



SPECIAL MEETING OF THE BOARD OF DIRECTORS

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 www.gcsd.org

WORKSHOP MEETING AGENDA

April 27, 2021

10:00 a.m.

LOCATION: TELECONFERENCE - SEE BELOW

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor's in Executive Order 33-20 and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District office is not open to the public at this time from 9am to 4:30pm Monday through Thursday and 9am to 4pm on Friday (Closed between 12pm-2pm).
- The meeting will be conducted via teleconference using Zoom. (See authorization in the Governor's Executive Order 29-20)
- All members of the public seeking to observe and/or to address the GCSB Board may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:

Computer, tablet or smartphone: Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/7688070165> using a computer with internet access that meets Zoom's system requirements

Telephone: Listen to the meeting live by calling Zoom at (253) 215-8782 or (301) 715-8592. Enter the Meeting ID# 279-281-953 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy.

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 279-281-953.

HOW TO SUBMIT PUBLIC COMMENTS:

Written/ Read Aloud: Please email your comments to board@gcsd.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Telephonic / Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments by voice and in writing, and identify the cut off time for submission of written comments. Comments can be emailed in advance of the Board meeting and up to the time of Board consideration of the item during the meeting. Send email to board@gcsd.org, and write "Public Comment" in the subject line. Once you have joined the Board meeting online using Zoom, public comments can also be submitted using the Chat function while in the Zoom Meeting. In the body of the email or Chat, include the agenda item number and its title, as well as your comments. The Board President will also public comment to be made verbally prior to consideration of each agenda item, and will explain the procedure for

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT WWW.GCSD.ORG OR MAY BE REQUESTED TO BE DELIVERED BY EMAIL OR U.S. MAIL BY CONTACTING THE DISTRICT SECRETARY AT 209-962-7161 OR Board@gcsd.org.

Any person who has any questions concerning this agenda may contact the District Secretary. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)

making verbal comments during the meeting. Once the public comment period is closed, comments timely received in advance of consideration of the agenda item will be read aloud prior to Board action on the matter. Comments received after the close of the public comment period will be added to the record after the meeting.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Rachel Pearlman, Board Secretary, at least 48 hours before a regular meeting at (209) 962-7161 or rpearlman@gcsd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.gcsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT WWW.GCSD.ORG OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

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WORKSHOP AGENDA

April 27, 2021

10:00 a.m.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call of Board Members

Janice Kwiatkowski, President

Nancy Mora, Vice President

John Armstrong, Director

Spencer Edwards, Director

Robert Swan, Director

4. Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Adoption of the Resolution Approving the Downtown Groveland/BOF Sewer Collection System Renovation Project Plans and Specifications and Authorize Public Bidding
- B. Presentation of a 3rd Quarter 2020-2021 FY Financial Statement
- C. Update Report on the Status of Current and Ongoing District Infrastructure Projects

5. Adjournment

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BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: April 27, 2021

SUBJECT: 4A. Adoption of the Resolution Approving the Downtown Groveland/BOF Sewer Collection System Renovation Project Plans and Specifications and Authorize Public Bidding

RECOMMENDED ACTION:

Staff recommends the following action:

I Move to adopt Resolution 11-2021 approving the Downtown Groveland/BOF Sewer Collection System Renovation Project Plans and Specifications and Authorize Public Bidding.

BACKGROUND:

In 2014 the District applied for and received state grant funding for the completion of a sewer collection system evaluation. The study completed in 2018 identified numerous segments of sewer main, manholes and pump stations requiring replacement or renovation. The sewer collection study then transitioned into a funding application to the state in the amount of \$5,845,568. On November 25, 2020 the District received its fully executed state funding contract comprised of \$4,384,176 in grant and \$1,461,392 in low interest loan.

Project plans and specifications have been prepared and reviewed by GCSB staff. The size of the project increased due to additional identified system defects identified since completion of the system evaluation, and the increased work has been included as bid schedule additive items. The Engineer's estimate is attached and details the base bid (original project) at \$3,382,688, and the total project including the bid alternative (additive) items at \$5,902,778. This estimate amount does not include engineering, surveys, environmental or construction management/inspections. It is staff's recommendation that we proceed with bidding as designed.

