

AGENDA SUBMITTAL

To: GCSD Board of Directors

From: GCSD Staff

Date: January 8, 2018

Subject: Consider for Approval Resolution 5-18, A Resolution of the Board of Directors of Groveland Community Services District Adopting Annex "B" of the Tuolumne County Multi-Jurisdictional Local Hazard Mitigation Plan

Summary

The Board has discussed the updated Hazard Mitigation Plan over previous meetings and was presented with the final draft at the December 11, 2017 meeting. At that meeting, General Manager Jon Sterling stated that the plan was formally being presented to the public for review and would be available to review at the District for others from the public not in attendance.

In front of the Board today is the resolution that will formally adopt the Hazard Mitigation Plan. The Board's adoption of plan will ensure the District remains eligible for federal assistance dollars.

Attachment:

1. Resolution 5-18

Recommended Action

Approve Resolution 5-18, A Resolution of the Board of Directors of Groveland Community Services District Adopting Annex "B" of the Tuolumne County Multi-Jurisdictional Local Hazard Mitigation Plan

RESOLUTION 5-18, A RESOLUTION OF THE BOARD OF DIRECTORS
OF GROVELAND COMMUNITY SERVICES DISTRICT
ADOPTING ANNEX "B" of the TUOLUMNE COUNTY
MULTI-JURISDICTIONAL LOCAL HAZARD MITIGATION PLAN

WHEREAS, mounting costs of disaster recovery in the nation over the past decade has promoted interest in providing effective ways to minimize our country's hazard vulnerability; and

WHEREAS, the Disaster Mitigation Act (DMA) of 2000, also commonly known as "The 2000 Stafford Act Amendments," constitutes an effort by the Federal government to reduce the rising cost of disasters; and

WHEREAS, the Disaster Mitigation Act of 2000 (the Act) requires local governments to develop and submit mitigation plans in order to qualify for the Hazard Mitigation Grant Program (HMGP) project funds; and

WHEREAS, the purpose of the Disaster Mitigation Act of 2000 was to establish a national program for pre-disaster mitigation, streamline administration of disaster relief at both the federal and state levels, and control federal costs of disaster assistance; and

WHEREAS, the Groveland Community Services District, in conjunction with Tuolumne County Office of Emergency Services has concluded a planning process which allowed participation by the local community, and has developed a multi-jurisdictional Hazard Mitigation Plan that meets the needs established by the Act.

NOW, THEREFORE, BE IT RESOLVED that Groveland Community Services District Board of Directors hereby accepts the Tuolumne County Multi-Jurisdiction Hazard Mitigation Plan as an official plan; and hereby adopts Groveland Community Services District Hazard Mitigation Plan to be included as annex "B" to the County Plan.

BE IT FURTHER RESOLVED that a copy of this Resolution and a copy of the Multi-Jurisdictional Hazard Mitigation Plan will be forwarded to the Governor's Office of Emergency Services and the Federal Emergency Management Agency by the Tuolumne County Office of Emergency Services.

Passed and adopted this 8th day of January, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Board President

Board Clerk

AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: GCSB Staff

DATE: January 8, 2018

SUBJECT: Election of Board Officers for Calendar Year 2018

SUMMARY

According to Section 3.1 of the Policy Manual of the Board of Directors, adopted by Board Resolution 15-04 on December 8, 2004, the Board shall annually elect the Board President and Vice President for each calendar year. Normally this is done in December, but the Board postponed this action until the January meeting when a full Board would be seated. The General Manager or his designee shall perform the duties of Treasurer. The General Manager recommends that Jennifer Flores continue as the Board Secretary. These appointments will become effective at the February 12th meeting.

RECOMMENDED ACTION

- 1. Nominate and elect Board President for Calendar Year 2018**
- 2. Nominate and elect Board Vice President for Calendar Year 2018**
- 3. Appoint Jennifer Flores to be the District's Board Secretary for Calendar Year 2018**

