

RESOLUTION NO. 9-18

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPROVING WATER RATE
INCREASE AS STIPULATED IN THE 2015 WATER RATE ANALYSIS ENGINEER'S REPORT**

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the District on November 2, 2015 approved the 2015 Water Rate Analysis Engineer's Report, which set forth service cost projections and revenue requirements through June 30, 2020; and

WHEREAS, the 2015 Water Rate analysis contained a recommended water rate structure with annual water rate increases beginning in 2016, with increases effective each year and the final water rate increase occurring in 2019 for the 2019/2020 fiscal year; and

WHEREAS, on January 13, 2016 the Board of Directors held a public hearing in accordance with Proposition 218 and related laws, at which time public comments and protests were received and totaled; and

WHEREAS, on January 13, 2016 the Board of Directors determined that a majority protest did not exist, and adopted the multi-year water rate increase as detailed in the 2015 Water Rate Analysis; and

WHEREAS, the Board deems it necessary to implement the next scheduled water rate increase effective June 1, 2018 as stipulated in the 2015 Water Rate Analysis Engineer's Report to ensure the District Water Fund remains solvent. Notice of said increase shall be provided to customers a minimum of 30 days in advance of the effective date of the increased rates.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY approve the water rate increase as stipulated in the 2015 Water Rate Analysis Engineer's Report and detailed below:

WATER RATES EFFECTIVE JUNE 1, 2018

Meter Size	Flat Rate	Debt Service	Usage Rate	
			Baseline Usage	Peak Demand Usage
5/8" x 3/4"	\$37.36	\$15.57	\$0.00721	\$0.01427
3/4" x 3/4"	\$37.36	\$15.57	\$0.00721	\$0.01427
1"	\$59.79	\$24.90	\$0.00721	\$0.01427
1 1/2"	\$97.15	\$40.47	\$0.00721	\$0.01427
2"	\$130.77	\$54.48	\$0.00721	\$0.01427
3"	\$205.50	\$85.60	\$0.00721	\$0.01427
4"	\$291.44	\$121.39	\$0.00721	\$0.01427

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on April 9, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert Swan, President

ATTEST:

Jennifer L. Flores, Board Secretary

CERTIFICATE OF SECRETARY

I, Jennifer L. Flores, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on April 9, 2018.

DATED: _____.

AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Peter J. Kampa, Interim GM

DATE: April 9, 2018

SUBJECT: **Item 5B - Consideration of Board Direction related to the Reestablishment of a Functional Baseball Field on District Property Including the Potential Renovation of Leon Rose Ballfield or Construction of a New Field in an Alternate Location**

SUMMARY

The Park Committee has recommended that the Board consider action to state its interest in maintaining a baseball field for the community. Currently, the Leon Rose Field is in a state of disrepair due to lack of funding and alternate use of the field for wastewater disposal in 2016.

RECOMMENDED ACTION

The Park Committee recommends that the Board commit to maintaining a baseball field in the community.

ATTACHMENTS

None

FINANCIAL IMPACTS

Committing to reestablishment of a baseball field in the community will have substantial capital costs of up to several hundred thousands of dollars, and operating cost increases of thousands to tens of thousands of dollars annually for the Park budget.

AGENDA SUBMITTAL

TO: GCSO Board of Directors

FROM: Peter J. Kampa, Interim GM

DATE: April 9, 2018

SUBJECT: Item 5C - Consideration of Adoption of Resolution 10-18, A Resolution Amending the 2017/18 Budget to Include the Planning, Design and Construction of a Wastewater Sludge Handling Concrete Slab and the Replacement/Upgrade of a Failed Section of Sewer Main on Upper Skyridge Drive in Pine Mountain Lake

SUMMARY

Staff has identified two very important capital improvement projects that need to be completed this fiscal year.

1. The current wastewater sludge drying facilities are inadequate and an additional concrete pad is required to allow for spreading and sun-drying of wastewater sludge, which will result in increased efficiency and decreased operating costs.
2. A section of sewer main in Pine Mountain lake, on Upper Skyridge Drive, has been determined to have failed, allowing solids to collect upstream and causing repeat sewer overflows in the PML drainage area.