The project bid schedule has been developed to include the original downtown Groveland/BOF work scope in the Base Bid line, and the additional work scope within Pine Mountain Lake as bid alternative/additive items. Contractors will bid separately on both the base bid and additive items, and the District can award the construction contract to the lowest bidder on the base bid or combination of base bid and selected, or all, additive items.

FISCAL IMPACT:

The engineer's estimate of probable costs is attached. It is anticipated that the project construction contract will be awarded within the amount of funding available from the state contract. Once contractor bids are received and actual costs known, staff will be able to more accurately determine if additional funding is necessary to complete the project, or if components of the work scope will be delayed. The Board will consider award of the construction contract in June 2021.

ATTACHMENTS:

1. Notice to Bidders
2. Resolution 11-2021
3. [Project Plans \(Link Only due to size\)](#)
4. [Project Technical Specifications \(Link Only\)](#)
5. [Project Contract Documents \(Link Only\)](#)

**Groveland CSD
Sewer Improvements Project
Engineer's Estimate**

Item No.	Bid Item Description	Unit	Qty	Unit Price	Total
Sewer Improvements - Base Bid					
1	Big Oak Flat	L.S.	1	\$627,500	\$627,500
2	Groveland	L.S.	1	\$1,129,788	\$1,129,788
3	Pine Mountain Lake	L.S.	1	\$1,625,400	\$1,625,400
Sewer Improvements - Bid Alternative					
4	Big Oak Flat	L.S.	1	\$318,430	\$318,430
5	Pine Mountain Lake	L.S.	1	\$2,201,660	\$2,201,660
Total Base Bid (sum of items 1 through 3)					\$3,382,688
Total Bid Alternative (sum of items 1 through 5)					\$5,902,778

**SECTION 001000
ADVERTISEMENT FOR BIDS**

FOR THE CONSTRUCTION OF: GROVELAND COMMUNITY SERVICES DISTRICT SEWER
COLLECTION SYSTEM IMPROVEMENTS

FOR THE: GROVELAND COMMUNITY SERVICES DISTRICT (GCSD)

NOTICE IS HEREBY GIVEN that the GCSD invites and will receive sealed proposals (bids) up to the hour of 2:00 pm on the 2nd day of June 2021, for the furnishing of all transportation, labor, materials, tools, equipment, services, permits, utilities, and other items necessary to construct said work. At said time, said proposals will be publicly opened and read aloud at:

GCSD DISTRICT OFFICE
18966 Ferretti Rd,
Groveland, CA 95321

Bids shall conform to and be responsive to these Contract Documents for the work.

The major work consists of the rehabilitation or replacement of approximately 11,500 linear feet of existing sewer main, performing spot repairs as shown on the plans, construction of 19 new sanitary sewer manholes, rehabilitation of 39 existing sanitary sewer manholes and the installation on 1 new flushing branch within the Groveland Community Services District (Groveland CSD or GCSD) sewer collection system.

The contractor must install and maintain by-pass systems to ensure the proper use of every sewer sections while the designed improvement is taking place. No wastewater discharge will be allowed due to any of the works related to the project, and it will be under the Constructor's responsibility the use of adequate construction procedures to avoid this from happening.

The time for completion is three hundred thirty-five (335) Calendar days.

A non-mandatory pre-bid meeting is scheduled 10:00 a.m., May 5, 2021, at the Groveland Community Services District's Office. This meeting is to inform bidders of project requirements and subcontractors of subcontracting and material supply opportunities.

GCSD hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, Disadvantaged Business Enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, in consideration for an award.

GCSD has not established a Disadvantaged Business Enterprise (DBE) goal for this project. However, the successful Bidder on this work must demonstrate compliance with the CWSRF/DWSRF DBE Requirements to be deemed a responsible bidder. The requirements for bidders and contractors covered by this policy are explained in the Disadvantaged Business Enterprise (DBE) Compliance Guidelines included in the contract documents.

This contract requires compliance with the Davis-Bacon and Related Acts and adherence to the current U.S. Department of Labor Wage Decision. The Contractor must comply with the minimum rates for wages for laborers and mechanics as determined by the Secretary of Labor in accordance with the provisions of the Davis-Bacon and Related Acts. The Contract provisions and related matters set forth in 29 CFR Part 5- Section 5.5 are hereby made a part of this Contract. Attention is called to the fact that not less than the minimum salaries and wages set forth in the Contract Documents must be paid on this project. The Wage Decision, including modification, must be posted by the Contractor on the job site.