**Groveland Community Services District
Fire Department / CALFIRE**

18966 Ferretti Road Groveland, CA 95321

Staff Report
January 8, 2018

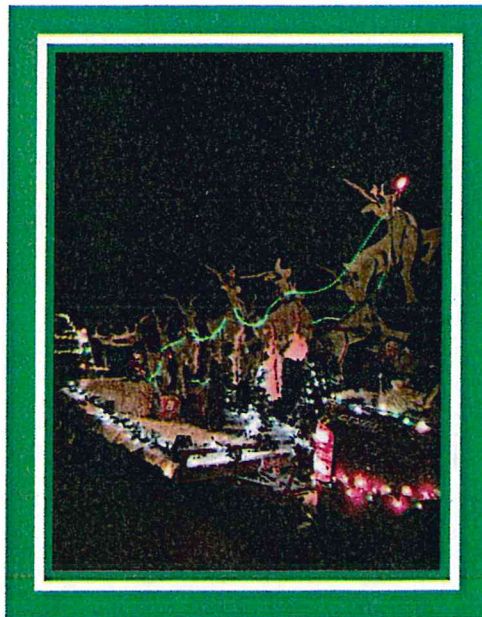
To: Board of Directors

From: Paul Avila, Assistant Chief
By: Jude R. Acosta, Battalion Chief

Subject: Monthly Activity Report – December 4, 2017 to December 31, 2017

Operations:

On December 16th, Groveland Fire and CAL FIRE participated in the Annual Santa Claus is Coming to Town. Santa Claus was escorted by sleigh through Groveland making stops in Big Oak Flat, Mary Lavaroni Park, Pine Mountain Lake and Downtown Groveland. Families took an opportunity to take photos with Santa Claus on his sleigh and wave from their decks as they paraded through the community. Children of all ages were excited to see Santa and share with him what they wanted for Christmas. Everyone enjoyed themselves and had a great time.



Apparatus and Equipment:

All equipment is in service and available

Training:

In addition to our monthly Emergency Medical Technician (EMT) curriculum and engine company performance standards, Battalion personnel received the following specialized training:

- Hose Evolutions
- Hydrant Mapping
- Area Familiarization
- Forcible Entry
- Communications
- Ladders
- Size up and Report on Conditions

Annual Response Incident Totals:

2015	2016	2017
421 Incidents	595 Incidents	531 Incidents



RESPONSE ACTIVITY TALLY REPORT

55045

GROVELAND CSD

Alarm Date From: 1/1/2017 To: 12/31/2017

Report Date 1/2/2018

INCIDENT TYPE	INCIDENT TYPE DESCRIPTION	INCIDENT COUNT
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GCS		
111	Building fires	3
131	Passenger vehicle fire	2
141	Forest, woods or wildland fire	4
321	EMS call, excluding vehicle accident with injury	298
322	Vehicle accident with injuries	5
324	Motor vehicle accident with no injuries	4
352	Extrication of victim(s) from vehicle	1
381	Rescue or EMS standby	4
400	Hazardous condition, other	16
460	Accident, potential accident, other	1
550	Public service assistance, other	40
551	Assist police or other governmental agency	58
651	Smoke scare, odor of smoke	6
700	False alarm or false call, other	21
	Subtotal	463

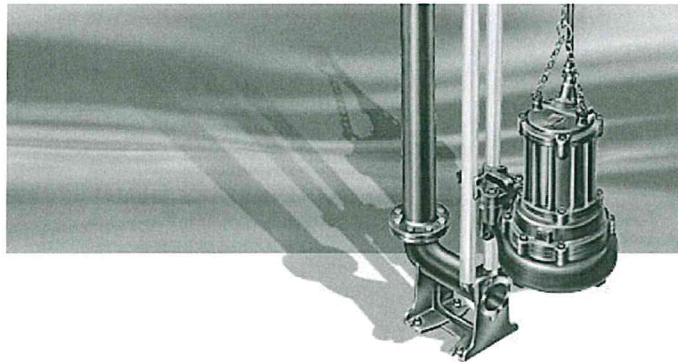
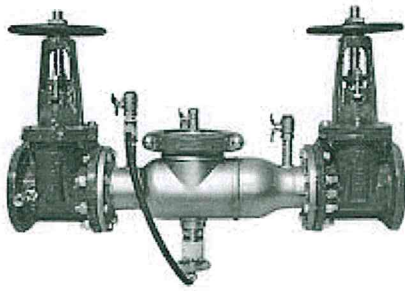
GRV		
131	Passenger vehicle fire	1
321	EMS call, excluding vehicle accident with injury	52
322	Vehicle accident with injuries	1
324	Motor vehicle accident with no injuries	1
381	Rescue or EMS standby	3
400	Hazardous condition, other	2
550	Public service assistance, other	6
700	False alarm or false call, other	2
	Subtotal	68

FDID 55045

GROVELAND CSD

Grand Total

531



Monthly O&M Report for December 2017

Water Breaks or Repairs

- None for the Month.

