

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
January 8, 2018
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Robert Swan, President, John Armstrong, Janice Kwiatkowski, and Spencer Edwards, being present. Also present was Acting General Manager Jennifer Flores and Administrative Services Technician Amanda Livingston.

Call to Order

Director Swan called the meeting to order at 10:00 am.

Absent: Director Kwiatkowski

Director Swan read a letter from Director Wemmer announcing his resignation from the Board of Directors effective January 5th and reasons surrounding his decision.

Agenda Approval

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed to approve the agenda as written.

Ayes: Director Swan, Edwards, and Armstrong

Absent: Director Kwiatkowski

Action Items to be Considered by the Board of Directors

Public Comment

A member of the public asked the Board if they would be willing to change the regular meeting to a Saturday to accommodate out of town property owners.

A member of the public asked the Board why the District has an Acting General Manager and why it's considering hiring the previous general manager as a consultant.

Cal Fire Division Chief Paul Avila thanked Scott Wemmer for his service on the Board and commitment to the community.

Scott Wemmer discussed the accomplishments of the District during his time on the Board.

Director Kwiatkowski joined the meeting at 10:09 a.m.

Consent Calendar

- A. Approve Minutes from the December 11, 2017 Regular Meeting
- B. Approve Minutes from the December 21, 2017 Special Meeting
- C. Approve Minutes from the January 2, 2018 Special Meeting
- D. Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the Consent Calendar.

Consider for Approval Authorizing District to Apply for the Assistance to Firefighter Grant and Enter into Memorandum of Understanding with Tuolumne County Fire Department and Jamestown Fire Protection District

Acting General Manager Jennifer Flores presented the item to the Board. She stated that this is a grant for the self-contained breathing apparatus equipment that is going to need to be replaced in the near future. Chief Avila went into further detail regarding the grant and answered questions from the Board. A discussion ensued between the Board, staff, and public.

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed unanimously to approve authorizing the District to apply for the Assistance to Firefighter Grant and entering into the memorandum of understanding with Tuolumne County Fire Department and Jamestown Fire Protection District.

Presentation by Stephanie Dowdle with Epic Wireless Group, LLC Regarding Option and Lease Agreements for Two Cell Sites

- A. Consider for Approval Option and Lease Agreement Between Groveland Community Services District and New Cingular Wireless PSC, LLC, for Cell Site at Second Garrote and Consider for Approval Option and Lease Agreement Between Groveland Community Services District and New Cingular Wireless PSC, LLC, for Cell Site at Vernal Drive**

Stephanie Dowdle from Epic Wireless presented the item to the Board and discussed the plans for each proposed location. A discussion ensued between the Board, staff, and public.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the option and lease agreement between Groveland Community Services District and New Cingular Wireless PSC, LLC, for cell site at Second Garrote and option and lease agreement between Groveland Community Services District and New Cingular Wireless PSC, LLC, for cell site at Vernal Drive.

Consider for Approval Resolution 1-18, A Resolution of the Groveland Community Services District Authorizing an Amendment to CalPERS Contract

Ms. Flores presented the item to the Board. She stated that the Board approved the resolution of intention at the December Board meeting and in front of the Board today was the final resolution authorizing an amendment to the District's CalPERS contract to reflect the 2.5% classic member employees were paying the of the employer portion.

Motion

Director Armstrong moved, seconded by Director Edwards, and the motion passed unanimously to approve Resolution 1-18, a Resolution of the Groveland Community Services District authorizing an amendment to CalPERS Contract.