RECOMMENDED ACTION

I move to approve the Resolution Amending the 2017/18 Budget to Include the Planning, Design and Construction of a Wastewater Sludge Handling Concrete Slab and the Replacement/Upgrade of a Failed Section of Sewer Main on Upper Skyridge Drive in Pine Mountain Lake

ATTACHMENTS

- Draft budget amendment resolution

FINANCIAL IMPACTS

Approval of the resolution will not increase the total 2017/18 fiscal year capital budget, but will eliminate the reserve allocation of \$100,000 and the Sewer Collection main Extension of \$60,000

RESOLUTION NO. 10-18

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE GROVELAND COMMUNITY SERVICES DISTRICT AMENDING THE 2017/18
BUDGET TO INCLUDE A WASTEWATER SLUDGE HANDLING SLAB AND
REPLACEMENT OF A FAILED SEWER MAIN**

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, California Government Code Section 61111 allows at any regular meeting or properly noticed special meeting after the adoption of its final budget, the board of directors may adopt a resolution amending the budget and ordering the transfer of funds between categories, other than transfers from the designated reserve for capital outlay and the designated reserve for contingencies; and

WHEREAS, the District has identified the need to conduct two additional capital improvement projects in this fiscal year to reduce cost, increase efficiency and maintain compliance with regulations; and

WHEREAS, the Board desires to amend the 2017/18 budget by this resolution to allow for the planning, design and construction of a sewer main replacement on Upper Skyridge Drive and installation of a concrete slab at the wastewater treatment plant for sludge drying.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY approve the following:

1. Deletion of the line item for the transfer of \$100,000 to general reserves
 2. Deletion of the line item for the Sewer main Extension 300' in the amount of \$60,000
 3. Addition of the replacement of a section of sewer main on Upper Skyridge Drive in the amount of not to exceed \$100,000
 4. Addition of the installation of a sludge drying concrete slab at the treatment plant in the amount of not to exceed \$60,000
-

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on April 9, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert Swan, President

ATTEST:

Jennifer L. Flores, Board Secretary

CERTIFICATE OF SECRETARY

I, Jennifer L. Flores, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on April 9, 2018.

DATED: _____.

AGENDA SUBMITTAL

TO: GCSO Board of Directors

FROM: Peter J. Kampa, Interim GM

DATE: April 9, 2018

SUBJECT: Item 5D - Update Report and Potential Action Related to Damage to District Facilities Caused by March 22, 2018 Flood Event; Including Cancellation of Lower Park Reservations for the Upcoming Three to Six Months and Potential Emergency Funds Available

SUMMARY

The damage to district facilities has been reported to the special District risk management authority, (SDRMA) as well as to the Governors Office of Emergency Services (OES). The SDRMA adjuster and OES evaluation team were on site this week, and either/both may return information of funding offers as early as the week of April 9.

The purpose of this agenda item is to be prepared for Board action should the need arise by the date of this meeting. This discussion is also being held to inform the Board and community that in all probability, the lower park area will be closed to the public for several months to come. Therefore, it will be necessary to cancel upcoming park reservations for the safety of the general public.

A brief pictorial presentation of the damage will be presented at the meeting.

RECOMMENDED ACTION

No specific action is recommended as of the date of preparation of this report.

ATTACHMENTS

None

FINANCIAL IMPACTS

Financial impact of the floods could approach \$500,000. The exact amounts of damage are unknown at this time

AGENDA SUBMITTAL

TO: GCSB Board of Directors
FROM: Luis Melchor, Operations Manager
DATE: April 9, 2018

SUBJECT: Item 6Bii, Surplus Equipment Sales Report

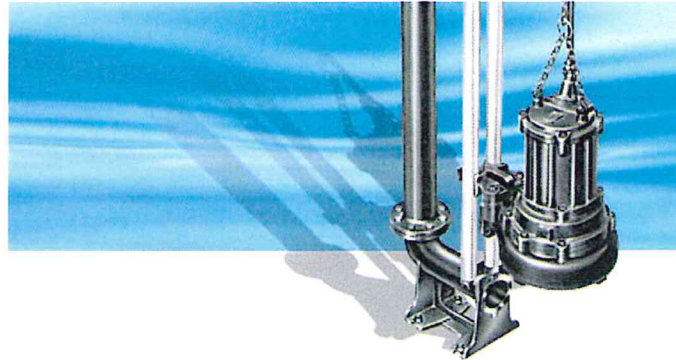
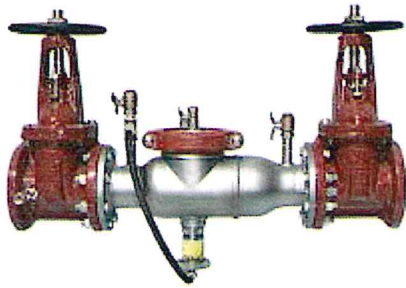
During the March 12, 2018 Board meeting, Board President Swan requested a brief report be prepared regarding staff concerns related to the Equipment Review Committee process and related actions.