This is a Public Works Project subject to the rate of prevailing wages as established by the California Department of Industrial Relations. These wages are set forth in the General Prevailing Wage Rates for this project, available from the California Department of Industrial Relations' Internet web site at <http://www.dir.ca.gov/DLSR/PWD>.

Bidders are notified that the higher of either the Davis-Bacon or the State prevailing wage rate shall apply.

In accordance with the provision of Section 3300 of the Public Contract Code, at the time this contract is awarded, the Contractor shall possess a Class A California State Contractor's License. Bids are required for the entire work described herein.

This contract is subject to state contract nondiscrimination and compliance requirements pursuant to Government Code, Section 12990.

No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5.

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

Copies of the Contract Documents may be examined at the Engineer's office and at the following locations:

- AM Consulting Engineers, 5150 Sixth St Ste 124. Fresno, CA 93710
- Groveland Community Services District, 18966 Ferretti Rd, Groveland, California 95321
- Central California Builders Exchange, 1244 N. Mariposa, Fresno, CA 93703
- Valley Builders Exchange, Inc., 1118 Kansas Ave. Modesto, CA 95352
- Tulare Kings County Builders Exchange, 1223 South Lovers Lane, Visalia, CA 93292

Copies of the Contract Documents shall be purchased at AM Consulting Engineers, Inc. located at 5150 N Sixth Street, Suite 124, Fresno CA, 93710, 559.473-1371, upon a non-refundable payment of \$50.00 per paper set of contract documents. Shipping is not included in that fee. Electronic copies of the Contract document are also available for a non-refundable payment of \$25.00.

The contract will be awarded to the lowest responsive bidder. GCSD reserves the right to reject all bids, and to waive any minor irregularities in any bid.

The Bidder is required to sign the attached Noncollusion Affidavit and submit it with his bid.

Dated: _____

END OF SECTION

RESOLUTION 11-2021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPROVING THE DOWNTOWN GROVELAND BIG OAK FLAT SEWER COLLECTION SYSTEM PROJECT AND AUTHORIZE THE GENERAL MANAGER TO PROCEED WITH PUBLIC BIDDING

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the District Engineer has conducted an evaluation of the District's sewer collection system and determined that numerous system defects exist and require immediate replacement; and

WHEREAS, the applied for and received funding for a sewer collection system renovation project in the amount of \$5,845,568 in funding from the State Water Resources Control Board, Agreement D2001007, of which amount \$4,384,568 is grant and the remaining low interest loan; and

WHEREAS, District Engineer has directed the preparation of project plans and specifications acceptable to the District and the District Engineer is prepared to issue a Notice to Bidders following Board approval.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of Groveland Community Services District adopts Resolution 11-2021 Approving the Downtown Groveland Big Oak Flat Sewer Collection System Improvements Project and Authorize the General Manager to Proceed with Public Bidding.

WHEREFORE, this Resolution is PASSED, APPROVED, and ADOPTED by the Board of Directors of the Groveland Community Services District on April 27, 2021, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Rachel Pearlman, Secretary

Janice Kwiatkowski, President - Board of Directors

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on April 27, 2021.

DATED: _____

April 27, 2021

3rd Quarter Financial Statement Memo

Authored by: Jennifer Flores, Administrative Services Manager

WATER FUND

REVENUE

Fixed rates are on track with the adopted budget and variable rates are exceeding the budgeted figure by 17%. Other Operating Revenue is under budget by 17% with the main contributing factor being the District's continued suspension of late fees and disconnection charges. Other Non-Operating Revenue includes \$13,385 in earned interest from the District's LAIF account and \$8,680 in grant reimbursement revenue for the Downtown Groveland/Big Oak Flat Planning Study.

EXPENSES

Other District Operating Expense is currently 19% under budget. Utilities are currently 10% over budget due to higher TCPPA electric utility rates. Leases will be over budget as the District had to pay off the old Avaya phone lease that was not expected during the development of the budget.