Consider for Approval Three (3) Resolutions Required by the State Water Board for the Drinking Water State Revolving Fund Construction Application

- A. Resolution 2-18, A Resolution of the Board of Directors of the Groveland Community Services District Authorizing the General Manager to Sign and File a Financial Assistance Application to the State Water Resources Control Board for the Construction of the Water Distribution System Improvements Project
- B. Resolution 3-18, A Resolution of the Board of Directors of the Groveland Community Services District Authorizing the General Manager to Sign Financing Agreement, Amendment, and Certifications for Funding Under The Drinking Water State Revolving Fund (DWSRF); Authorizing General Manager to Approve Claims for Reimbursement; Authorizing General Manager to Execute Budget and Expenditure Summary; Authorizing General Manager to Sign the Final Release Form and the General Manager to Sign the Certification of Project Completion; and Pledging and Dedicating Net Water Revenues Towards Payment Of DWSRF Financing.
- C. Resolution 4-18, A Resolution of the Board Of Directors of the Groveland Community Services District Stating its Intention to be Reimbursed for Expenditures Incurred Ahead of the Approval of the Disbursement of Drinking Water State Revolving Fund (DWSRF) Construction Funds from the State Water Resources Control Board.

Ms. Flores presented the item to the Board. She stated that the resolutions are from the state and are required as part of the application request for construction grant funds for the downtown Groveland/ Big Oak Flat Water Distribution System Improvement Project.

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed unanimously to approve Resolution 2-18, Resolution of the Board of Directors of the Groveland Community Services District Authorizing the General Manager to sign and file a financial assistance application to the State Water Resources Control Board for the construction of the Water Distribution System Improvements Project.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve Resolution 3-18, A Resolution of the Board of Directors of the Groveland Community Services District authorizing the General Manager to sign financing agreement, amendment, and certifications for funding under The Drinking Water State Revolving Fund (DWSRF); authorizing General Manager to approve claims for reimbursement; authorizing General Manager to Execute Budget and Expenditure Summary; Authorizing General Manager to sign the Final Release Form and the General Manager to Sign the Certification of Project completion; and pledging and dedicating net water revenues towards payment Of DWSRF financing.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve Resolution 4-18, A Resolution of the Board Of Directors of the Groveland Community Services District Stating its intention to be reimbursed for expenditures incurred ahead of the approval of the Disbursement of Drinking Water State Revolving Fund (DWSRF) construction funds from the State Water Resources Control Board.

Consider for Approval Professional Services Contract Agreement between Groveland Community Services District and RTC Construction Management, Inc., for Force Main Improvements

Ms. Flores presented the item to the Board and stated that the District would like to retain RTC Construction for the force main improvement work needed in PML. She further stated that the state is allowing the District to use the left over planning grant funds from the Downtown Groveland/Big Oak Flat Collection System Improvement Project for this construction work. She also stated that this item was put on the agenda by former general manager Jon Sterling, but she felt that the project needed to go through an informal bidding process to be in compliance with the Uniform Public Construction Cost Accounting Act. A discussion ensued between the Board, staff, and public.

The Board directed staff to consult with legal counsel regarding the requirements to move forward with the process.

Consider for Approval Professional Services Agreement between Groveland Community Services District and Sterling Services

Ms. Flores presented the item to the Board and stated that the Board and several members of the public had expressed interest prior to Mr. Sterling leaving, in the ability for the District to consult with him after his departure regarding the current grants in the works along with the sewer rate study he was working on. She further stated that the proposed agreement also included the services of a water/wastewater operator as the District was planning on having him fill in two days a week to meet the level two operator sewer plant requirement, until a long term solution was implemented. A discussion ensued between the Board, staff, and public.

Motion

Director Swan moved, seconded by Director Kwaitkowski, and motion passed to approve the portion of the contract that involves water and wastewater operator services and striking other portions relating to consulting for administrative services and to generate another version of the contract that contains only the consulting for administrative and maintenance operations.

