

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA
November 10, 2020
10:00 a.m.**

The Board of Directors of Groveland Community Services District met via zoom in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Robert Swan, John Armstrong and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Administrative Services Technician II Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:00 am.

Approve Order of Agenda

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed unanimously by roll call to approve the order of the agenda.

Public Comment

None.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

- A. **Staff Reports**
 - i. Fire Department Report
 - ii. General Manager's Report
 - iii. Operations Manager's Report
 - iv. Administrative Services Manager's Report
- B. **Proclamations**
 - i. Recognition of Debbie Percoco for her 10 Years of Service to the Groveland Community Services District
 - ii. Recognition of Andrew Marshall for his Promotion to C&D Lead

Director Kwiatkowski left the meeting at 10:27am.

Director Kwiatkowski joined the meeting at 10:31am.

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the October 13, 2020 Regular Meeting
- B. Approve Minutes from the October 27, 2020 Special Meeting
- C. Accept October 2020 Payables

- D. Approval of the General Manager's Performance Objectives as Presented and Discussed During the October 27, 2020 Board Workshop
- E. Approval of the Excellence in Board Governance Program and Schedule Discussed During the October 27, 2020 Board Workshop
- F. Resolution Accepting an Exclusive Sewer Easement Grant Deed from Munir Javed and Saima Javed, APN 091-250-014-000
- G. Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed unanimously by roll call to approve the consent calendar.

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).

- A. Discussion of Options to Provide Law Enforcement within the District Boundaries

Motion

Item 5A was tabled for further discussion until after the Fire Measure is placed on the Ballot in 2021.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Authorization to Submit an Application to Cal OES for the Special District Power Resiliency Grant Program and Authorize the General Manager to Sign the Application, Related Agreements and Certifications

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed unanimously by roll call to approve and ratify the submission of an application to Cal OES for the Special District Power Resiliency Grant Program and authorize the General Manager to sign the Application, related Agreements and Certifications.

- B. Adoption of a Resolution Approving the Revised Cooperative Fire Protection Agreement Between the District and CAL FIRE, Removing the Amador Plan Funding Requirements and Authorizing the General Manager to Sign

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed unanimously by roll call to adopt Resolution 49-2020 approving the Revised Cooperative Fire Protection Agreement between the District and CAL FIRE, removing the Amador Plan Funding Requirements, and authorizing the General Manager to sign.

- C. Adoption of a Resolution Approving an Updated and Amended Miscellaneous Fee Schedule Adding Fees and Deposits Related to the District Encroachment Permit Process

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed unanimously by roll call to adopt Resolution 50-2020 approving an updated and amended Miscellaneous Fee Schedule adding Fees and Deposits related to the District Encroachment Permit process.

- D. Consideration of Authorization to Negotiate a Scope of Work and Fee with NBS Government Finance for the Preparation of the Analysis, Reports and Documentation Necessary for the Formation of a Community Facilities District for New Development within the District

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously by roll call to authorize the General Manager to negotiate a Scope of Work and Fee with NBS for the preparation of the Analysis, Reports and Documentation necessary for the formation of a Community Facilities District for New Development within the District.

- E. Adoption of a Resolution Adopting the 2016 Tuolumne-Stanislaus Integrated Regional Water Management Plan

Motion

Director Edwards moved, seconded by Director Swan and the motion passed unanimously by roll call to approve Resolution 51-2020 adopting the 2016 Tuolumne-Stanislaus Integrated Regional Water Management Plan.

- F. **TIMED AGENDA ITEM, TO BE PRESENTED AT 11:00AM** - Presentation of the District's Audited Financial Statements for Fiscal Year 2019/20 by Gilbert and Associates

Motion

Director Edwards moved, seconded by Director Swan and the motion passed unanimously by roll call to accept the FY 2019/2020 Audited Financial Statements.

Adjournment

Meeting adjourned at 12:18pm.

APPROVED:

Janice Kwiatkowski, President

ATTEST:

Jennifer L. Flores, Board Secretary