

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
July 9, 2018  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Robert Swan, President, John Armstrong, Vice President, Janice Kwiatkowski, Nancy Mora, and Spencer Edwards, being present. Also present was Admin Office Manager/District Secretary Jennifer Flores and General Manager Pete Kampa.

**Call to Order**

Director Swan called the meeting to order at 10:00 am.

**Approve Order of Agenda**

General Manager Peter Kampa requested the Board to move the Fire Operations Report before the Consent Calendar.

Motion

*Director Swan moved, seconded by Director Edwards, and the motion passed unanimously to approve the order of the agenda as amended.*

**Action Items to be Considered by the Board of Directors**

**Public Comment**

None.

**Fire Operations Report**

**Consent Calendar**

- A. Approve Minutes from the June 11, 2018 Regular Meeting
- B. Receive and File June 2018 Payables
- C. Waive Reading of Ordinances and Resolutions Except by Title

Motion

*Director Armstrong moved, seconded by Director Edwards, and the motion passed unanimously to approve the Consent Calendar as written.*

**Old Business**

None.

**Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Review of, and Development of Responses to the 2017- 2018 Tuolumne County Civil Grand Jury Final Report as it Relates to GCSD

F1. Public confidence and trust has been eroded by disrespectful behavior of Directors at Board meetings and negligent management practices.

Motion

Director Swan moved, seconded by Director Kwiatkowski, and the motion passed to remove the second sentence from the response.

Ayes: Directors Edwards, Swan, Kwiatkowski, and Mora

Noe: Director Armstrong

F3. Management has used District legal counsel communications to intimidate public individuals without full Board knowledge.

Motion

Director Swan moved, seconded by Armstrong, and the motion passed to modify the response as discussed.

Ayes: Directors Armstrong, Swan, and Mora

Nays: Director Kwiatkowski

Abstain: Director Edwards

Motion

Director Swan moved, seconded by Mora, and the motion passed unanimously to approve the response as drafted with modifications as discussed for purposes of making a final draft if there are no substantial changes required beyond what has been discussed then it will be on the consent calendar otherwise it will be up for discussion.

- B. Review of, and Development of Responses to the Draft First Responder and EMS Study Prepared by Tuolumne County

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to direct the general manager to file response.

- C. Review of the District's Organizational Chart, Major Responsibilities and State Certification Requirements for Critical Operations Positions
- D. Discussion and Action Related to the Addition of an Operations Superintendent Position, Establishing an Associated Salary Range and Potential Impacts to the Salary of Other Management Positions

Motion

Director Armstrong moved, seconded by Director Edwards, and the motion passed unanimously to proceed with the implementation of the addition of an Operations Superintendent position with the salary range and other impacts to be discussed.

- E. Adoption of a Resolution Establishing a Standard Form of Construction Contract for use in Maintenance and Construction Projects Meeting the Requirements for Informal Bidding in Accordance with the District's Informal Bidding Ordinance

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the form of contract that was presented for informal bid purposes and also authorize the General Manager to enter into such contracts as long as it's within budgetary limits.

**Information Items**

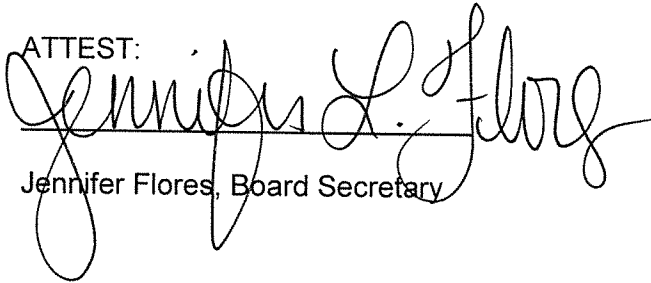
- A. Update Regarding the March 22, 2018 Flash Flood Restoration Project
- B. Presentation Regarding the Status of the Water System Improvements Planning Project
- C. Establish a Date for the Next Board Protocol Development Workshop
- D. Staff Reports
  - i. General Manager's Report
  - iii. Operations and Maintenance
  - iv. Admin/Finance
- F. Director Comments

**Adjournment**

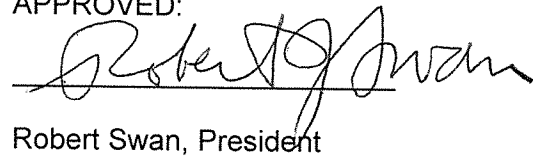
Motion

*Director Armstrong moved, seconded by Director Swan, and the motion passed unanimously to adjourn the meeting at 2:04 pm.*

ATTEST:

  
Jennifer Flores, Board Secretary

APPROVED:

  
Robert Swan, President