Ayes: Directors Swan, Edwards and Kwaitkowski

Noes: Director Armstrong

Consider for Approval Resolution 5-18, A Resolution of the Board of Directors of Groveland Community Services District Adopting Annex "B" of the Tuolumne County Multi-Jurisdictional Local Hazard Mitigation Plan

Ms. Flores presented the item to the Board. She stated that at the last meeting this was presented to the Board and it has been in the office for the public to review and comment on. She further stated that the District has not received any comments or requests for change and the next step is for the District to adopt the plan. Adopting the plan is a requirement to remain eligible for FEMA funding. A discussion ensued between the Board, staff, and public.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve Resolution 5-18, A resolution of the Board of Directors of Groveland Community Services District adopting annex "B" of the Tuolumne County Multi-Jurisdictional Local Hazard Mitigation Plan.

Consider for Approval Conducting Election of Board Officers for 2018 Calendar Year

Ms. Flores presented the item to the Board. A discussion ensued between the Board, staff, and public.

Motion

Director Edwards moved, seconded by Armstrong, and the motion passed unanimously to approve electing Director Swan as the President of the Groveland Community Services District Board of Directors for 2018.

Motion

Director Edwards moved, seconded by Director Swan, and the motion passed to approve electing Director Armstrong as the Vice President of the Groveland Community Services District Board of Directors for 2018.

Ayes: Directors Swan, Edwards, and Armstrong

Nay: Director Kwaitkowski

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve Ms. Flores as the District's Board Secretary for 2018

Discussion of and Appointments to Ad Hoc and Standing Committees for Calendar Year 2018

Director Swan presented the item to the Board. He stated that every year the Board appoints Directors to serve on committees for the calendar year.

The new calendar year committee appointments are as follows:

The Board agreed to change the Equipment Review and the Fire Department Ad Hoc Committees to Standing Committees and to disband the Drought Ordinance Revision Committee for the time being.

General Manager Recruitment Committee: Director Edwards Chair, and Director Kwaitkowski alternate.

Budget Committee: Director Swan Chair, and Director Armstrong alternate.

Park Committee: Director Kwaitkowski Chair, and Director Edwards alternate.

Water Conservation Committee: Director Swan Chair

Finance Committee: Director Swan Chair, and Director Armstrong alternate.

Fire Department Committee: Director Armstrong Chair, and Director Edwards alternate.

Equipment Review Committee: Director Armstrong Chair, and Director Swan alternate.

Information Items

Ad Hoc Committees Reports

A. Drought Ordinance Revision Committee (Directors Swan)

Disbanded.

B. General Manager Recruitment Committee (Directors Edwards & Kwaitkowski)

Director Edwards presented the item to the Board and stated that the committee is waiting for the RFP's which are due on January 12th at 12:00 p.m. and there is an Ad Hoc meeting at 3:00 p.m.

C. Budget Committee (Directors Swan and Armstrong)

Director Swan stated that it was time to begin developing the upcoming fiscal year budget.

Standing Committee Reports

A. Park Committee (Directors Kwaitkowski & Edwards)

Director Kwaitkowski stated that the old playground was removed.

B. Water Conservation (Director Swan)

Director Swan stated the next meeting is January 17th at 10:00 a.m.

C. Finance Committee (Directors Swan and Armstrong)

No Report.

D. Equipment Review Committee (Directors Armstrong & Swan)

No Report.

D. Fire Department (Directors Armstrong & Edwards)

No Report.

Staff Reports

A. General Manager's Comments

Ms. Flores stated that the Board member training is January 11th at 9:00 a.m.

B. Operations and Maintenance

Luis Melchor Operations and Maintenance Manager presented his report to the Board.

C. Admin/Finance

a. List of December Payables

Director Comments

Director Armstrong thanked Scott Wemmer for his service and dedication to the District.

Director Swan thanked Scott Wemmer for his service as a director for District.

Adjournment

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to adjourn the meeting at 1:07 p.m.

APPROVED:

Robert Swan, President

ATTEST:

Jennifer Flores, Board Secretary

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
January 11, 2018
9:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, John Armstrong, Vice President, Spencer Edwards, and Janice Kwaitkowski, being present. Also present was Acting General Manager Jennifer Flores and Administrative Services Technician Amanda Livingston.