CAPITAL OUTLAY

1st Quarter

1st quarter capital expense includes \$20,911 fund share expense for the software upgrade to the District's new server, \$18,000 for the initial deposit for the new Tank 4 generator (this has been reimbursed by the county from their PG&E PSPS relief fund), \$15,346 in engineering fees for the Big Creek/Second Garrotte Clearwell Project, and \$12,279 fund share expense for the Honda utility vehicle purchased to access off road District properties including water and sewer easements for inspections.

2nd Quarter

2nd quarter capital expense includes the fund share of \$97,760 for the purchase of the District's new crane truck (budgeted originally in the 2019/20 FY and carried to this year due to delays in truck delivery), \$44,335 for the Tank #2 generator/asphalt improvement project, \$57,232 for the purchase of mixers for Tanks 2, 4, and 5 to improve water quality and regulatory compliance, \$50,494 for the remaining balance for the purchase of the new Tank 4 generator, and \$17,910 in engineering fees (contract initiation, notice to proceed, contractor meetings, preparation of the budget package for the state) for the Big Creek/Second Garrotte Clearwell Project.

3rd Quarter

3rd quarter capital expense includes \$3,938 for a surge valve replacement at the Big Creek Transmission Main, \$9,767 in installation expense for tank mixers for Tanks 2, 4, and 5, \$1,283,747 in construction and engineering expense for the Big Creek/Second Garrotte Clearwell Project, and \$4,569 fund share expense for the purchase of a vehicle diagnostic scanner.

WATER CAPITAL OUTLAY		
CIP Project	2020/21 Adopted	2020/21 YTD Spent
Downtown Groveland/BOF Planning Study	15,000	\$ 12,811
General Water Distribution System Improv.	30,000	9,182
Water Pump Replacements	20,000	
Admin Parking Lot Upgrade (5 Yr Plan)	98,000	2,476
Fuel Tank Painting/Electronic Logging	50,400	
Treatment Plant General Improvements/Replacements	20,000	
Crane Body Truck	97,920	97,760
Big Creek WTP A/C Upgrade	5,500	4,130
2G WTP A/C Upgrade	5,500	4,130
Tank #2 Generator/Asphalt Improvement	95,000	44,335
Truck #6 Replacement	25,971	
Truck #8 Replacement	17,660	
District Camera System	14,840	
Tank Mixers for T2, 4 and 5	113,000	66,999
Server OS Upgrade	19,972	15,585
Tank 4 Generator	105,000	58,494
Big Creek-2G Clearwell, Butler Way Bypass	3,400,000	1,317,003
2020 Honda UTV	12,279	12,279
Tank #2 A/C Heater	3,672	3,672
Unbudgeted Items		
Pro Link Edge Master Scanner		4,569
TOTAL WATER CAPITAL OUTLAY	4,149,714	1,653,425

SEWER FUND

REVENUE

Fixed rates are on track with the approved budget and variable rates are exceeding the budgeted figure by 8%. Other Operating Revenue is under budget by 30% with the main contributing factor being the District's continued suspension of late fees and disconnection charges. Other Non-Operating Revenue

includes \$9,554 in earned interest from the District's LAIF account and \$3,000 for items sold as surplus. In addition, the District has not received \$20,000 in grant reimbursement for the completed Lift Station 16 Project and is why this line item is 35% under budget.

EXPENSES

District salaries are currently 14% under budget. District utilities are currently under budget by 21% and Other District Operating Expense is 24% under budget. Leases will be over budget as the District had to pay off the old Avaya phone lease that was not expected during the development of the budget. The District has paid its annual PERS unfunded accrued liability (UAL) bill, the remaining \$2,345 is the 3% cost savings the District receives for paying this in one lump sum.

CAPITAL OUTLAY

1st Quarter

1st quarter capital expense includes \$13,082 fund share expense for the software upgrade to the District's new server, \$21,340 for the Skate Park Manhole Repair Project (project completed), \$3,533 for new Sewer Treatment Plant blower, \$3,265 for new flow meter for PML mixing pond (required for calculating mixture of District reclaimed water and lake water for golf course watering), and \$5,778 fund share expense for the Honda utility vehicle purchased to access off road District properties including water and sewer easements for inspections.

