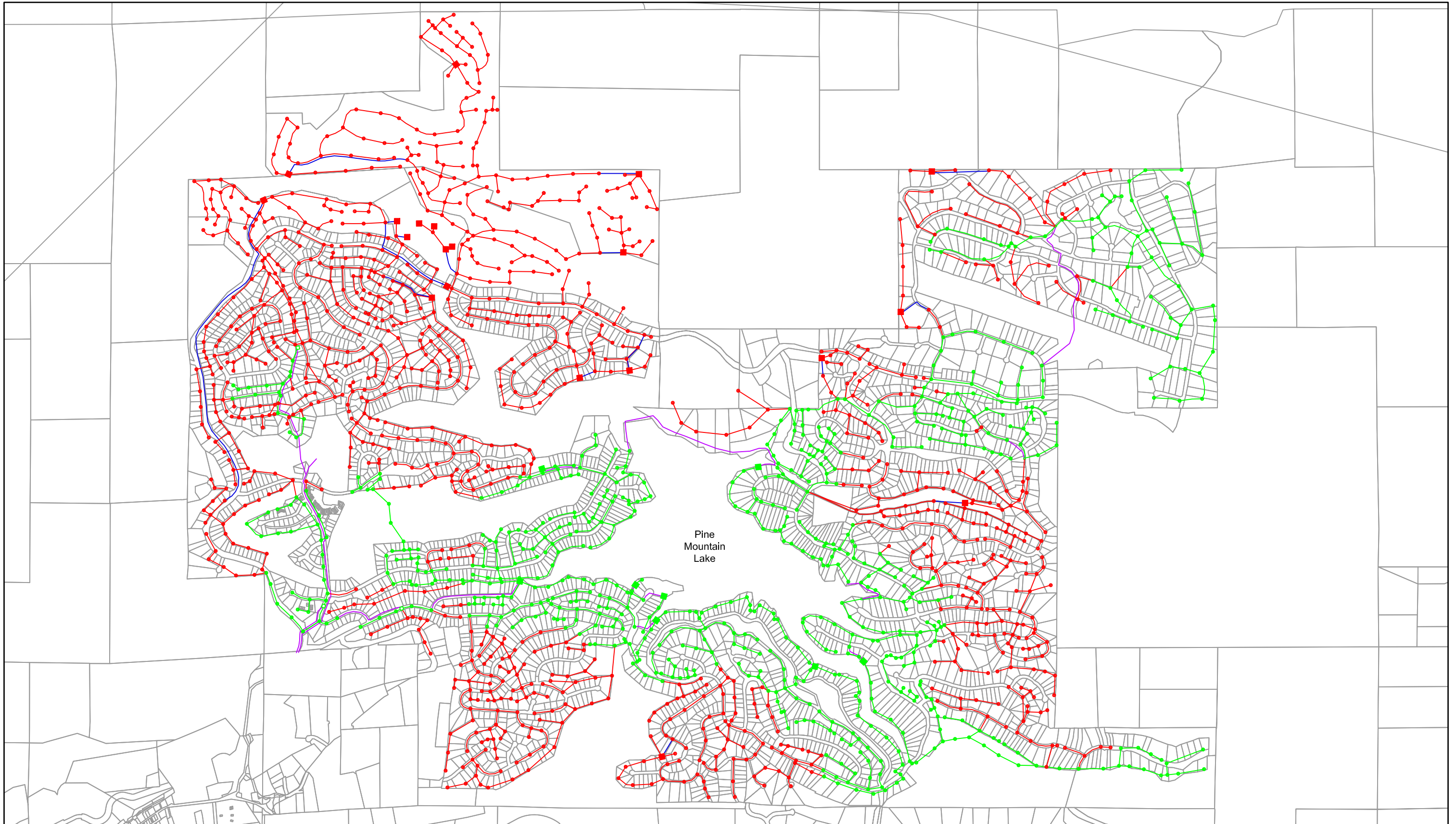
As this will need to be a very public issue to determine support, it is recommended that the committee, if appointed, be declared as a Standing Committee meaning that it will establish a meeting schedule and produce and publish meeting agendas. The committee would remain in place until a Board recommendation is made on whether to submit a grant application to the state.

ATTACHMENTS:

Map of Existing and Conceptual Sewer Infrastructure.

FINANCIAL IMPACT:

None, at this time.