Call to Order

Director Swan called the meeting to order at 9:00am.

Agenda Approval

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed unanimously to approve the agenda as written.

Informational Items Presented by SDRMA's Chief Risk Officer, Dennis Timoney

Understanding Board Member Liability

SDRMA's Chief Risk Officer Dennis Timoney conducted a workshop regarding Board member liability. A discussion ensued between the Board, Mr. Timoney, staff, and public.

Director Swan left meeting at 10:15 a.m.

The Board took a recess at 10:47 a.m.

The Board reconvened at 11:01 a.m.

AB 1825 Harassment Prevention Training

Mr. Timoney conducted AB 1825 harassment training for the Board. A discussion ensued between the Board, Mr. Timoney, staff, and public.

Adjournment

Motion

Director Armstrong moved, seconded by Director Armstrong, and the motion passed to adjourn the meeting at 1:37 p.m.

Ayes: Directors Armstrong, Edward, and Kwaitkowski

Absent: Director Swan

APPROVED:

ATTEST:

Robert Swan, President

Jennifer Flores, Board Secretary

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
January 17, 2018
11:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, John Armstrong, Vice President, Spencer Edwards, and Janice Kwaitkowski, being present. Also present was Acting General Manager Jennifer Flores and Administrative Services Technician Amanda Livingston.

Call to Order

Director Swan called the meeting to order at 11:00 am.

Agenda Approval

Motion

Director Armstrong moved, seconded by Director Edwards, and the motion passed unanimously to approve the agenda as written.

Action Items to be Considered by the Board of Directors

Discuss Proposals Received in Response to the RFP the District Issued with Regard to Interim General Manager Services and Consider for Approval Selecting One of the Firms

Director Edwards presented the item to the Board. He stated that District staff sent out two RFP's and only received one proposal from Kampa Community Solutions. Director Kwaitkowski stated that she followed up with the other firm and the employee the email was sent to retired. A discussion ensued between the Board, staff, and public.

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to direct the committee to reissue the RFP to all the candidates the District initially submitted to with the exception of Kampa Community Solutions, with a deadline of January 26th at 12:00 p.m.

Discuss and Determine Method by Which Vacant Board Seat will be Filled

Acting General Manager Jennifer Flores presented the item to the Board. She stated that there are a couple of options available to the Board to fill the vacancy. The first would be to appoint a new Director within sixty days from January 5th. The other option would be for the Board to call for a special election. If the Board does not appoint or call for a special election, the County Board of Supervisors may appoint a replacement for the vacant seat.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to proceed to organize an appointment process to fill the vacant Board seat.

The Board directed staff to advertise the vacancy in the monthly billing, on the website, the Highway Herald, and various locations around town. The deadline for turning in applications was set for February 14th at 4:00 p.m. A special meeting will be held on February 17th at 6:00 p.m. to interview and possibly appoint a candidate to the vacant seat.

Information Items

Discuss Search for Backup Water/Wastewater Treatment Operator

Ms. Flores provided an update regarding the search for an additional back up treatment operator. She introduced Chief Plant Operator Greg Dunn who answered questions from the Board and public regarding the District's plant operator requirements.

The Board directed staff to try to find a backup operator and to also get the current salary schedule from TUD.

Sewer Rate Study Update

Ms. Flores presented the item to the Board. She stated the attached packet contains the revised numbers from Bartle Wells Associates. A discussion ensued between the Board, staff, and public.

Discuss Potentially Changing the Date and Time of the Regular Board Meeting

Director Swan presented the item to the Board. He stated that at the last meeting the response from the public was to hold the regular meeting on a Thursday evening. A discussion ensued between the Board, staff, and public.

The Board directed staff to add this as an action item to the next Regular meeting agenda.

The Board convened into closed session at 12:21 p.m.

Closed Session

A. Public Employee Appointment (Pursuant to Govt. Code Sec. 54957)

Title: General Manager

Director Armstrong left the meeting at 1:16 p.m.