2nd Quarter

2nd quarter capital expense includes \$94,064 for the Headworks Replacement Project at the Wastewater Treatment Plant (WWTP), \$47,207 for the purchase of a new Bobcat used at the WWTP, \$26,562 for the purchase of the Smart Manhole Cover System which is in place and operational, \$16,389 in engineering fees for preparation of the final plans and specifications for the Downtown Groveland/Big Oak Flat Collection System Rehab Project, and the fund share of \$46,005 for the purchase of the District's new crane truck.

3rd Quarter

3rd quarter capital expense includes \$4,569 fund share expense for the purchase of a vehicle diagnostic scanner and \$3,774 for the purchase of a replacement Polymer Tank Mixer which keeps polymer from solidifying.

SEWER CAPITAL OUTLAY		
CIP Project	2020/21 Adopted	2020/21 YTD Spent
Downtown Groveland/BOF		226,339
Wastewater Pump Replacements	24,000	
Sewer Imp-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,470,000	95,444
Admin Parking Lot Upgrade (5 Yr Plan)	66,500	1,680
Fuel Tank Painting/Electronic Logging	34,200	
Concrete grading by Screw Press	120,000	
Road Maintenance	100,000	
New Bobcat	45,000	45,000
Truck # 8 Replacement	8,311	
District Camera System	10,070	
Server OS Upgrade	13,553	10,575
Skate Park Manhole Repair/Replacement	25,000	21,340
Smart (manhole) Cover System	26,000	26,562
Annual Contingency for Future Capital Projects	100,000	
Crane Body Truck	46,080	46,005
Gaembsa Blower (2)	3,533	7,067
Flow Meter MV 806	3,265	3,265
2020 Honda UTV	5,779	5,778
Tank #2 A/C Heater	1,728	1,728
Unbudgeted Items		
ProLink Edge Master Scanner		4,569
Polymer Tank Mixer		3,774
TOTAL SEWER CAPITAL OUTLAY	2,103,019	499,127

FIRE FUND

REVENUE

The District will receive its second large annual disbursement from the county in April. Other Non-Operating Revenue includes \$28,250 in equipment rental revenue, \$3,300 in grants funds from the State of California for new turnouts, and \$3,850 in earned interest from District's LAIF account. The District is supposed to receive an additional \$53,000 in equipment rental revenue prior to the close of the fiscal year. Other Non-Operating Revenue includes \$140,768 in grant money for the Jones Hill Fuel Break Project.

EXPENSES

The District has paid \$598,150 to CAL FIRE for the Schedule A contract. Utilities are over budget due to higher water usage. Other Operating Expense includes \$17,500 in consultant fees to NBS for the creation of a Communities Facility District (CFD) Study, \$18,760 in legal fees for review and response related to the Under Canvas and Terra Vi Lodging projects, \$9,500 to SCI Consulting for fire tax consulting services, \$16,800 in apparatus repair work, and \$7,500 for SCBA equipment. This line item is currently 23% under budget as a result of the District not engaging SCI Consulting for the preparation of an independent fire tax measure as originally planned. Non-Operating Expense includes \$149,800 for the Jones Hill Fuel Break Project.

CAPITAL OUTLAY

1st Quarter

1st quarter capital expense includes \$1,392 fund share expense for the software upgrade to the District's new server, \$59,228 for the Fire Department Building Upgrade Project (This item was not budgeted for in the current fiscal year as it was projected to be completed by the close of the previous fiscal year where it was budgeted for in the amount of \$59,000).

2nd Quarter

2nd quarter capital expense includes \$100 fund share expense for the Admin Parking Lot Upgrade Project.

3rd Quarter

3rd quarter capital expense includes \$4,569 fund share expense for the purchase of a vehicle diagnostic scanner.

FIRE CAPITAL OUTLAY		
CIP Project	2020/21 Adopted	2020/21 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	8,750	221
Fuel Tank Painting/Electronic Logging	4,500	-
Station Restroom Upgrades	5,000	2,091
District Camera System	1,325	-
Server OS Upgrade	1,783	1,392
Fire Dept Building Upgrade	60,000	62,345
Unbudgeted Items		
ProLink Edge Master Scanner		4,569
TOTAL FIRE CAPITAL OUTLAY	81,358	70,617

PARKS FUND

REVENUE

The District will receive its second large annual disbursement from the county in April. Other Operating Revenue includes \$25,300 from PG&E for the purchase of two (2) easements for the Pre-Installed Interconnection Hub (PIH), \$40,329 in cell tower rent, \$9,500 from PG&E for the use of Mary Laveroni Park for their community resource center during the last PSPS event, and \$1,232 in earned interest from District's LAIF account.