Sewer Line Breaks or Repairs

- None for the Month.

Customer Service

Service request

- 6 customers complaints
- 1 check/ repair meter
- 1 Req. to Engineering Dept.
- 0 new water meter installation
- 0 Inspect Sewer Connect
- 17 lock offs
- 1 Color Taste-quality.
- 2 Meter Change Out

- 0 Pull Meter
- 2 Read / Quote
- 39 Re-Read new meter reader
- 6 Read Tenant out
- 6 Turn off Meter
- 14 Turn on meter
- 32 Test meter
- 3 Winterize Meter
- Monthly lock offs due to non-payment
- Marked multiple USA throughout the District
- Delivered Board packets.
- Hung new winterize banner at the Fire House and Tioga 5K run banner.

On Call-

- 2 Call out's
- 2 Water related
- 0 Sewer related
- 0 Park

Water-

- Read all District Water Meters.
- Checked all auto flusher and replaced De-Chlor tabs as needed.
- Sampled/Dipped Tank 2, 4 & 5 every Monday.
- Dosed Tank 2,4 and 5 with 12.5% Chlorine
- Weekly Water Samples at both Water Treatment Plants and Distribution system.
- Daily, weekly and monthly servicing of both Water Treatment Plants and both Pall Trailers.
- Calibrated both Water Treatment Plant UV reactors.
- Tested Ammonia alarms at both Water Treatment Plants.
- Changed out Reagents in the Chlorine Analyzers at both Water Treatment Plants.
- Weekly calibration and referencing of analyzing equipment at both Water Treatment Plants and both Pall Trailers.
- Prepared and sent monthly Water report to the State.
- Monthly water meter lock offs.
- Checked and adjusted Tank #4's pneumatic tank
- Replaced multiple Meter box lids throughout the District.
- Tested the RV Park Backflow.
- Tested multiple Meters throughout the District for the 6 month audit.
- Flushed water in the Tank 4 service area.
- Repaired broken sample line on the Big Creek Clear Well.

- Put cut back on water line repair patch at the Main Gate.
- Reprogrammed multiple ERT'S throughout the District.

Sewer-

- Weekly Preventative Maintenance Check (PMCS) and Generators Checks at all Lift Stations.
- Cleaned the pressure transducers and floats as needed at all Lift Stations.
- Did odor control at all Lift Stations as needed.
- Chemically cleaned various gravity sewer lines throughout the District.
- Hydro-Flushed various gravity sewer lines throughout the District.
- Prepared and sent in monthly Sewer report to the State.
- Ran the Screw press to waste from the Digester.
- Emptied drying beds and replenished sand when needed.
- Moved pallets of salt to the STP OSG room for Chlorine Generation.
- Sprayed down and cleaned roto room daily.
- When weather permitted we ran irrigation for all spray fields.
- Did daily rounds/weather and Lab for the WWTP.
- Took weekly Bacti Samples of the CCC.
- Installed new Check and butterfly valve for blower #1&2. Wired in Blower # 2 for the STP Digester.
- Wired in and set the new conveyor belt for the STP Screw Press. Made new shoots for the inlet and outlet and put into service.
- Ran camera for property at unit 1 lot228 due to damaged pipe on PO side.
- Ran camera in the Drying Bed main line to the holding tank and checked for any damage to the pipe.
- Reset alarms at LS 10(pump 1 fail) & 15 (three phase power loss) due to power flicker.
- Took the Monitoring Well annual samples and sent into the Lab.
- Removed the center divider in Drying Bed 1 & 2.
- Checked all Manholes from Elie's Café and Twin Pines easement to the STP. We were looking for grease build up.
- Cleared alarms at LS 7 and 12 due to Wednesday generator transfer switch testing.

Vehicle/equipment Maintenance-

- Did weekly checks on standby Generators at Tank 2, 5, Fire House and shop.
- Cleaned and organized District Trucks.
- Serviced LS 11 Generator (oil/filters)
- Ordered new radiator caps for multiple generators.
- Checked LS 2 Transfer switch due to load management alarm.
- Serviced LS 1 Generator (oil/filters)

- Serviced Truck 6(oil/filters/spark plugs) and replaced bad map sensor. Cleaned inside and out.
- Serviced Truck 17(oil/filters), replaced brakes and pulled blower motor and cleaned it out.
- Serviced the Flush Truck pressure pump, rerolled the jetting hose and replaced the rear tachometer.
- Had tires put on Truck 7 and the Flush Truck at Doherty Tire in Standard.
- Serviced the air compressor at the airport for Tank 4 pneumatic Tank. Replaced bad compressor hose.