The Board reconvened into open session at 2:38 p.m.

Report out of Closed Session

No Report.

Adjournment

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed to adjourn the meeting at 2:39 p.m.

Ayes: Directors Swan, Edwards, and Kwaitkowski

Absent: Director Armstrong

APPROVED:

ATTEST:

Robert Swan, President

Jennifer Flores, Board Secretary

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
January 30, 2018
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, John Armstrong, Vice President, Spencer Edwards, and Janice Kwaitkowski, being present. Also present was Acting General Manager Jennifer Flores and Administrative Services Technician Amanda Livingston.

Call to Order

Director Swan called the meeting to order at 10:00 am.

Agenda Approval

Motion

Director Armstrong moved, seconded by Director Edwards, and the motion passed unanimously to approve the agenda as written.

Action Items to be Considered by the Board of Directors

Discuss Proposals Received in Response to the RFP the District Issued with Regard to Interim General Manager Services and Consider for Approval Selecting One of the Firms

Director Edwards presented the item to the Board. He stated that the District received one proposal by the original deadline which was from Kampa Community Solutions, that the Board received at their January 17th meeting. At that meeting, the Board directed the committee to resend the RFP to RGS with a January 26th deadline, as the original one went to the inbox of an employee who retired. RGS responded and their proposal was included in the packet for the meeting. The committee recommended the Board retain Kampa Community Solutions, LLC for interim General Manager services. A discussion ensued between the Board, staff, and public.

A special meeting to review and consider for approval the contract between Kampa Community Solutions and the District was set for February 1st at 10:00 a.m.

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed unanimously to approve the recommendation of the committee to contract with Kampa Community Solutions to provide Interim General Manager Services per the proposal.

Consider for Approval Professional Services Contract Agreement between Groveland Community Services District and RTC Construction Management, Inc., for Force Main Improvements

Acting General Manager Jennifer Flores presented the item to the Board. She stated the item was presented at the regular meeting in January and that the Board directed staff to check with legal counsel to see if the proposed project work needed to go through an informal bidding process. She further stated that after consulting with counsel, counsel confirmed the requirement for the work to be put out for informal bidding. The District's engineer conducted the process and provided a technical memorandum with a recommendation for the Board. A discussion ensued between the Board, staff, and public.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the professional services contract agreement between Groveland Community Services District and RTC Construction Management, Inc., for Force Main improvements.

Adjournment

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to adjourn the meeting at 10:21 a.m.

APPROVED:

Robert Swan, President

ATTEST:

Jennifer Flores, Board Secretary

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
February 1, 2018
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, Spencer Edwards and Janice Kwaitkowski, being present. Also present was Acting General Manager Jennifer Flores.

Call to Order

Director Swan called the meeting to order at 10:00 am.

Absent: Director Armstrong

Agenda Approval

Motion

Director Edwards moved, seconded by Director Kwaitkowski, and the motion passed to approve the agenda as written.

Ayes: Director Edwards, Kwaitkowski, and Swan

Absent: Director Armstrong

Action Items to be Considered by the Board of Directors

Consider for Approval Consultant Services Agreement between Kampa Community Solutions, LLC and Groveland Community Services District for Interim General Manager Services

Acting General Manager Jennifer Flores presented the item to the Board. She stated that at the last meeting, the Board approved the proposal received from Kampa Community Solutions for interim general manager services. She further stated that the recently created professional services agreement created by District counsel was used as the template and Mr. Kampa's comments and requested revisions were redlined within the document. A discussion ensued between the Board, staff, and public.

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed to approve the contract for professional services with Kampa Community Solutions with the changes that were discussed.

Ayes: Directors Swan, Edwards, and Kwaitkowski

Absent: Director Armstrong

Adjournment

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed to adjourn the meeting at 10:20 a.m.

