

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
December 12, 2023  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Nancy Mora President, Janice Kwiatkowski Vice President, Spencer Edwards and Robert Swan being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Manager Jennifer Donabedian, Operations Manager Luis Melchor and General Manager Peter Kampa.

**Call to Order**

Director Kwiatkowski called the meeting to order at 10:03am.

Director Armstrong Absent

**Approve Order of Agenda**

**Motion**

*It was moved by Director Edwards and seconded by Director Swan to approve the order of the Agenda.*

*Ayes: Directors Mora, Kwiatkowski, Edwards, and Swan*

*Absent: Directors Armstrong*

**Public Comment**

None.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

General Manager's Report

**Proclamations**

Recognition of Anthony Trujillo for his 14 Years of Service to the Groveland Community Services District

Recognition of Steve Buie for his 4 Years of Service to the Groveland Community Services District

Recognition of Janice Kwiatkowski for her 6 Years of Service to The Groveland Community Services District

Recognition of Spencer Edwards for his 6 Years of Service to the Groveland Community Services District

Recognition of John Armstrong for his 13 Years of Service to the Groveland Community Services District

Director Edwards left the meeting at 10:46am.

### **Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the November 14, 2023, Regular Meeting

Approve Minutes from the November 28, 2023, Special Meeting

Accept November 2023 Payables

Adoption of a Resolution Authorizing the General Manager to File the Emergency Generator Replacement Project (REBID) Notice of Completion with The County of Tuolumne

Adoption of a Resolution Authorizing the General Manager to File the Pavement Rehabilitation (Phase 2) Project Notice of Completion with the County of Tuolumne

Waive Reading of Ordinances and Resolutions Except by Title

#### **Motion**

*It was moved by Director Swan and seconded by Director Kwiatkowski to approve the Consent Calendar.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

### **Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None.

### **Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Authorizing the General Manager to Sign a Subrecipient Agreement Between the County of Tuolumne and the District for the GCSD Downtown Groveland-Big Oak Flat Water System Improvements Project

#### **Motion**

*It was moved by Director Swan and seconded by Director Kwiatkowski to adopt Resolution 55-2023 Authorizing the General Manager to Sign a Subrecipient Agreement between the County of Tuolumne and the District for the GCSD Downtown Groveland-Big Oak Flat Water System Improvements Project.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

Adoption of a Resolution Approving the Potable Water Storage and Distribution System Improvements Project and Authorizing Public Bidding

#### **Motion**

*It was moved by Director Kwiatkowski and seconded by Director Mora to adopt Resolution 56-2023 approving the Potable Water Storage and Distribution System Improvements Project and*

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*Authorizing Public Bidding for the Potable Water Storage and Distribution System Improvements Project.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

**Discussion and Action Related to the Election of Board Officers for Calendar Year 2024**

**Motion**

*It was moved by Director Kwiatkowski and seconded by Director Swan to Nominate and elect Director Mora as Board President for Calendar Year 2024.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

**Motion**

*It was moved by Director Mora and seconded by Director Swan to Nominate and elect Director Kwiatkowski as Board Vice President for Calendar Year 2024.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

**Motion**

*It was moved by Director Swan and seconded by Director Kwiatkowski to Nominate and elect Rachel Pearlman as Board Secretary for Calendar Year 2024.*

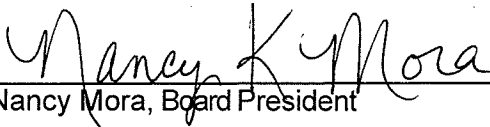
*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*


**Adjournment**

The meeting adjourned at 11:08am.

APPROVED:

  
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Nancy Mora, Board President

ATTEST:

  
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Rachel Pearlman, Board Secretary