



## **BOARD MEETING AGENDA SUBMITTAL**

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**TO:** GCSO Board of Directors

**FROM:** Peter Kampa, General Manager

**DATE:** December 12, 2023

**SUBJECT:** Agenda Item 4E: Adoption of a Resolution Authorizing the General Manager to File the Pavement Rehabilitation (Phase 2) Project Notice of Completion with the County of Tuolumne

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**RECOMMENDED ACTION:**

Staff recommends the following action:

*I move to adopt Resolution 54-2023 authorizing the General Manager to file the Pavement Rehabilitation (Phase 2) project Notice of Completion with the County of Tuolumne.*

**BACKGROUND:**

The Pavement Rehabilitation (Phase 2) work consisted of replacing existing asphalt pavement and installing new asphalt pavement within the Groveland Community Services District's service area at the following locations:

1. District Office
2. Fire Station
3. Mary Laveroni Park
4. Lift Station 1
5. Lift Station 4
6. Lift Station 5
7. Lift Station 6
8. Lift Station 7
9. Lift Station 8
10. Lift Station 9
11. Lift Station 10
12. Lift Station 11
13. Lift Station 12
14. Lift Station 14

The installation of the Project's scope of work has been completed per the plans and technical specifications prepared for the project, with modifications made through change

orders. AM Consulting Engineers, Inc. attended a final walkthrough of the project site to verify that the project had been adequately completed.

Based on the findings during the final walkthrough, the Pavement Rehabilitation (Phase 2) can be accepted and deemed complete.

**FINANCIAL IMPACT**

There is no Fiscal Impact associated with filing the Notice of Completion.

**ATTACHMENTS:**

1. Notice of Completion
2. Resolution 54-2023

**RECORDING REQUESTED BY:  
AND FOR THE BENEFIT OF,**

Groveland Community Services District  
No Fee-Gov/t. Code Sections  
6103 and 27383

**WHEN RECORDED, MAIL TO:**

Groveland Community Services District  
18966 Ferretti Rd,  
Groveland, CA 95321

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**NOTICE OF COMPLETION**

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is: **Groveland Community Services District**
3. The full address of the owner is: **18966 Ferretti Rd, Groveland, CA 95321**
4. The nature of the interest or estate of the owner is: **In Fee**
5. A work of improvement on the property hereinafter described was completed on: **November 17, 2023**. The work done was: **Pavement Rehabilitation (Phase 2), which included the replacement of existing and installation of new asphalt pavement throughout the Groveland Community Services District service area.**
6. The name of the contractor, if any, for such work of improvement was: **Moyle Excavation, Inc, P.O. Box 498, Jamestown, CA 95327.**
7. The properties on which said work of improvements were completed are in the County of Tuolumne, State of California, and are described as follows: **The Groveland Community Services District service area.**
8. The street addresses of said properties are: **18966 Ferretti Rd, Groveland, CA 95321.**
9. Resolution No. 2023-\_\_\_\_, Attached Hereto and Made a Part Hereof.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Peter Kampa  
District Manager

**VERIFICATION**

I, the undersigned, say: I am the **Engineer for the Groveland Community Services District**, the declarant of the foregoing notice of completion;

I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.



\_\_\_\_\_  
(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE.)

Executed on November 17, 2023, at Fresno, CA.  
(DATE) (LOCATION)

**RESOLUTION 54-2023**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING  
THE GENERAL MANAGER TO FILE THE PAVEMENT  
REHABILITATION (PHASE 2) PROJECT NOTICE OF COMPLETION  
WITH THE COUNTY OF TUOLUMNE**

**WHEREAS**, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the installation of the Project's scope of work has been completed per the plans and technical specifications prepared for the project, with modifications made through change orders; and

**WHEREAS**, AM Consulting Engineers, Inc. attended a final walkthrough of the project site to verify that the project had been adequately completed; and

**WHEREAS**, there are no outstanding matters with the contractor; and

**WHEREAS**, based on the findings during the final walkthrough the Pavement Replacement (Phase 2) Project can be accepted and deemed complete.

**NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES** hereby approve Resolution 54-2023 authorizing the General Manager to file the Pavement Rehabilitation (Phase 2) Project Notice of Completion with the County of Tuolumne.

**WHEREFORE**, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on December 12, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT

APPROVE:

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Nancy Mora, Board President

ATTEST:

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Rachel Pearlman, Board secretary

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on December 12, 2023.

DATED: \_\_\_\_\_