Ayes: Director Swan, Edwards, and Kwaitkowski

Absent: Director Armstrong

APPROVED:

Robert Swan, President

ATTEST:

Jennifer Flores, Board Secretary

DRAFT

AGENDA SUBMITTAL

TO: GCSO Board of Directors

FROM: Peter J. Kampa, Interim General Manager

MEETING DATE: February 12, 2018

SUBJECT: Agenda Item 4. Approval for three directors to attend the CSDA Leadership Academy Conference in Monterey, April 15-18, 2018

RECOMMENDED ACTION

Staff recommends the following motion:

I move to approve three directors to attend the CSDA Leadership Academy Conference in Monterey, April 15-18, 2018

SUMMARY

Included herein for your approval are the draft minutes for the regular Board meeting of January 8, 2018 and four additional special Board meetings.

The Consent Calendar also includes authorization for up to three Board members to attend the [CSDA Leadership Academy Conference](#) in Monterey on April 15-18, 2018. The Leadership Academy is the premier educational offering by CSDA which includes over two full days of extensive training for directors in the foundations of Board governance, as well as board and staff roles and relationship, the Board's role in finance and outreach/communication. The Conference Brochure is available at the following website:

<http://www.csdanet/wp-content/uploads/2017/11/2018-SDLA-Conference-Brochure-web.pdf>

Board members have the opportunity to interact with directors of other special districts, and for attendance, the District receives a 1% discount on its liability and workers compensation insurance for each director that attends; resulting in a savings equal to the cost of one Director's attendance. The Leadership Academy also makes grants available to small districts to fund the cost of the course tuition. District staff will apply for a grant from the Special District Leadership Foundation (SDLF) to hopefully offset an additional portion of the cost.

FINANCIAL IMPACTS

If all three Board members attend the conference, the cost of tuition plus lodging will be approximately \$3000 plus mileage reimbursement; meals are included. We will apply for a minimum of \$600 in grants, and if awarded, with the savings in insurance costs, the total budget impact should be less than \$2000.

RESOLUTION No. 6-18

RESOLUTION OF THE GOVERNING BODY OF
THE GROVELAND COMMUNITY SERVICES DISTRICT,
DECLARING THAT GOVERNING BODY MEMBERS AND VOLUNTEERS SHALL
BE DEEMED TO BE EMPLOYEES OF THE DISTRICT FOR THE PURPOSE OF
PROVIDING WORKERS' COMPENSATION COVERAGE FOR SAID CERTAIN
INDIVIDUALS WHILE PROVIDING THEIR SERVICES

WHEREAS, the Groveland Community Services District utilizes the services of Governing Body Members and Volunteers; and

WHEREAS, Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a resolution by the Governing Body of the agency so declaring, be deemed to be an employee of the agency for the purpose of Division 4 of said Labor Code while performing such services; and

WHEREAS, the Governing Body wishes to extend Workers' Compensation coverage as provided by State law to the following designated categories of persons as indicated by a checkmark in the box to the left of the descriptions:

- All Members of the Governing Body of the Groveland Community Services District as presently or hereafter constituted and/or
- All persons performing voluntary services without pay other than meals, transportation, lodging or reimbursement for incidental expenses
- Individuals on Work-study programs
- Interns
- Other Volunteers
- _____
[designate]

NOW, THEREFORE, BE IT RESOLVED, that such persons coming within the categories specified above, including the duly elected or appointed replacements of any Governing Body Member and other designated individuals be deemed to be employees of the Groveland Community Services District for the purpose of Workers' Compensation coverage as provided in Division 4 of the Labor Code while performing such service. However, said Governing Body Members and other designated individuals will not be considered an employee of the Groveland Community Services District for any purpose other than for such Workers' Compensation coverage, nor grant nor enlarge upon any other right, duty, or responsibility of such Governing Body Members or other designated individuals, nor allow such persons to claim any other benefits or rights given to paid employees of the Groveland Community Services District.

