

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
April 13, 2021  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met via zoom in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Robert Swan, and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

**Call to Order**

Director Kwiatkowski called the meeting to order at 10:05am.

**Public Comment**

None.

The Board convened into closed session at 10:11am.

The Board reconvened into open session at 10:43am.

**Closed Session** (Public may comment on closed session item prior to Board convening into closed session)

PUBLIC Employee Performance Evaluation Pursuant to Govt. Code Sec. 54957

Title: General Manager

Announcement of Reportable Action taken in Closed Session

Director Kwiatkowski announced that there is no reportable action.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

General Manager's Report

Operations Manager's Report

Administrative Services Manager's Report

Presentation on the Laserfiche Forms Workflow

**Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the March 9, 2021 Regular Meeting

Approve Minutes from the March 30, 2021 Special Meeting

Accept March 2021 Payables

Approval of Resolution 10-2021 Commending Battalion Chief Jude Acosta for his Efforts and Accomplishments While Serving the Groveland Fire Department  
Waive Reading of Ordinances and Resolutions Except by Title

Motion

*Director Swan moved, seconded by Director Kwiatkowski and the motion passed by roll call to approve the consent calendar with the removal of Item 5D for discussion.*

*Ayes: Directors Kwiatkowski, Mora, Swan and Edwards*

*Absent: Director Armstrong*

Motion

*Director Swan moved, seconded by Director Edwards and the motion passed by roll call to approve Resolution 10-2021 commending Battalion Chief Jude Acosta for his efforts and accomplishments while serving the Groveland Fire Department.*

*Ayes: Directors Kwiatkowski, Mora, Swan and Edwards*

*Absent: Director Armstrong*

**Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).

Discussion and Board Direction on Groveland CSD Fire Department Operational and Financial Matters Including Tuolumne County Fire Authority's Measure V, Intended to Provide Funding for Fire and Emergency Response Services

Motion

*No action taken.*

The Board convened for a recess at 12:37pm.

The Board reconvened from recess at 12:47pm.

**Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Review of 2021/22 Budget Preparation Plan and Schedule

Motion

*Information item, no action taken.*

Appointment of an AD HOC Committee(s) for Review and Recommendation of the Water and Sewer Master Plans, Community Facilities District Financial Impact Analysis, and Development Impact Fee Report

Motion

*Board President Kwiatkowski appointed Director Edwards and Director Swan to serve on the Water and Sewer Master Plan Committee. Board President Kwiatkowski appointed Director*

*Kwiatkowski and Director Mora to serve on the Community Facilities District Financial Impact Analysis, and Development Impact Fee Committee.*

*Ayes: Directors Kwiatkowski, Mora, Swan and Edwards*

*Absent: Director Armstrong*

Approval of a 2020/21 Budget Amendment for the Completion of the Wastewater Treatment Plant Reservoir #2 Inundation Study and Emergency Action Plan as Required by Mandate of the State Department of Water Resources

*Motion*

*Director Swan moved, seconded by Director Mora and the motion passed by roll call to approve of a 2020/21 Budget Amendment for the completion of the Wastewater Treatment Plant Reservoir #2 Inundation Study and Emergency Action Plan as required by the unfunded mandate of the State Department of Water Resources.*

*Ayes: Directors Kwiatkowski, Mora, Swan and Edwards*

*Absent: Director Armstrong*

Approval of a 2020/21 Budget Amendment Recognizing Grant Revenue in the Amount of \$286,650 from the Office of Emergency Services and \$300,000 in Expenses Related to the Purchase of Emergency Generators and including Authorization for their Sole Source Purchasing

*Motion*

*Director Kwiatkowski moved, seconded by Director Edwards and the motion passed by roll call to approve of a 2020/21 budget amendment recognizing grant revenue in the amount of \$286,650 from the Office of Emergency Services and \$300,000 in expenses related to the purchase of emergency generators and including authorization for their sole source purchasing.*

*Ayes: Directors Kwiatkowski, Mora, Swan and Edwards*

*Absent: Director Armstrong*

**Adjournment**

Meeting adjourned at 1:23pm.

APPROVED:

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Janice Kwiatkowski, President

ATTEST:

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Rachel Pearlman, Board Secretary