Buildings & Grounds-

- Blew off Admin/District Driveway and Entrance
- Cleaned shop / work bench and put away tools
- Cleaned up around Maintenance shop
- Ground maintenance around the upper/ lower park and skate park
- Cleaned driveway in front of Bio Solids building
- Cleaned around District yard and made dump run.
- Cleaned out Maintenance Shop wash rack and drains.
- Cleaned around Dumpster area and took cardboard to Moore Brothers.
- Blew off Playground. (daily)
- Organized the pole barn and separated supplies/materials into designated jobs.
- Started organizing District maps.
- Cleaned around 2G Turbine pump of scrap lumber and materials from new overhang installation.
- Cleaned out Tank 2, 4, 5 buildings and the Pall trailer at 2G.
- Cleaned out storm drains around the upper and lower Park.

Safety & Training-

- Weekly safety meetings.
- Weekly vehicle checks.

Major Projects

- Tied in ridged conduit to new Booster Pump skid at Tank 2.
- Made a new wall panel and installed it for the Upper Park restroom finished the ADA portions, Painted and brought back into service.
- Framed up new overhang for 2G Turbine VFD, sheeted roof, tar paper and comp shingles. Replaced bad siding due to woodpeckers.

- Transferred parts and material to AWS. Started digging trenches for the water lines coming from the CCT to the CW and finished water and Pre CW sample lines. Hot taped the 6" line and installed a Pressure Transducer for Tank 2 Booster Pump upgrade.



ACCOUNTS PAYABLE CHECK LISTING

December, 2017

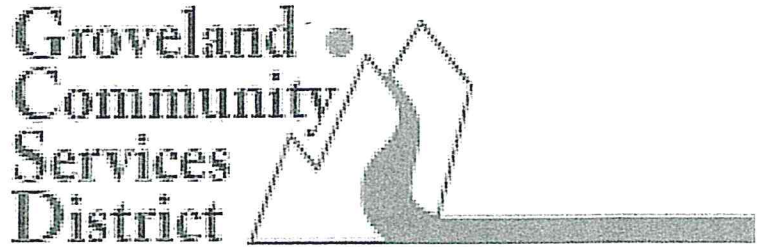
Fiscal Year 17/18

Board Approval _____

Bank Reconciliation

Checks by Date

User: dpercoco
Printed: 01/03/2018 - 1:52PM
Cleared and Not Cleared Checks



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
115195	12/6/2017	Operating Engineers Local #3		AP		258.94
115196	12/6/2017	US Treasury		AP		138.52
901804	12/6/2017	Dept of Child Support Services		AP		235.95
901805	12/6/2017	EDD - Electronic		AP		1,327.87
901806	12/6/2017	Federal EFTPS		AP		9,183.38
901807	12/6/2017	Pers - Electronic		AP		5,819.77
901808	12/6/2017	TD Ameritrade Trust Co.		AP		300.00
16112	12/8/2017	Accela, Inc. #774375		AP		935.95
16113	12/8/2017	Adventist Health Sonora		AP		162.00
16114	12/8/2017	AM Consulting Engineers, Inc.		AP		20,590.00
16115	12/8/2017	Atkinson, Andelson, Loya, Rudd & Ror		AP		7,414.42
16116	12/8/2017	Charleen Beam		AP		56.65
16117	12/8/2017	Burton's Fire Inc		AP		113.00
16118	12/8/2017	CWEA		AP		180.00
16119	12/8/2017	Down to Earth Const. & Nursery		AP		255.79
16120	12/8/2017	Robert & Sally Eccles		AP		149.94
16121	12/8/2017	Daniel Ficker		AP		195.58
16122	12/8/2017	GCSD		AP		2,994.47
16123	12/8/2017	General Supply Co		AP		859.15
16124	12/8/2017	Gilbert Associates, Inc.		AP		3,100.00
16125	12/8/2017	GreatAmerica Financial Services		AP		186.36
16126	12/8/2017	Itron Electric Metering Co Inc		AP		711.62
16127	12/8/2017	J.S. West Propane Gas		AP		521.60
16129	12/8/2017	Lowe's Companies, Inc.		AP		288.99
16130	12/8/2017	D. Moore		AP		16.01
16131	12/8/2017	Moore Bros. Savenger Co., Inc.		AP		445.46
16132	12/8/2017	Mother Lode Answering Service		AP		156.00
16133	12/8/2017	Mountain Oasis Water Systems		AP		81.00
16134	12/8/2017	Nationwide Long Distance Service, Inc.		AP		9.50
16135	12/8/2017	Orchard Business/SYNCB		AP		194.47
16136	12/8/2017	Pall Corporation		AP		4,597.37
16137	12/8/2017	Ronald Percoco		AP		2,145.00
16138	12/8/2017	PG&E		AP		688.79
16139	12/8/2017	Pine Alley Saw Shop		AP		169.25
16140	12/8/2017	PML Hardware & Supply Inc.		AP		1,203.90
16141	12/8/2017	Rabobank, N.A.		AP		36,394.26
16142	12/8/2017	Ray Sues Insurance & Invst		AP		6,327.35
16143	12/8/2017	San Francisco Public Utilities Commissi		AP		10,831.38
16144	12/8/2017	Tuo. Co. Public Power Agency		AP		11,949.57
16145	12/8/2017	Two Guys Pizza		AP		125.08
16146	12/8/2017	Usa Blue Book		AP		224.73
16147	12/8/2017	USDA-Forest Service		AP		98.49
16148	12/8/2017	Dana Ross Waldman, Trustee		AP		139.92
16149	12/8/2017	Western Communications, Inc.		AP		110.40
16150	12/8/2017	Gina Marie & Jeremy Woodcock		AP		20.65
16151	12/8/2017	KC Courier, LLC		AP		309.00