Pine Mountain Lake



SCALE: 1"=1500'

Legend		
Existing Sewer Main		Existing Lift Station
Existing Force Main		Proposed Lift Station
Proposed Sewer Main		
Proposed Force Main		
Existing Manhole		
Proposed Manhole		

PROJECT	Groveland CSD National Disaster Resilience Competition	
DRAWING	Pine Mountain Lake Collection System Buildout	FIGURE 1



TO: GCSB Board of Directors

FROM: Jennifer Flores, Administrative Services Manager

DATE: October 12, 2021

SUBJECT: Agenda Item 6H: Adoption of a Resolution Proclaiming A Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor’s Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of October 12, 2021 through November 9, 2021 Pursuant to Brown Act Provisions

RECOMMENDED ACTION:

I move to approve Resolution 32-2021 Ratifying the Proclamation of a State of Emergency by Governor’s Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of October 12, 2021 through November 9, 2021 Pursuant to Brown Act Provisions.

BACKGROUND:

In March of 2020, the Governor issued Executive Order N-29-20 (“Order”) suspending portions of the Brown Act and allowing public meetings to occur virtually. That included restricting the public to attend the meetings virtually without a physical location. The Governor’s Order expired on September 30, 2021.

On September 16, 2021 the Governor signed AB 361 that amends the Brown Act teleconferencing requirements to allow a public agency, during a declared emergency (such as the current pandemic), the option of holding meetings remotely without following the current teleconferencing requirements in the Brown Act and restricting the public’s access to telephone or video conference. However, it establishes procedural hurdles that must be followed and maintained during the election to meet remotely.

Following are requirements for invoking AB 361 the first time that a public agency does so:

1. There must be a “proclaimed state of emergency,” *as there is currently, in that the Governor’s State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and*
2. One of the following three circumstances must exist:

- a. State or local officials have imposed or recommended measures to promote social distancing, *which also currently exist in California in light of the COVID-19 pandemic*;
- b. The meeting is held to determine, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to health or safety of attendees; or
- c. The majority of the legislative body has voted that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

If a public agency wishes to consider invoking AB 361 for subsequent meetings, the following is required for those subsequent meetings:

1. The proclaimed state of emergency must remain active; or
2. State or local officials have imposed or recommended measures to promote social distancing; and
3. Not later than 30 days after teleconferencing for the first time under the AB 361 rules, and every 30 days thereafter, the Legislative body shall make the following findings by majority vote:
 - The legislative body has reconsidered the circumstances of emergency, and at least one of the following circumstances exist:
 - a. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
 - b. State or local officials continue to impose or recommend measures to promote social distancing.

The requirement that a Legislative body must make one of the two findings listed directly above by majority vote every 30 days to continue to invoke AB 361, will result in the need to hold special Board meetings prior to some of the regularly scheduled monthly meetings as they will fall outside the 30-day window.

FISCAL IMPACT:

None.

ATTACHMENTS:

1. Resolution 32-2021

RESOLUTION 32-2021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S EXECUTIVE ORDER N-25-20 AND ORDER N-29-20, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE GROVELAND COMMUNITY SERVICES DISTRICT FOR THE PERIOD OCTOBER 12, 2021 TO NOVEMBER 9, 2021 PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the Groveland Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Groveland Community Services District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 13-2021 on March 31, 2021, finding that the requisite conditions exist for the legislative bodies of Groveland Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, a state of emergency remains active in that the Governor's State of Emergency Declaration, issued on March 4, 2020, has not been lifted; and

WHEREAS, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic; and

WHEREAS, the Board of Directors does hereby find that a state of emergency remains active in that the Governor’s State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Groveland Community Services District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District has taken measures to ensure the public has ease of access to teleconference meetings of the Board of Directors by including detailed instructions on how to observe and participate and the direct meeting link on published agendas as well as detailed instructions for public comment submission.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic.

Section 3. Re-ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of October 12, 2021

Section 4. Remote Teleconference Meetings. The GENERAL MANAGER and legislative bodies of Groveland Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 10, 2021 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Groveland Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Groveland Community Services District, this 12th day of October 2021, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

ATTEST:

Rachel Pearlman, Board Secretary

Janice Kwiatkowski, President - Board of Directors

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on October 12, 2021.

DATED: _____



TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: October 12, 2021

SUBJECT: Agenda Item 6I: Adoption of a Resolution Authorizing the General Manager to Submit a Grant Application for the Department of the Interior, Bureau of Reclamation's Water SMART Water and Energy Efficiency Grant Program for Fiscal Year 2022 for the Automatic Meter Reading Installation Project

RECOMMENDED ACTION:

I move to approve Resolution 33-2021 authorizing the General Manager to submit a grant application to the Department of the Interior, Bureau of Reclamation's WaterSMART Water and Energy Efficiency Grant Program for Fiscal Year 2022 for the Automatic Meter Reading Installation Project.