The committee reviewed all vehicle and equipment assets of the Operation and Maintenance Departments. The committee evaluation extended to not only what equipment was owned by operations, but also to determine whether the appropriate specific equipment was being used by staff correctly, for the various operational activities.

Based on the committee evaluation, many pieces of equipment were recommended to be declared surplus. One piece of equipment recommended by the committee for surplus was a Bobcat. The variety of Bobcat construction attachments were also recommended by the committee for surplus sale, since they were not used on a regular basis. Staff had recommended to the Committee the purchase of a larger Bobcat; which proposal was rejected by the Committee.

The old Bobcat and its attachments were sold, and staff attempted to use the backhoe with a fork attachment to move pallets and other activities for which the Bobcat was previously used. After some time, the use of the backhoe was determined inefficient and ineffective by staff, and the committee then recommended the purchase of the larger Bobcat, but the useful construction tools had already been sold with the old Bobcat.

The Committee had also recommended selling the mini-excavator, but staff resisted the notion and it was never sold.

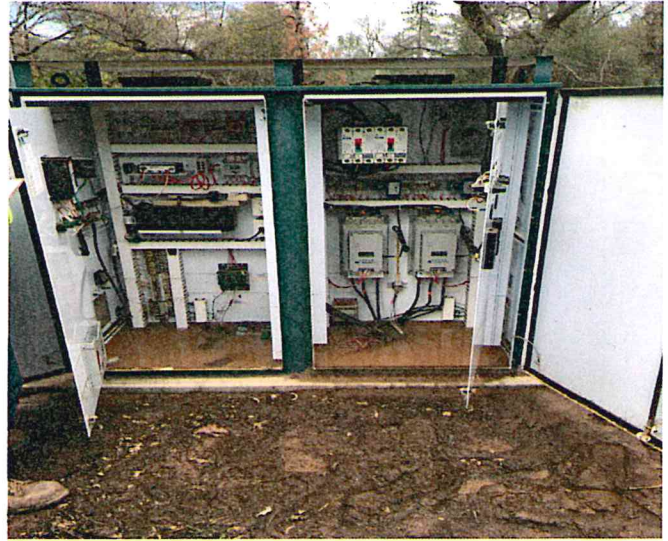


Monthly O&M Report for March 2018

I would like to thank the staff /crew for the outstanding job they did during this last storm event. Every Department came together and was able to keep and maintain quality services to the community while protecting public health.

As a result of the flood we had every Lift Station operating both pumps just to keep up with incoming flow, which resulted in the Wastewater Treatment Plant operating well above its average of 60 to 120 GPM. The CPO had the plant operating at 325GPM while staying in permit, the rated capacity of the Wastewater Treatment plant is 349GPM. Within my 12 years at the District I have never seen this plant operate at this GPM while staying in permit and not resulting in a plant upset. On top of heavy flow the WTP had the E-basin airline break and Res 1 bypass valve rupture. The crew was able to complete the repairs and put both back into service.

During the March 22 storm we experienced two lift Stations affected by flood waters (16 and 10). There was no major damage to these stations which never resulted in any station malfunctions. Lift Station 5 had a Manhole damaged due to the volume of water flowing in Second Garrote Creek which resulted in a Sewer Overflow. Rob Kostlivi with Environmental Health was on site during the cleanup operations of the SSO. Staff is continuing to work with local Health Department, PML and monitoring the Lake by taking Samples.