EXPENSES

Salaries and benefits are currently 38% under budget and Other Operating Expense is currently 16% under budget.

CAPITAL OUTLAY

1st Quarter

1st quarter capital expense includes \$278 fund share expense for the software upgrade to the District's new server.

2nd Quarter

2nd quarter capital expense includes \$20 fund share expense for the Admin Parking Lot Upgrade Project.

3rd Quarter

Nothing notable.

PARK CAPITAL OUTLAY		
Projects	2020/21 Proposed	2020/21 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	1,750	44
Fuel Tank Painting/Electronic Logging	900	-
Park Door Upgrades	10,670	-
District Camera System	265	-
Server OS Upgrade	357	278
TOTAL PARK CAPITAL OUTLAY	13,942	323

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March 31, 2021

Total - District-Wide	2020/21 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget-Remaining \$	CY Actual Vs. CY Budget-Remaining%
Fixed rates	\$ 3,316,016	\$ 2,488,676	\$ (827,340)	25%
Variable rates	1,418,170	1,254,659	\$ (163,511)	12%
Property taxes	1,204,893	704,683	\$ (500,210)	42%
Other operating revenues	198,515	92,757	\$ (105,758)	53%
Other nonoperating revenues	3,701,770	261,261	\$ (3,440,509)	93%
Total Revenues	9,839,364	4,802,036	(5,037,328)	
Salaries and benefits	(2,177,787)	(1,450,747)	727,040	33%
Cost of water	(215,000)	(146,995)	68,005	32%
Utilities	(291,628)	(200,923)	90,705	31%
Cal Fire contract	(1,056,071)	(598,150)	457,921	43%
Other operating expenses	(2,183,426)	(1,175,316)	1,008,110	46%
Leases: prin+interest	(14,862)	(12,404)	2,458	17%
Sewer Project Imp Loan	(105,838)	(105,838)		
Transfer to Pension	(248,241)	(239,983)	8,258	3%
Non Operating Expenses-Jones Hill	(166,300)	(149,800)		
Total Expenses	(6,459,153)	(4,080,155)	2,362,498	
Capital outlay (fixed assets)	(6,348,033)	(2,224,081)	4,123,952	65%
Net profit (loss)	\$ (2,967,822)	\$ (1,502,200)	\$ 1,449,122	
Debt Service Collections	934,906	712,156		
Debt Service: Prin/Interest	(986,341)	(730,299)		
	(51,435)	(18,143)		

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March 31, 2021

Water	2020/21 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,642,114	\$ 1,233,521	\$ (408,593)	25%
Variable rates	898,880	823,676	(75,204)	8%
Other operating revenues	83,310	47,957	(35,353)	42%
Other nonoperating revenues	3,448,500	23,598	(3,424,902)	99%
Total Revenue	6,072,804	2,128,752	(3,944,052)	
Salaries	(787,992)	(538,691)	249,301	32%
Benefits	(341,092)	(262,299)	78,793	23%
Cost of water	(215,000)	(146,995)	68,005	32%
Utilities	(100,000)	(85,213)	14,787	15%
Other operating expenses	(1,093,556)	(611,416)	482,140	44%
Leases	(10,875)	(9,411)	1,464	13%
Pension Unfunded Liability	\$ (103,886)	\$ (100,430)	3,456	3%
Total Expenses	(2,652,401)	(1,754,455)	897,946	
Capital outlay (Fixed assets)	(4,149,714)	(1,653,826)	2,495,888	60%
Net profit (loss)	\$ (729,311)	\$ (1,279,529)	\$ (550,218)	
Debt Service Collections	607,042	466,022		
Debt Service Prin/Interest	(688,676)	(432,634)		
	(81,634)	33,388		