BACKGROUND:

The Department of the Interior offers grant funding through its Bureau of Reclamation's (USBR) WaterSMART (Sustain and Manage America's Resources for Tomorrow) Water and Energy Efficiency Grant Program, which supports water management organizations developing projects that result in quantifiable and sustained water savings, increase the production of hydropower and support broader water reliability benefits. The Federal Fiscal Year 2022 includes \$15 million for agencies via 50/50 cost-share funding at two levels; up to \$500,000 per agreement for projects that can be completed in two years and up to \$2 million per agreement for projects that can be completed in three years.

DISCUSSION:

The District water system currently utilizes manual water meters to monitor and measure the amount of water used within each active connection. District's operators must visit each individual meter and manually record each water meter reading each month to obtain water usage information. The District's existing meter reading system is outdated, inaccurate, and inefficient due to its excessive labor time to read meters, cost of vehicle maintenance, and Greenhouse Gas emissions from the vehicle miles traveled. Therefore, staff is proposing to replace its existing water metering system with Automatic Metering Reading (AMR) system, that will transfer meter readings through the implementation of a fixed network.

The AMR fixed network device transmits a signal containing the meter number and meter reading that can be picked up by a receiver. The meter reading is transmitted by a series of collectors and receivers that have been strategically placed to transmit data to a centralized receiver. For this AMR system, various possible manufacturers have been evaluated and it has been determined that the

Staff is currently preparing a grant application for the AMR Installation Project, which proposes to replace approximately 3,256 existing manual water meters with new AMR meters. The new water meters will be installed in the same location as the existing meters and additional required infrastructure will be placed accordingly to ensure optimal transmission of water meter data.

ATTACHMENTS:

1. Resolution 33-2021

FISCAL IMPACT:

There is no fiscal impact associated with the adoption of the attached Resolution. Staff will return to the Board with a request for approval to accept any award under these applications and programs and will indicated the fiscal impact of such awards and associated expenditures at that time.

RESOLUTION 33-2021

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING AN APPLICATION FOR GRANT FUNDING THROUGH THE DEPARTMENT OF THE INTERIOR, BUREAU OF RECLAMATION'S WATERSMART WATER AND ENERGY EFFICIENCY GRANT PROGRAM FOR FISCAL YEAR 2022 FOR THE AUTOMATIC METER READING INSTALLATION PROJECT

WHEREAS, the U.S. Department of the Interior Bureau of Reclamation provides funding opportunities for water and energy efficiency projects as part of the Bureau of Reclamation's WaterSMART Water and Energy Efficiency Program; and

WHEREAS, the Groveland Community Services District (District) desires to submit a grant application for the Automatic Meter Reading Installation Project (Project); and

WHEREAS, the Bureau of Reclamation has been delegated the responsibility for the administration of this grant program and establishing necessary procedures; and

WHEREAS, said procedures established by the Bureau of Reclamation require the applicant to certify by resolution the identity of the official with legal authority to enter into an agreement; that the appropriate official or governing body has reviewed and supports the application submitted; the capability of the applicant to provide the amount of funding and/or in-kind contributions specified in the application funding plan; and that the applicant will work with the Bureau of Reclamation to meet established deadlines or entering into a cooperative agreement; and

WHEREAS, the applicant will enter into a cooperative agreement or grant agreement with the Bureau of Reclamation to complete the Project if awarded grant funds.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Groveland Community Services District hereby resolves as follows:

SECTION 1. The General Manager, or his designee, is hereby authorized to act as agent with legal authority to enter into the grant agreement, conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, payment requests and any other grant required correspondence which may be necessary for the completion of the grant program.

SECTION 2. The General Manager, or his designee, is hereby authorized to certify that the District will have sufficient matching funds to operate and maintain the grant project requirements in the amount not to exceed \$500,000.00.

SECTION 3. The General Manager, or his designee, will work with the Bureau of Reclamation to meet established deadlines for entering into a cooperative agreement.

SECTION 4. Certifies that the Board of Directors of the Groveland Community Services District has reviewed and supports the proposed application.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on October 12, 2021, by the following vote:

- AYES
- NOES
- ABSTAIN
- ABSENT

ATTEST:

Rachel Pearlman, Board Secretary

Janice Kwiatkowski, President - Board of Directors

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on October 12, 2021.

DATED: _____