WATER

- The District went through a 7 day Mountain Tunnel shut down. AWS did not have to operate due to adequate storage from our 2 Clear Wells and 5 Distribution Tanks.
- The District had a water break on First Garrote Court in PML a 4" AC main line ruptured at the coupling. The crew was able to repair the 4' line take samples and return service to District costumers on a timely manner.
- The Second Garrote Turbine had a mag starter burn up which took that Water Treatment Plant out of service days before the Tunnel shut down. Staff was able to replace the mag starter trim back wires and put the Turbine back in Operations which gave us the ability to fill the Clear Well before the Shutdown. We ordered new wire and will be pulling it from the Mag Starter to the Turbine.
- Staff worked with Tellstar on the Programing of the Tank 2 booster project. This project will give us the ability to send water from Tank 2 to Tank 3 during AWS operation.

SEWER

- Staff worked with RTC on the Lift Station 13 Force Main rehabilitation project. Both staff and RTC worked on test runs of Draining the Force main and confirmed type and size of existing materials.
- Staff cleaned out the Salt Brine Tank at the STP Plant. Cleaning this tank has dropped the amount of salt used a day by making the hypochlorite a stronger percentage.
- Lift Station 3 lost one of its main power legs. Staff diagnosed the problem and had to run new conduit and pull new wire from the PG&E meter to the Station Transfer switch.
- Staff cleaned Lift Stations 12, 14, 15 and 16. Cleaning consist of cleaning of the wet well, drywell, floats, Pressure Transducer and testing the auto dialer.

Equipment

- Staff worked with Central California Generator load testing multiple Generators throughout the District. Out of 12 inspections we had 4 that needed repairs. Tank 2 needed a new circuit board; Ls 7 needed a new transfer switch circuit board, Ls 16 needed to be set to exercise once a week automatically and Ls 13 need new radiator hose- thermostats- radiator flush due to an overheating problem.



RESPONSE ACTIVITY TALLY REPORT

55045

GROVELAND CSD

Alarm Date From: 3/5/2018 To: 4/1/2018

Report Date 4/4/2018

INCIDENT TYPE	INCIDENT TYPE DESCRIPTION	INCIDENT COUNT
GCS		
131	Passenger vehicle fire	1
321	EMS call, excluding vehicle accident with injury	14
400	Hazardous condition, other	1
550	Public service assistance, other	7
551	Assist police or other governmental agency	2
700	False alarm or false call, other	2
	Subtotal	27
GRV		
321	EMS call, excluding vehicle accident with injury	1
800	Severe weather or natural disaster, other	1
	Subtotal	2
FDID 55045	GROVELAND CSD	Grand Total 29

Groveland Community Services District Fire Department / CALFIRE

18966 Ferretti Road Groveland, CA 95321

Staff Report

April 9, 2018

To: Board of Directors

From: Paul Avila, Assistant Chief

By: Jude R. Acosta, Battalion Chief

Subject: Monthly Activity Report – March 5, 2017 to April 1, 2018

Operations:

On March 22nd Groveland Fire participated in the Every 15 Minutes program at Tioga High School. Engine 781 partnered with the California Highway Patrol, Tuolumne County Sheriff, and Tuolumne County Ambulance reminding students and parents about choices they must make involving alcohol and how others are affected by their decisions. This powerful program is designed to create an awareness amongst students that they are not invincible. Our fire crews demonstrated the “Jaws of Life” by extricating a patient with major injuries out of the vehicle to be packaged and transported by ambulance to the hospital. They also extricated the deceased victim to be transported by the Coroner which was very emotional.



On March 22nd, a weather event in the community of Groveland produced a heavy rain total of 6.5" causing flash flooding, localized roadway flooding and washed out roads. This resulted in major damage to the communities of Big Oak Flat and Groveland. CAL FIRE initiated the Operations Center at Standard to manage the incidents and dispatch the appropriate resources in Groveland. Students at Tenaya Elementary and Tioga High School were sheltered in place until it was deemed safe for the buses to travel while others couldn't get in or out of Groveland due to Highway 120 being closed for several hours. Assessment Teams immediately responded into the community to address the damage and determine needs.



On March 27th Groveland Fire participated at the Annual Rotary Family Wellness Fair held at Tenaya Elementary School. Our crews handed out public education materials about fire safety and defensible space. They also assisted Tuolumne County Ambulance providing blood pressure checks to the public. Locals took advantage of the services offered at the fair from 25 exhibitors allowing them to spend valuable time.