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March 31, 2021

Sewer	2020/21 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,673,902	\$ 1,255,154	\$ (418,748)	25%
Variable rates	519,290	430,983	(88,307)	17%
Other operating revenues	32,000	14,250	(17,750)	55%
Other nonoperating revenues	32,620	12,995	(19,625)	60%
Total Revenue	2,257,812	1,713,382	(544,430)	
Salaries	(625,419)	(382,114)	243,305	39%
Benefits	(262,890)	(186,888)	76,002	29%
Utilities	(126,000)	(68,325)	57,675	46%
Other operating expenses	(811,715)	(416,888)	394,827	49%
Leases	(3,987)	(2,993)	994	25%
Sewer Improvement Project Loan-P/I	(105,838)	(105,838)	0	0%
Pension Unfunded Liability	(70,494)	(68,149)	2,345	3%
Total Expenses	(2,006,343)	(1,231,195)	775,148	
Capital Outlay (fixed assets)	(2,103,019)	(499,315)	1,603,704	76%
Net profit (loss)	\$ (1,851,550)	\$ (17,128)	\$ 1,834,422	
Debt Service Collections	327,864	246,133		
Debt Service:Prin/Interest	(297,665)	(297,665)		
	30,199	(51,531)		

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March 31, 2021

Total - Governmental Funds	2020/21 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	1,204,893	704,683	(500,210)	42%
Other operating revenues	83,205	30,550	(52,655)	63%
Other nonoperating revenues	220,650	224,669	4,019	-2%
Total Revenues	1,508,748	959,902	(548,846)	
Salaries and benefits	(160,394)	(80,754)	79,640	50%
Utilities	(65,628)	(47,385)	18,243	28%
Cal Fire Contract	(1,056,071)	(598,150)	457,921	43%
Other operating expenses	(278,155)	(147,012)	131,143	47%
Transfer to Pension/Unfunded	(73,861)	(71,404)	2,457	3%
Non-Operating Exp.-Jones Hill	(166,300)	(149,800)	16,500	10%
Total Expenses	(1,800,409)	(1,094,505)	705,904	
Capital outlay (fixed assets)	(95,300)	(70,940)	24,360	26%
Net profit (loss)	\$ (386,961)	\$ (205,543)	\$ 181,418	

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March 31, 2021

Fire	2020/21 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	\$ 1,108,503	\$ 648,308	\$ (460,195)	42%
Other operating revenues	81,205	28,253	(52,952)	65%
Other nonoperating revenues	174,650	147,918	\$ (26,732)	15%
Total Revenues	1,364,358	824,480	(539,878)	
Salaries and benefits	(120,793)	(66,101)	54,692	45%
Cal Fire Contract	(1,056,071)	(598,150)	457,921	43%
Utilities	(18,628)	(15,166)	3,462	19%
Other operating expenses	(235,087)	(121,665)	113,422	48%
Tfr. to PERS Unfunded Liability	(72,006)	(69,610)	\$ 2,396	3%
Non Operating Exp - Jones Hill	(166,300)	(149,800)	\$ 16,500	10%
Total Expenses	(1,668,885)	(1,020,492)	648,393	
Capital Outlay (fixed assets)	(81,358)	(70,617)	\$ 10,741	
Net Profit (Loss)	\$ (385,885)	\$ (266,630)	\$ 119,255	

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March 31, 2021

Parks	2020/21 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget-Remaining \$	CY Actual Vs. CY Budget-Remaining%
Property taxes	\$ 96,390	\$ 56,375	\$ (40,015)	42%
Other operating revenues	2,000	2,298	298	-15%
Other nonoperating revenues	46,000	76,750	30,750	-67%
Total Revenue	144,390	135,422	(8,968)	
Salaries and benefits	(39,601)	(14,653)	24,948	63%
Utilities	(47,000)	(32,219)	14,781	31%
Other operating expenses	(43,068)	(25,347)	17,721	41%
Transfer to Pension	(1,855)	(1,794)	61	3%
Total Expenses	(131,524)	(74,013)	57,511	
Capital outlay (fixed assets)	(13,942)	(323)	13,620	98%
Net Profit (Loss)	\$ (1,076)	\$ 61,087	\$ 62,163	



BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: April 27, 2021

SUBJECT: Item 4C. Update Report on the Status of Current and Ongoing District Infrastructure Projects

RECOMMENDED ACTION:

This item is intended for information only, and potential Board direction. Should the Board desire to take action on any project discussed, it is recommended that the item be placed on the appropriate regular meeting agenda.

BACKGROUND:

A presentation and written material covering the scope and status of all District infrastructure and engineering projects will be provided by staff at this workshop.