PASSED, APPROVED AND ADOPTED this 12th day of February, 2018 by the following vote:

AYES:
NOES:
ABSENT:

Robert Swan, President
Groveland Community Services District

ATTEST:

Jennifer L. Flores, Board Secretary

I, Jennifer L. Flores, the duly appointed and Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on February 12, 2018.

AGENDA SUBMITTAL

TO: GCSD Board of Directors

FROM: Peter J. Kampa, Interim General Manager

MEETING DATE: February 12, 2018

SUBJECT: Agenda Item 6. Consider for Approval Adoption of Resolution 7-18, A Resolution Approving Amendments to the Board of Director's Policy Related to Regular Board Meetings and Establishing a Revised Meeting Date and Time

RECOMMENDED ACTION

Staff recommends the following motion:

I move to Approve Adoption of Resolution 7-18, A Resolution Approving Amendments to the Board of Director's Policy Related to Regular Board Meetings and Establishing a Revised Meeting Date and Time

SUMMARY

To better accommodate the schedule of the Board of Directors and hopefully increase public participation in the Board meetings, the Board is recommending a change to its regular meeting schedule. The attached resolution amends the board's policy in this matter and establishes the meeting schedule for 2018.

FINANCIAL IMPACTS

None

ATTACHMENTS

Draft Resolution 7-18
Board Policy 4.2 Board Meetings, redline

RESOLUTION 7-18

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPROVING AMENDMENTS TO THE BOARD OF DIRECTORS POLICY RELATED TO REGULAR BOARD MEETINGS AND ESTABLISHING A REVISED REGULAR MEETING DATE AND TIME FOR 2018.

WHEREAS, the Board of Directors has adopted a Board of Directors policy manual which in Section 4.2 schedules the Board's regular meetings at 10:00AM on the first Thursday of each month; and

WHEREAS, the board meeting schedule policy also calls for the annual establishment of the Board's regular Board meeting schedule; and

WHEREAS, the Board of Directors desires to amend Board of Directors Policy manual, Section 4.2 Board Meetings to require the annual establishment of the regular Board meeting schedule by resolution, without calling for a specific date and time for such meetings in the policy.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the Groveland Community Services District as follows:

1. The Board of Directors Policy manual, Section 4.2 will be amended as shown on Attachment A to this Resolution
2. The Board will hold monthly regular board meetings
3. The regular meetings will be held on the second Thursday of each month starting at 6:00 PM
4. The meetings will be located at the GCSO administration building, main conference room, 18966 Ferretti Road, Groveland

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the Board of Directors of the Groveland Community Services District on February 12, 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Robert Swan, President
Board of Directors

Jennifer Flores, Board Secretary

I, Jennifer Flores, the duly appointed and Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on February 12, 2018.

ATTACHMENT A

Formatted: Centered

4.2 Regular Meetings

Regular meetings of the Board of Directors shall be held ~~on the first Thursday of each calendar month at 10:00AM. Board meetings shall be held~~ in the GCSD administration building, main conference room, 18966 Ferretti Road, Groveland. The date, time and place of regular Board meetings shall be reconsidered by resolution annually at the annual organizational meeting of the Board in December. The date, time and place may be changed at will by the Board President or majority vote by the Board prior to public notice of the meeting in order to accommodate compelling circumstances.

AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Peter J. Kampa, Interim General Manager

MEETING DATE: February 12, 2018

SUBJECT: Agenda Item 7. Consider for Approval a Revised Standing Finance Committee Meeting Schedule

RECOMMENDED ACTION

Staff recommends the following motion:

I move to approve a change in the Finance Committee meeting schedule to the following: _____

SUMMARY

Due to schedule conflicts for members of the finance committee and to foster additional public participation, a change in the meeting schedule is proposed. Standing committees of the Board should have a preestablished, predictable schedule for Brown Act compliance, transparency and staff planning purposes.

The purpose of this agenda item is to establish a modified committee meeting schedule if desired by the board.

FINANCIAL IMPACTS

None

ATTACHMENTS

None