Apparatus and Equipment:

All equipment is in service and available

Training:

In addition to our monthly Emergency Medical Technician (EMT) curriculum and engine company performance standards, Battalion personnel received the following specialized training:

- Rope Rescue
- Ladder Evolutions
- Drafting
- Mobile Attack
- Engineer Schemper attended Supervision II, ICS-300 and Basic Purchasing Certification

Legal Fees				
Month	CK#	Atkinson	CK#	Neumiller
July	15811	\$ 795.00	15839	\$ 299.00
August	15915	\$ 477.00	15929	\$ 932.00
September	16115	\$ 928.42	16028	\$ 982.13
October	16115	\$ 6,486.00	16105	\$ 1,445.79
November		\$ -	16220	\$ 822.58
December	16303	\$ 106.00	16314	\$ 2,311.51
January			16399	\$ 1,165.33
February			16466	\$ 1,337.00
March				
April				
May				
June				
Legal Fee Total	\$ 18,087.76	\$ 8,792.42		\$ 9,295.34

A&M Engineering Fees				
Month	CK#	Total Invoice	Project Cost Distribution	
			Downtown/BOF Water (Grant Reimbursed)	Downtown/BOF Sewer (Grant Reimbursed)
July			050-800-80-501-00	060-800-80-501-00
August	15871	\$ 22,433.00	\$ 13,670.00	\$ 8,508.00
September	15979	\$ 32,330.00	\$ 26,290.00	\$ 6,040.00
October	16114	\$ 20,590.00	\$ 15,710.00	\$ 4,880.00
November	16152	\$ 23,180.00	\$ 13,950.00	\$ 9,230.00
December	16267	\$ 19,295.00	\$ 14,590.00	\$ 4,705.00
January	16356	\$ 25,280.00	\$ 16,600.00	\$ 8,680.00
February	16484	\$ 19,292.50	\$ 14,712.50	\$ 2,780.00
March				
April				
May				
June				
Total A & M		\$ 162,400.50	\$ 115,522.50	\$ 44,823.00
				\$ 255.00
				\$ 1,800.00

GROVELAND COMMUNITY SERVICES DISTRICT CASH BALANCES AS OF 03/31/2018									
Cash Accounts	Acct	Water	Sewer	Grunsky	Total Enterprise & D/G Funds	Fire	Parks	Government Funds	Total
Rabobank Operating Account	4498	1,465,570.59	215,242.33	5,688.49	1,686,501.41	378,067.09	58,244.91	436,312.00	2,122,813.41
Rabobank Investment (Operating Reserves)	2814	340,780.78	172,204.53	11,700.97	524,686.28	843,130.05	86,288.04	929,418.09	1,454,104.37
Rabobank Payroll Account	2426	21,244.93	20,603.27		41,848.20	2,845.77	3,053.45	5,899.22	47,747.42
Rabobank Drought Grant Account	5389	175,567.45			175,567.45				175,567.45
Rabobank Pension Acct	8958	15,020.14	11,014.82		26,034.96	45,060.39	200.49	45,260.88	71,295.84
Cash Drawer		168.00	132.00		300.00				300.00
Petty Cash		100.00	100.00		200.00				200.00
Cash in Co Treas SAD 77-1		(588.00)			(588.00)				(588.00)
LAIF Transferred to Investment Reserves Acct			60.38		60.38				60.38
Total Unrestricted Cash		2,017,863.89	419,357.33	17,389.46	2,454,610.68	1,269,103.30	147,786.89	1,416,890.19	3,871,500.87
Water Bond Pymt Reserve	4662	984,853.33			984,853.33				984,853.33
Sewer Bond Pymt Reserve	4745		759,681.21		759,681.21				759,681.21
2013 Water Bond Sale - Restricted Reserve	2498	315,164.23			315,164.23				315,164.23
2014 BNY Water Bond Sale - Restricted Reserve	5112	380,924.72			380,924.72				380,924.72
2014 BNY Sewer Bond Sale-Restricted Reserve	9240		327,025.64		327,025.64				327,025.64
Total Restricted Cash		1,680,942.28	1,086,706.85		2,767,649.13				2,767,649.13
Total Cash and Investments		3,698,806.17	1,506,064.18	18,464.26	5,223,334.61	1,269,103.30	147,786.89	1,416,890.19	6,639,150.00