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
115173	12/8/2017	Jonathan Sterling		PR		3,647.36
16152	12/14/2017	AM Consulting Engineers, Inc.		AP		23,180.00
16153	12/14/2017	Aqua Labs		AP		10,655.00
16154	12/14/2017	Avery Muffler		AP		296.01
16155	12/14/2017	Timothy & Irene Ayres		AP		65.81
16156	12/14/2017	W. H. Breshears		AP		1,749.94
16157	12/14/2017	John Brown		AP		281.84
16158	12/14/2017	Carbon Copy Inc.		AP		481.04
16159	12/14/2017	Conifer Communications		AP		389.55
16160	12/14/2017	Alec & Tatyana Dukhovny		AP		165.72
16161	12/14/2017	Harry Field Estate		AP		26.41
16162	12/14/2017	FP Mailing Solutions		AP		286.36
16163	12/14/2017	Wayne & Christine Gibson		AP		3.47
16164	12/14/2017	Michelle Gort		AP		11.29
16165	12/14/2017	Grainger		AP		175.84
16166	12/14/2017	Florentino & Amy Elizabeth Hernandez		AP		13.03
16167	12/14/2017	KC Auto Parts		AP		622.10
16168	12/14/2017	LAMAR Construction Equip Rental		AP		650.00
16169	12/14/2017	Ronald & Christine McKeever		AP		95.62
16170	12/14/2017	Deutsche Bank National Trust		AP		51.85
16171	12/14/2017	Roderick & Laurie Santoro		AP		37.50
16172	12/14/2017	Robert & Wanda Stagnaro		AP		178.64
16173	12/14/2017	Melissa Stewart		AP		16.91
16174	12/14/2017	SWRCB		AP		370.00
16175	12/14/2017	SWRCB		AP		17,017.00
16176	12/14/2017	Telstar Instruments, Inc.		AP		4,306.29
16177	12/14/2017	Tuolumne County Recorder		AP		12.00
16178	12/14/2017	Thomas Unger		AP		158.27
16179	12/14/2017	Usa Blue Book		AP		1,579.03
16180	12/14/2017	Zee Medical Service Co		AP		286.20
115214	12/20/2017	Operating Engineers Local #3		AP		258.94
115215	12/20/2017	James Koster		PR		4,601.64
901809	12/20/2017	Dept of Child Support Services		AP		235.95
901810	12/20/2017	EDD - Electronic		AP		1,837.36
901811	12/20/2017	Federal EFTPS		AP		11,340.11
901812	12/20/2017	Pers - Electronic		AP		5,770.11
901813	12/20/2017	TD Ameritrade Trust Co.		AP		300.00
16181	12/21/2017	Accela, Inc. #774375		AP		935.95
16182	12/21/2017	Blue Shield of California		AP		17,030.11
16183	12/21/2017	California Playgroung Builders		AP		16,911.50
16184	12/21/2017	CV Industrial Corp		AP		581.72
16185	12/21/2017	Department Of Water Resources		AP		3,774.59
16186	12/21/2017	Dept. Of Pesticide Regulations		AP		60.00
16187	12/21/2017	Dish Network		AP		45.67
16188	12/21/2017	Foothill-Sierra Pest Control		AP		244.00
16189	12/21/2017	FP Mailing Solutions		AP		81.47
16190	12/21/2017	J.S. West Propane Gas		AP		615.31
16191	12/21/2017	Jack Proctor Heating & Air Conditionin		AP		199.00
16192	12/21/2017	Land & Structure		AP		3,195.00
16193	12/21/2017	Rabobank Visa Card		AP		2,772.58
16194	12/21/2017	Safety-Kleen Systems		AP		523.53
16195	12/21/2017	Sonora Ford		AP		17.30
16196	12/21/2017	Staples Credit Plan		AP		54.02
16197	12/21/2017	Jonathan Sterling.		AP		73.00
16198	12/21/2017	SWRCB		AP		45.00
16199	12/21/2017	Tuolumne Utilities Dist		AP		86.43

