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**APPLICATION FOR APPOINTMENT TO
 GROVELAND COMMUNITY SERVICES DISTRICT
 BOARD**

INSTRUCTIONS

If you are interested in serving on the Groveland Community Services District Board of Directors, please complete this application and return it to:

GCSD Administration Office
 18966 Ferretti Rd
 Groveland, CA 95321

**COMPLETED APPLICATION AND ADDITIONAL ATTACHMENTS MUST BE RECEIVED IN THE
 DISTRICT OFFICE BY 4:00 P.M. FEBRUARY 14, 2018**

Name: Nancy Mora Age (optional): 60

Residence Address: _____ Groveland, CA 95321

Mailing Address: same

Phone: _____ E-Mail: _____

EDUCATION			
Institution	Major	Degree	Year
Ashworth College	Bus. Admin	Bachelor's	2010

WORK/VOLUNTEER EXPERIENCE			
Organization	City	Position	Dates
Hidden Valley Airport Ass'n	Shady Shores, TX	Board Member	2010 - 2014
Greater Lewisville Community Theatre	Lewisville, TX	Board Member	2011 - 2015
Work - See resume			

Cover Letter and Resume

* Please attach a Cover Letter and Resume with this application

Certification:

I certify that the information contained in this application is true and correct. I am a registered voter whose permanent residency is within the boundaries of GCSD. I authorize the verification of the information in this application.

Nancy K Mora
Signature

2-7-2018
Date

January 22, 2018

GCSO
18966 Ferretti Road
PO Box 350
Groveland, CA 95321

I am interested in being considered for the open board member position at GCSO. I have attached a resume from my working days. I retired three years ago, so would have no regular conflicts from allowing me to attend the monthly scheduled meetings.

While we lived in Texas, I was on the board of directors for the Greater Lewisville Community Theatre for several years. I also served for four years on the board at our Homeowner's Association.

I'm interested in joining the GCSO board for a couple reasons. First, we've recently moved back to California, and I look forward to getting involved and meeting new people. Secondly, I've always felt it's important to participate, or give back, to your community.

I look forward to meeting you, and thanks in advance for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Nancy K Mora". The signature is written in black ink and is positioned above the printed name.

Nancy Mora

Groveland, CA 95321

Nancy Mora

Before retiring in 2015 I worked predominately in the commercial printing industry throughout my career.

SUCCESS Partners

While employed at this privately held company that publishes SUCCESS magazine as well as specializes in manufacturing printed and audio/video materials for multi-level marketing companies. As an Account Manager, I serviced several of our top ten accounts.

Commercial Metals

When I went back to work, after finishing my degree, I worked as an Inside Sales Representative for this international steel company. An overview of my responsibilities included:

- Provide service to Ryerson (one of top three customers) as well as several smaller customers.
- Communicate effectively with customers, our warehouses, as well as management.
- Produce accurate work orders, attention to detail is extremely important.
- Follow-up on orders to ensure they ship when requested or as soon as stock is available.
- Prepare invoicing information on a daily basis as jobs ship.

During this time of unemployment I completed my Bachelor's Degree while also overseeing the purchase of our second UPS Store. Both are in ND, with the day-to-day dealings handled by my husband.

Quebecor World

I spent twenty years working for this large commercial printer where I started in a clerical position, working my way up to the position of Customer Service Manager. I thrived in this position, and ultimately was chosen as one of a dozen people across the country to be part of a traveling training team charged with implementing the company's manufacturing system in several of our acquisitions. Some of my basic responsibilities while at QW:

- Managed Customer Service and Paper departments, a total of 16 people.
- Coordinated customer and plant requirements during planning and printing of jobs.
- Extensive daily communication with sales force verifying customer's expectations, identifying potential problems, and notifying them of any production discrepancies as they occurred.
- Monitored \$20 million paper inventory and management reports. Implemented the corporation's reporting system for paper inventory control, enabled real-time inventory control for the first time and vastly improved just-in-time inventory cost controls.
- Facilitated training plant personnel in learning the new system as it pertained to their departments.
- Assisted corporate IT with the installation of their new scheduling system.
- Member of the original team selected to install the Quebecor World Manufacturing System in approximately 20 production facilities.
- Developed training manuals for the Customer Service module and edited other department's manuals. Trained all Customer Service personnel in 10 plants.
- Team Lead on 12 of the installs, leading a team of 13 people. Identified installation problems and resolved them with the plant's General Manager.
- Managed the Magazine/Catalog area with direct management of 12 Account Managers and 4 Assistants. Additionally, started up The Economist, Newsweek and Us Weekly magazines, as well as serving as Account Manager for Time magazine and Entertainment Weekly and several other monthly titles and miscellaneous one-shot publications.

Education

Bachelor's Degree in Business Administration.