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
16200	12/21/2017	Tuolumne County Recorder		AP		12.00
16201	12/21/2017	Two Guys Pizza		AP		32.25
16202	12/21/2017	UPS		AP		15.07
16203	12/21/2017	Verizon Wireless	7706	AP		141.09
115197	12/22/2017	Jonathan Sterling		PR		3,647.36
16204	12/28/2017	CMRS-FP		AP		800.00
16205	12/28/2017	Columbia Communications		AP		506.84
16206	12/28/2017	Doherty Tire of Sonora, Inc.		AP		2,450.39
16207	12/28/2017	Jennifer & Doug Edwards		AP		72.52
16208	12/28/2017	Jennifer & Doug Edwards		AP		227.12
16209	12/28/2017	Jennifer & Doug Edwards		AP		69.96
16210	12/28/2017	Jennifer & Doug Edwards		AP		891.82
16211	12/28/2017	General Plumbing Supply		AP		187.69
16212	12/28/2017	Marc Gobbi		AP		73.85
16213	12/28/2017	Goodyear Tire & Rubber Company		AP		781.35
16214	12/28/2017	Gregg & Deborah Hungerford		AP		53.69
16215	12/28/2017	IBS of Sacramento Valley		AP		390.66
16216	12/28/2017	Laura Kramer		AP		53.00
16217	12/28/2017	Robert & Sandra Leipsic		AP		16.15
16218	12/28/2017	MetLife Small Business Center		AP		165.93
16219	12/28/2017	Microsoft		AP		100.00
16220	12/28/2017	Neumiller & Beardslee		AP		822.58
16221	12/28/2017	PLIC-SBD Grand Island		AP		2,230.72
16222	12/28/2017	MARK SACHLEBEN		AP		231.26
16223	12/28/2017	SWRCB		AP		100.00
16224	12/28/2017	The Tire Shop		AP		50.00
16225	12/28/2017	Tractor Supply Credit Plan		AP		248.81
16226	12/28/2017	Verizon Wireless	5298	AP		263.71
16227	12/28/2017	Wells Fargo Bank, N.A.		AP		359.29
16228	12/28/2017	Eddie & Owena Wright		AP		197.87
16229	12/28/2017	Zee Medical Service Co		AP		145.48

Total Check Count: 133

Total Check Amount: 285,956.36

Dec Payroll ACH 43,426.90

Total A/P \$329,383.26

Legal Fees

79-015	CK#	Atkinson	CK#	Neumiller
July	15811	\$ 795.00	15839	\$ 299.00
August	15915	\$ 477.00	15929	\$ 932.00
September	16115	\$ 928.42	16028	\$ 982.13
October	16115	\$ 6,486.00	16105	\$ 1,445.79
November			16220	\$ 822.58
December				
January				
February				
March				
April				
May				
June				

Legal Fee Total \$ 13,167.92 \$ 8,686.42 \$ 4,481.50

A & M Engineering

July			
August	15871	\$22,433.00	
September	15979	\$32,330.00	
October	16114	\$20,590.00	
November	16152	\$23,180.00	
December			
January			
February			
March			
April			
May			
June			

Total A & M \$98,533.00